

Agenda for Solon Library Board Meeting
Monday, August 26, 2024 @6:30 pm

Zoom Invite: <https://us02web.zoom.us/j/85236336252>

Meeting ID: 852 3633 6252

Call to order

Approval of the agenda

Approval of the minutes

- July 29, 2024

Citizen's Speak

Committee reports

- Building
- Finance: CDs to be discussed in New Business
- Johnson County Liaison
- City Liaison
- Board of Trustees Continuing Education

Directors Report

Approval of Bills

- August 2024

Review of Foundation report (N/A, meeting scheduled 8/28/24)

Old Business

- Staffing Update: Teen Services Librarian: Christian Brauns started 8/12/24

New Business

- Action to be taken for CD at Solon State Bank matures on 8/30/24
- Action to be taken for CD at Green State CU matures on 9/6/24
- Policy Review: Personnel Policy
- Select Joint Library Boards Meeting Date: Board of Trustees Host this year
 - Thursday, October 17th at 7:00 pm (After Friends regular meeting)
 - Tuesday, October 22nd at 6:00 pm
 - Monday, October 28th at 7:30 pm (After our regular meeting)
 - Tuesday, October 29th at 6:00 pm
- Board Continuing Education Suggestion:
 - **Kernels! Emergency Preparedness and Response Library of Things** Join Samantha Bouwers (State Library of Iowa) and Lisa Loranc (Brazoria County Library System, Texas) as they chat about Brazoria County Library's response to all the natural disaster in their area: creating an emergency prep and response-themed library of things! Our first out-of-state Kernel!

[View the Emergency Preparedness Kernel](#)

- **Kernels! There's More to the Story** Join Michelle Anderson (Atlantic Public Library) and Sam Bouwers (State Library of Iowa) as they chat about Atlantic Public Library's discussion club called "There's More to the Story" which challenges residents to difficult and thoughtful conversations.

[Watch There's More to the Story Kernel](#)

Next Meeting: **Monday, September 30, 2024 at 6:30 pm**

Adjourn

The Solon Public Library Board

DRAFT Meeting Minutes July 29, 2024

Call to Order

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 p.m.

Present

Sandy Lawrence, Bill Christensen, Janet Salathiel, Char Cosgrove, Jen Fetzer, Matthew Hanes, Steve Fisher, Cole Gabriel (City Liaison), Liz King (Library Director)

Absent

None

Approval of Agenda

The agenda was unanimously approved. (Matt/ Jen)

Approval of Minutes

The minutes of June 24, 2024 meeting was unanimously approved as corrected. (Janet/Bill moved and seconded the approval of the Purchasing Policy). (Bill/Janet).

Citizen's Speak and Correspondence

Citizen speak: None

Correspondence: None

Committee Reports

- **Building:** Scott Kleppe was notified that the flag line had snapped and was in need of repair.
- **Finance:** No report. Jen did let us know that we have two CD's maturing in the near future. One is maturing August 30th and the other September 6th. This will be addressed at the August meeting.
- **Johnson County Liaison:** No report
- **City of Solon Liaison:** No report
- **Board of Trustees Continuing Education:** No report

Library Director's Report

A written report is included in the Board packet. Liz highlighted that she was able to submit the FY24 Direct State Aid, Inter Library Loan and the Open Access Reports to the State Library. She also gave us a run through of how to access the Iowa Libraries Adventure Pass. Liz informed us of her meeting with Cathy Cilek of the Solon History Foundation where they

The Solon Public Library Board

discussed storage issues. Because of recent storms and tornado warnings, Liz went over with the board the extreme weather procedures the Library uses.

Approval of Bills

The bills for July 2024 were unanimously approved. (Char/Matt)

Review of Foundation Report

The June and July 2024 reports were reviewed.

Old Business

- **Staffing Update:** Teen Services Librarian Position: There are four promising candidates interviewed for the position. Hopefully the position will be filled soon. The board discussed how the lack of benefits for the position is an issue.

New Business:

- **Policy Review: Photographs in the Library:** The existing policy was reviewed and approved with no changes to be made. (Steve/Char).
- **Board of Trustees Continuing Education:** Items were listed for Board Consideration.

Adjournment

The meeting was adjourned at 7:04 p.m. (Sandy/Janet)

Next Meeting

Regular Meeting: Monday, August 26, 2024 at 6:30 p.m.

Submitted by

Char Cosgrove

Director's Report August 2024

In August I attended regular meetings with the City Council, City Department Head Zoom meeting, and the Friends of the Library. The Foundation will meet on Wednesday August 28 and the Quarterly Johnson County Library Directors meeting is scheduled for Tuesday, August 27.

We are very happy to welcome Christian Brauns, our new Teen Services Librarian. Christian just completed his MLIS degree from the University of Iowa and has previous library circulation desk experience. He will be a great addition to our team.

We are always looking for ways to develop new community partnerships. We are so grateful to the Master Gardeners of Johnson County and the Friends of the Library Landscaping Committee for keeping our Library gardens beautiful all season! Adult Services Librarian Alexis has partnered with the Master Gardeners to provide a Hugelkultur Program on Tuesday August 27th. Communications Specialist Megan reached out to partners within the Solon school district to ensure each building has information about our upcoming afterschool programs and specifically expectations for Early Out Thursdays. This programming will begin the week of September 3 (after Labor Day). Lily is working with SCSD Librarian March Sutton to develop outreach plans and partnership opportunities with each of the school libraries. New Solon Teachers are encouraged to set up a teacher library account and receive a zippered tote bag courtesy of the Friends of the Library.

Our 2024 Summer Reading Program ran from June 1, 2024 - July 31, 2024. It included programs and activities for all ages that were well-attended. Lily and Alexis did an exceptional job planning and implementing all aspects of our summer reading program. Lily provided some amazing statistics from this successful summer program. The most popular programs were Storytime at the Splash Pad (107), Des Moines Science Center's Mobile Planetarium (83), and National Mississippi River Museum & Aquarium Baby Shark Mobile Touch Tanks (73). Participants received 4,671 small prizes including 795 stuffed animals, 595 books and 279 coupons for local and regional businesses. We gave away 13 grand prizes and the two most popular were the Local Business Gift Card Bundle (1,334 entries) and Giant Dino Stuffie (905). We are so grateful for all of the sponsors of our Summer Reading Program and our volunteers. We truly could not do it without this support. I have included a bar graph of our Summer Reading Programs from 2019 to 2024. We are thrilled to see the continued growth in community engagement with this program.

Total Number of Participants 2023	781	Total Number of Codes 2023	678
Summer Reading 2024: Read, Renew, Repeat	# of Readers	Amount	Unit
Summer Reading - Littles (0-K)	200	12,137	Books
Summer Reading - Kids (1st-5th)	296	265,818	Minutes
Summer Reading - Teens (6th-12th)	122	187,574	Minutes
Summer Reading - Adults and Caregivers	214	4,465	Picture Books
		902	Books
Total Number of Participants 2024	832	Total Codes 2024	879

Total Summer Reading Participation: 832 people = 28% of Solon's Population of 3018 (Participation increased by 51 people this year!)

During FY 2024, we had 37 volunteers who gave 465 hours of their time to assist with a variety of library activities including: shelf-reading, preparing storytime kits, making countless bags of frosting, assembling gingerbread houses, assisting at programs, folding summer reading t-shirts, and cleaning toys. Thank you to each of them who help us provide the best services and resources to our community!

We will close out the month with the Hugelkultur Program on Tuesday 8/27 and Adult Game Night on Thursday 8/29. September is National Library Card Month, and that means it's time to get a new library card, update/renew your card or simply show us your library card when you visit to enter for a chance to win a Pickleball Gift Set. We look forward to welcoming 1st - 8th grade students to our engaging BAM POW programs on Early Out Thursdays starting on September 5th. Teen Switch & Social starts on Tuesday, September 3rd and our Fall Session of Drawing Club for 4th-8th Graders starts on Wednesday, September 4th.

As we close out the summer, we want to express our gratitude to our amazing Summer Library Clerks: Cora Sutton and Lauran Schwake. They were a huge part of our Summer Reading Program success. We will miss them very much and wish them well as they return to school!

Sincerely,

Liz King
Director, Solon Public Library



**BOOKS
READ BY
ADULTS** 902

Read. Renew.



**PICTURE BOOKS
READ BY
CAREGIVERS** 4,465

Repeat!



**MINUTES READ
BY TEENS
6TH-12TH
GRADES** 187,574

2024 Summer Reading Program by the Numbers



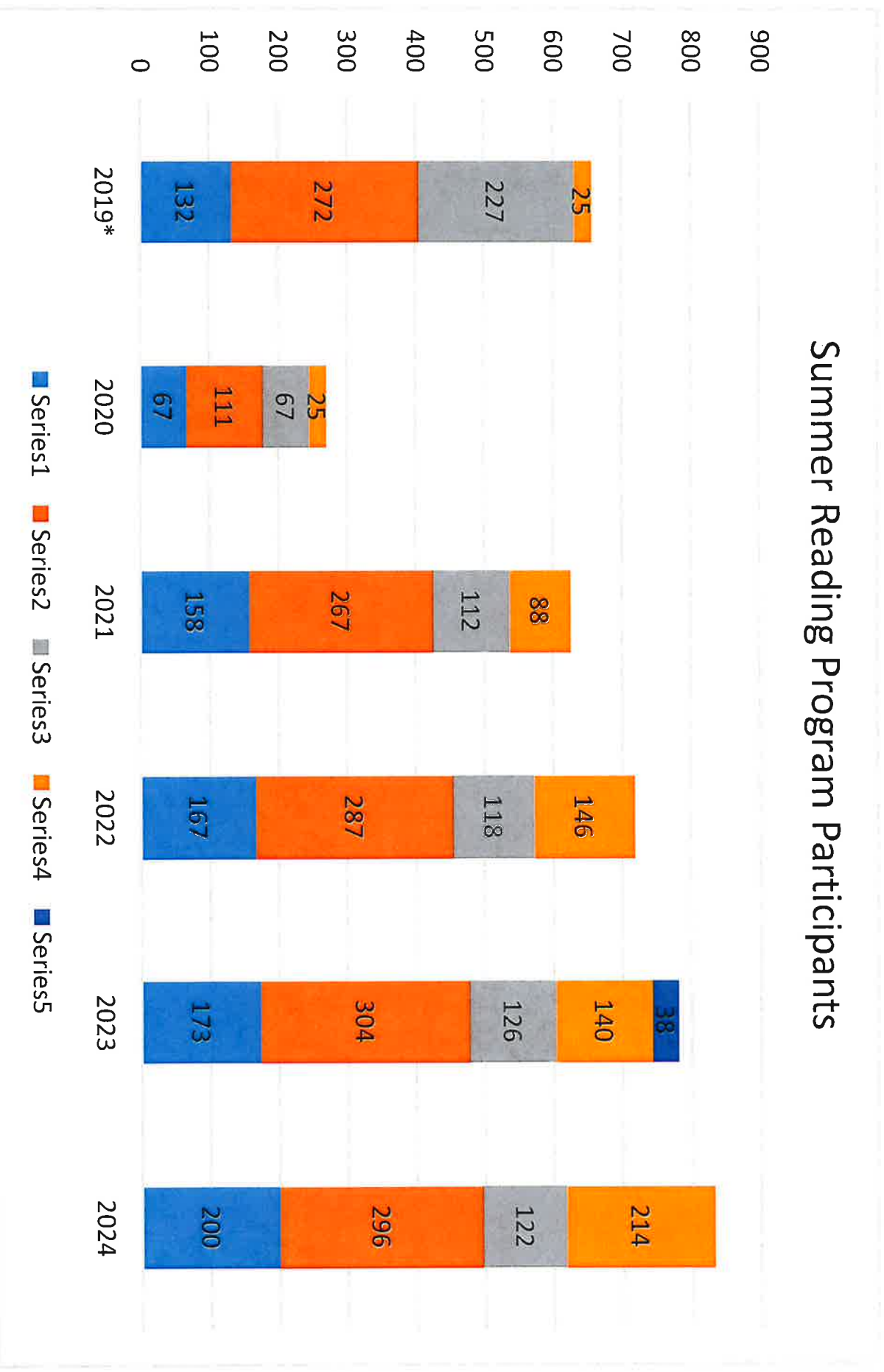
**MINUTES READ
BY KIDS
1ST-5TH
GRADES** 265,818



**PICTURE BOOKS
READ BY LITTLES
0-5 YRS** 12,137

SOLON 
Public Library
...where you can branch out

Summer Reading Program Participants



* 2019 Participation calculated using average 6 slips/reader.

^ 5th Grade moved to Kids in 2022, 6th - 12th Teens.

2021, Teens 16+ could choose to participate in Adult program or Teen program.

~2023 Caregiver Category added and combined with Adult 2024

Solon Public Library Summer Reading Program Participation Data

8/19/2024

	A	B	C	D	E	F	G	H	I	J
1	Solon Public Library Summer Reading Program									
2										
3	Participant Age Group	2019*	2020	2021	2022	2023	2024	Change	Percent Change	Notes
4	Littles: Birth-K	132	67	158	167	173	200	27	17.09%	*2019 numbers calculated using formula assuming average of 6 slips/reader)
5	Kids: 1st - 4th / 1st - 5th^a	272	111	267	287	304	296	-8	-3.00%	^2021 switched 5th grade to Kids, Teens = 6th - 12th
6	Teens: 5th-12th / 6th-12th^a	227	67	112	118	126	122	-4	-3.57%	in 2022, 16+ Teens had option to participate as Adults
7	Adults: 16+	25	25	88	146	140	214	36	40.91%	2024 Combined Caregiver with Adult Category
8	Caregiver: 18+~					38				~2023 Added new Caregiver Category for Adults reading picture books with kids
9	Total Number of participants	656	270	625	718	781	832	51	8.16%	
10										
11	Participation by Age Group	2019*	2020	2021	2022	2023*	2024	Change		Notes
12	Littles: Number of Books Read			8,131	13,031	9,353	12,137	2784	34.24%	*Starting in 2023 SRP June 1 - July 31
13	Kids: Number of Minutes Read			236,361	497,122	288,852	265,818	-23034	-9.75%	
14	Teens: Number of Minutes Read			278,174	268,886	190,174	187,574	-2600	-0.93%	5th Graders moved Kids in 2022
15	Adults: Number of Books Read			625	974	725	902	177	28.32%	
16	Caregiver: Number of Books Read					2,879	4,465	1,586		
17	Total Minutes Read			514,535	766,008	479,026	453,392	-25634	-4.98%	
18	Total Books Read			8,756	14,005	12,957	17,504	4547	51.93%	

8/19/2024



Solon Public Library
Month Ending June-2024

	Programs			Attendance			Views		
	2024	2023	Change	2024	2023	Change	2024	2023	Change
All Children	159	135	24	5289	3468	1821	0	0	0
Children (ages 0-5)	98	94	4	2373	1821	552	0	0	0
Children (ages 6-11)	61	41	20	2916	1647	1269	0	0	0
Young Adult (ages 12-18)	110	89	21	1042	937	105	0	0	0
Adult (ages 19+)	263	219	44	3012	3406	-394	0	0	0
General Interest	71	64	7	5848	5184	664	0	0	0
Total	603	507	96	15191	12995	2196	0	0	0

	Programs			Attendance			Views		
	2024	2023	Change	2024	2023	Change	2024	2023	Change
In Person	519	436	83	12252	9893	2359	0	0	0
Live Virtual	3	6	-3	0	375	-375	0	0	0
Passive Programs	73	59	14	2858	2659	199	0	0	0
Combo In Person/Live Virtual	8	6	2	81	68	13	0	0	0
Live Virtual / Content Recordings	0	0	0	0	0	0	0	0	0
Total	603	507	96	15191	12995	2196	0	0	0

Year-to-Date Compare

	Programs			Attendance			Views		
	2024	2023	% Change	2024	2023	% Change	2024	2023	% Change
In Person	519	436	19.04%	12252	9893	23.85%	0	0	-
Live Virtual	3	6	-50%	0	375	-100%	0	0	-
Passive Programs	73	59	23.73%	2858	2659	7.48%	0	0	-
Combo In Person/Live Virtual	8	6	33.33%	81	68	19.12%	0	0	-
Live Virtual / Content Recordings	0	0	-	0	0	-	0	0	-
Total	603	507	18.93%	15191	12995	16.9%	0	0	-

	A	B	C	D	E	F
1	Title	Age	Type	Category	In-person Attendees	Virtual Attendees
2	Chair Yoga	Adult (Ages 19+)	In Person	Adults	23	0
3	Chair Yoga	Adult (Ages 19+)	In Person	Adults	19	0
4	Chair Yoga	Adult (Ages 19+)	In Person	Adults	23	0
5	Chair Yoga	Adult (Ages 19+)	In Person	Adults	18	0
6	Chair Yoga	Adult (Ages 19+)	In Person	Adults	22	0
7	Chair Yoga	Adult (Ages 19+)	In Person	Adults	20	0
8	Chair Yoga	Adult (Ages 19+)	In Person	Adults	17	0
9	Chair Yoga	Adult (Ages 19+)	In Person	Adults	15	0
10	Chair Yoga	Adult (Ages 19+)	In Person	Adults	19	0
11	Chair Yoga	Adult (Ages 19+)	In Person	Adults	16	0
12				Total Chair Yoga	192	
13	Coffee Craft & Conversations	Adult (Ages 19+)	In Person	Adults	12	0
14	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	10	0
15	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	10	0
16	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	9	0
17	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	8	0
18				Total Coffee & Conversations	49	
19	Bat Conservation	Adult (Ages 19+)	In Person	Adults	28	0
20	Book Club: The Curious Charms of Arthur Pepper	Adult (Ages 19+)	Combo in Person / Live Virtual	Adults	10	1
21	DIY Night: Linocut Printing	Adult (Ages 19+)	In Person	Adults	9	0
22	Game Night	Adult (Ages 19+)	In Person	Adults	2	0
23	Intro to Purple Martins and American Kestrels	Adult (Ages 19+)	In Person	Adults	29	0
24	KNIT LIT: Knitting Yarns	Adult (Ages 19+)	In Person	Adults	4	0
25	Tech Talk: Canceled due to Internet Outage	Adult (Ages 19+)	In Person	Adults	0	0
26	Trivia Night	Adult (Ages 19+)	In Person	Adults	29	0
27				Total Adults	352	
28	1000 Books Before Kindergarten	Children (Ages 0-5)	Passive Program	All Ages	11	0
29	Saturday Storytime	Children (Ages 0-5)	In Person	Storytime	0	0
30	Storytime @ Randall Park: Turtles	Children (Ages 0-5)	In Person	Storytime	22	0
31	Storytime @ Randall Park: Turtles	Children (Ages 0-5)	In Person	Storytime	33	0
32	Storytime: Bats	Children (Ages 0-5)	In Person	Storytime	47	0
33	Storytime: Bats	Children (Ages 0-5)	In Person	Storytime	29	0
34	Storytime: Bats	Children (Ages 0-5)	In Person	Storytime	27	0
35	Storytime: Bees	Children (Ages 0-5)	In Person	Storytime	27	0
36	Storytime: Bees	Children (Ages 0-5)	In Person	Storytime	21	0
37	Storytime: Bees	Children (Ages 0-5)	In Person	Storytime	34	0
38	Storytime: Sturgeon	Children (Ages 0-5)	In Person	Storytime	37	0
39	Storytime: Sturgeon	Children (Ages 0-5)	In Person	Storytime	25	0
40	Storytime: Sturgeon	Children (Ages 0-5)	In Person	Storytime	33	0
41	Storytime: Wolves	Children (Ages 0-5)	In Person	Storytime	39	0
42	Storytime: Wolves	Children (Ages 0-5)	In Person	Storytime	19	0
43	Storytime: Wolves	Children (Ages 0-5)	In Person	Storytime	31	0
44				Total Storytime	424	
45	Bee & Butterfly Houses	Children (Ages 6-11)	In Person	Youth	42	0
46	Beef Days Kid's Korner Outreach	Children (Ages 6-11)	In Person	Off Site	63	0
47	Recycled Weaving	Children (Ages 6-11)	In Person	Youth	15	0
48	Seed Bombs with Johnson County Farm Bureau	Children (Ages 6-11)	In Person	Youth	14	0
49				Total Youth	134	
50	July Coloring Challenge	General Interest	Passive Program	All Ages	95	0
51	Johnson County Fair Outreach	General Interest	In Person	Off Site	249	0
52	Let's Go LEGO!	General Interest	Passive Program	All Ages	51	0
53	Maker's Space: Drop in to Create!	General Interest	In Person	All Ages	21	0
54	Ocean Odyssey: Shark Touch Tanks	General Interest	In Person	All Ages	73	0
55	Anime Recommendations	Young Adult (Ages 12-18)	Passive Program	Teens	1	0
56	Sticky Note Debate	Young Adult (Ages 12-18)	Passive Program	Teens	7	0
57	Teen Tuesday: Five Nights at Freddy's [PG-13]	Young Adult (Ages 12-18)	In Person	Teens	10	0
58	Teen Tuesday: Picnic and Yard Games	Young Adult (Ages 12-18)	In Person	Teens	13	0
59	Teen Tuesday: Poetry Day	Young Adult (Ages 12-18)	In Person	Teens	9	0
60	Teen Tuesday: Recycled Art	Young Adult (Ages 12-18)	In Person	Teens	16	0
61				Total Teens	56	

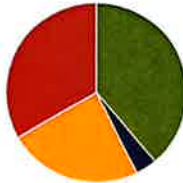
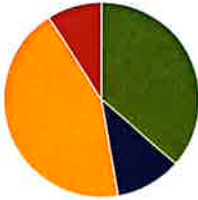
Solon Public Library

July, 2024 - July, 2024

July

Overview

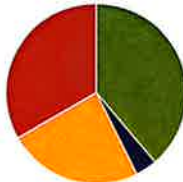
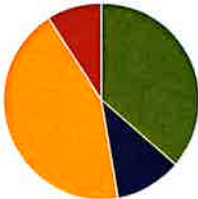
All Children Programs	20	36.36%	All Children Participants	569	38.79%
Young Adult Programs	6	10.91%	Young Adult Participants	56	3.82%
Adult Programs	24	43.64%	Adult Participants	353	24.06%
General Interest Programs	5	9.09%	General Interest Participants	489	33.33%
Total Programs	55		Total Participants	1467	



Year in Review

Overview

All Children Programs	20	36.36%	All Children Participants	569	38.79%
Young Adult Programs	6	10.91%	Young Adult Participants	56	3.82%
Adult Programs	24	43.64%	Adult Participants	353	24.06%
General Interest Programs	5	9.09%	General Interest Participants	489	33.33%
Total Programs	55		Total Participants	1467	



Patron PC Logins by Day and Hour

Dates: Monday July 1, 2024 - Wednesday July 31, 2024 Times: 9:00am to 7:00pm

Date	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	Total	Avg	Min	Max	Med	Mode	Std Dev
Mon Jul 1	0	1	1	0	5	6	1	0	0	0	0	14	1	0	6	0	0	2
Tue Jul 2	0	0	1	0	5	2	4	2	0	0	0	14	1	0	5	0	0	2
Wed Jul 3	0	0	1	0	1	0	0	1	0	0	0	3	0	0	1	0	0	1
Thu Jul 4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fri Jul 5	1	1	0	2	2	0	0	0	0	0	0	6	1	0	2	0	0	1
Sat Jul 6	0	0	0	0	0	0	7	1	0	0	0	8	1	0	7	0	0	2
Sun Jul 7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Jul 8	0	2	0	0	0	0	0	5	0	0	0	7	1	0	5	0	0	2
Tue Jul 9	0	0	3	0	0	0	0	4	3	2	0	12	1	0	4	0	0	2
Wed Jul 10	0	0	0	2	4	6	5	6	1	0	0	24	2	0	6	1	0	3
Thu Jul 11	2	1	2	2	3	4	0	1	2	0	0	17	2	0	4	2	2	1
Fri Jul 12	1	0	0	2	0	1	0	2	0	0	0	6	1	0	2	0	0	1
Sat Jul 13	2	0	1	0	0	0	0	0	0	0	0	3	0	0	2	0	0	1
Sun Jul 14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Jul 15	3	1	7	2	2	0	1	1	0	0	0	17	2	0	7	1	0	2
Tue Jul 16	4	3	0	2	3	5	4	0	2	0	0	23	2	0	5	2	0	2
Wed Jul 17	2	0	0	0	0	2	0	2	1	0	0	7	1	0	2	0	0	1
Thu Jul 18	0	0	0	0	0	0	0	0	1	1	0	2	0	0	1	0	0	0
Fri Jul 19	1	2	2	1	0	0	0	0	0	0	0	6	1	0	2	0	0	1
Sat Jul 20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sun Jul 21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Jul 22	0	3	3	1	3	0	4	0	0	0	0	14	1	0	4	0	0	2
Tue Jul 23	3	0	0	1	0	0	4	1	0	0	0	9	1	0	4	0	0	1
Wed Jul 24	0	0	0	0	6	1	0	0	0	2	0	9	1	0	6	0	0	2
Thu Jul 25	7	2	4	0	1	0	0	0	0	0	0	14	1	0	7	0	0	2
Fri Jul 26	1	0	0	0	3	2	0	0	0	0	0	6	1	0	3	0	0	1
Sat Jul 27	0	0	1	0	1	0	2	1	0	0	0	5	1	0	2	0	0	1
Sun Jul 28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Jul 29	0	0	1	0	2	0	3	0	1	0	0	7	1	0	3	0	0	1
Tue Jul 30	0	2	2	1	0	1	4	2	1	0	0	13	1	0	4	1	0	1
Wed Jul 31	1	1	2	0	3	1	3	0	3	0	0	14	1	0	3	1	0	1
Total	28	19	31	16	44	31	46	28	14	3	0	260						
Average	0.9	0.6	1	0.5	1.4	1	1.5	0.9	0.5	0.1	0							
Minimum	0	0	0	0	0	0	0	0	0	0	0							
Maximum	7	3	7	2	6	6	7	6	3	2	0							
Median	0	0	0	0	0	0	0	0	0	0	0							
Mode	0	0	0	0	0	0	0	0	0	0	0							
Standard Dev	1.6	0.9	1.5	0.8	1.8	1.8	2	1.5	0.8	0.4	0							

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Solon Library Bills for August, 2024

Starting balance from Expenditure Report dated 8/22/24

		Monthly Avg
From Dues, Membership & Magazines (62100)	\$ 1,036.82	
Zoom inv#266536322 (Visa)	\$ 17.11	
Cricut monthly subscription order#138351400(Visa)	\$ 10.59	
The Gazette annual subscription (Visa)	\$ 390.12	
Total Spent	\$ 417.82	\$ 100.00
Remaining Balance	\$ 619.00	
From Travel and Conference (62400)	\$ 679.04	
Total Spent	\$ -	\$ 62.50
Remaining Balance	\$ 679.04	
From Building Maintenance (63100)	\$ 9,814.80	
\$5,000 allocated for reserve funds	\$ 5,000.00	Hidden balance for reserves
E&J Electric, Inc. replaced bulbs in staff workroom, inv#16998	\$ 162.86	
Solon Hardware, picture hanger set	\$ 3.99	
Summit Fire Protection, annual extinguisher service, inv#189011577	\$ 80.00	
ALDI, 2 bottles floor cleaner (Visa)	\$ 9.31	
Total Spent	\$ 256.16	\$ 416.67
Remaining Balance	\$ 4,558.64	
From Org Vehicle/Equipment Maint AC (63320)	\$ 4,860.18	
Amazon, surge protector (Visa)	\$ 149.90	
Google LLC, Google Workspace inv#5031644643 (Visa)	\$ 44.94	
Google Play, 2TB Google One Storage (Visa)	\$ 106.99	
Total Spent	\$ 301.83	\$ 466.67
Remaining Balance	\$ 4,558.35	
From Utilities (63710)	\$ 2,976.85	
Alliant Energy	\$ 12.85	
Mid-American	\$ 13.79	
Total Spent	\$ 26.64	\$ 583.33
Remaining Balance	\$ 2,950.21	
From Telephone/Internet (63730)	\$ 4,132.37	
ICN inv#702648	\$ 188.00	
Southslope inv#10788165	\$ 182.28	
Total Spent	\$ 370.28	\$ 425.00
Remaining Balance	\$ 3,762.09	
From Data Bases (63731)	\$ 1,825.68	
Total Spent	\$ -	\$ 208.33
Remaining Balance	\$ 1,825.68	
From Publishing (64140)	\$ 600.00	
Total Spent	\$ -	\$ 50.00
Remaining Balance	\$ 600.00	
From Educational Program (64340)	\$ 10,378.60	
Solon Senior Support, July Chair Yoga, inv#YogaJUL24	\$ 60.00	
Amazon, Teen program supplies (Visa)	\$ 7.72	

Amazon, Teen program supplies (Visa)	\$	24.38	
Menards, 2 packs of freezer pops (Visa)	\$	4.96	
Sam's Mainstreet Market, Youth program supplies (Visa)	\$	11.98	
Sam's Mainstreet Market, Youth program supplies (Visa)	\$	1.79	
Total Spent	\$	110.83	\$ 1,179.17
Remaining Balance	\$	10,267.77	

From Library Books (65020)	\$	22,001.85	
Baker & Taylor Inv#2038437077	\$	35.90	Adult
Baker & Taylor Inv#2038449940	\$	33.62	Adult
Baker & Taylor Inv#2038454917	\$	141.21	Adult
Baker & Taylor Inv#2038454917	\$	116.16	Adult
Amazon, 1 adult book (Visa)	\$	8.99	Replacement
Amazon, 1 adult book (Visa)	\$	10.99	Replacement
Amazon, 1 adult book (Visa)	\$	17.43	
Amazon, 1 adult book (Visa)	\$	18.83	
Total Spent	\$	383.13	\$ 2,000.00
Remaining Balance	\$	21,618.72	

From Library Video Materials (65030)	\$	3,870.89	
Baker & Taylor inv#H69758950	\$	27.99	
Midwest Tape inv#505857606	\$	25.49	
Midwest Tape inv#505889970	\$	22.49	
Amazon, 1 DVD (Visa)	\$	6.99	
Amazon, Sony DVD player (Visa)	\$	39.88	Replacement
Total Spent	\$	122.84	\$ 404.17
Remaining Balance	\$	3,748.05	

From Library Audio Materials (65040)	\$	4,936.77	
Baker & Taylor Inv#2038437077	\$	27.49	
Total Spent	\$	27.49	\$ 416.67
Remaining Balance	\$	4,909.28	

From Puzzles, Puppet Kits (65050)	\$	1,167.26	
Amazon, LOT 3D printing pen, stamps, cake pan, crochet supplies (Visa)	\$	179.42	LOT = Library of Things
Amazon, adventure backpack binocular bug container (Visa)	\$	36.70	Youth
Total Spent	\$	216.12	\$ 100.00
Remaining Balance	\$	951.14	

From Operating Supplies (65070)	\$	8,311.86	
Office Express, 3 toner cartridges inv#70819	\$	149.97	
Office Express, tissues and toilet paper inv#71356	\$	119.72	
Office Express, copy paper inv#73400	\$	45.95	
Amazon, set of 3 disinfecting wipes (Visa)	\$	10.75	
ALDI, snack and sandwich ziplock bags (Visa)	\$	9.31	
DEMCO, book processing supplies inv#7513762 (Visa)	\$	114.36	
Total Spent	\$	450.06	\$ 750.00
Remaining Balance	\$	7,861.80	

From Postage and Shipping (65080)	\$	414.28	
USPS, ILL Return (Visa)	\$	5.11	
Total Spent	\$	5.11	\$ 75.00
Remaining Balance	\$	409.17	

From Supplies (65990)	\$	250.00	
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Total Spent	\$	-	\$	20.83
Remaining Balance	\$	250.00		

From Office Equipment (67250)	\$	3,177.18		
Gordon Flesch Co. Printer Lease inv#I00941810	\$	171.63		
Menards, 8x10 tarp, portable cooler (Visa)	\$	54.98		
Amazon, 7 acrylic wall mount brochure holders (Visa)	\$	56.98		
Total Spent	\$	283.59	\$	333.33
Remaining Balance	\$	2,893.59		

EXPENDITURE REPORT

City of Solon

For the Period: 7/1/2024 to 8/31/2024	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - GENERAL FUND							
Expenditures							
Dept: 4410 LIBRARY SERVICES							
60100 SALARIES	244,232.00	244,232.00	36,067.37	9,137.00	0.00	208,164.63	14.8
61100 FICA SOCIAL SECURITY	18,684.00	18,684.00	2,753.30	697.51	0.00	15,930.70	14.7
61200 FICA MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
61300 IPERS	23,056.00	23,056.00	3,024.93	759.53	0.00	20,031.07	13.1
61500 EMPLOYEE GROUP INSURANCE/ANNUI	15,245.00	15,245.00	0.00	0.00	0.00	15,245.00	0.0
62100 DUES, MEMBERSHIPS & MAGAZINE S	1,200.00	1,200.00	163.18	82.80	0.00	1,036.82	13.6
62400 TRAVEL AND CONFERENCE	750.00	750.00	70.96	45.96	0.00	679.04	9.5
63100 BUILDING MAINTENANCE	10,000.00	10,000.00	269.19	259.94	0.00	9,730.81	2.7
63320 ORG VEHICLE/EQUIPMENT MAINT AC	5,600.00	5,600.00	739.82	649.95	0.00	4,860.18	13.2
63710 UTILITIES	3,000.00	3,000.00	49.79	26.64	0.00	2,950.21	1.7
63730 TELEPHONE/INTERNET	4,500.00	4,500.00	737.91	370.28	0.00	3,762.09	16.4
63731 DATA BASES	2,850.00	2,850.00	1,024.32	1,024.32	0.00	1,825.68	35.9
64080 INSURANCE	27,740.00	27,740.00	0.00	0.00	0.00	27,740.00	0.0
64140 PUBLISHING	600.00	600.00	0.00	0.00	0.00	600.00	0.0
64340 EDUCATIONAL PROGRAM	14,150.00	14,150.00	3,771.40	640.00	0.00	10,378.60	26.7
65020 LIBRARY BOOKS	24,000.00	24,000.00	1,998.15	1,423.97	0.00	22,001.85	8.3
65030 LIBRARY VIDEO MATERIALS	4,850.00	4,850.00	979.11	863.02	0.00	3,870.89	20.2
65040 LIBRARY AUDIO MATERIALS	5,000.00	5,000.00	63.23	63.23	0.00	4,936.77	1.3
65050 PUZZELS, PUPPET KITS	1,200.00	1,200.00	32.74	0.00	0.00	1,167.26	2.7
65070 OPERATING SUPPLIES	9,000.00	9,000.00	688.14	342.16	0.00	8,311.86	7.6
65080 POSTAGE AND SHIPPING	600.00	600.00	185.72	0.00	0.00	414.28	31.0
65990 SUPPLIES	250.00	250.00	0.00	0.00	0.00	250.00	0.0
67250 OFFICE EQUIPMENT	3,500.00	3,500.00	322.82	171.63	0.00	3,177.18	9.2
LIBRARY SERVICES	420,007.00	420,007.00	52,942.08	16,557.94	0.00	367,064.92	12.6
Expenditures	420,007.00	420,007.00	52,942.08	16,557.94	0.00	367,064.92	12.6
Grand Total Net Effect:	-420,007.00	-420,007.00	-52,942.08	-16,557.94	0.00	-367,064.92	

EXPENDITURE REPORT

City of Solon

For the Period: 7/1/2024 to 8/31/2024

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 031 - TRUST & AGENCY LIBRARY							
Expenditures							
Dept: 4411 TRUST & AGENCY LIBRARY BLDG TR							
64340 EDUCATIONAL PROGRAM	500.00	500.00	0.00	0.00	0.00	500.00	0.0
64380 BANK SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00	0.00	0.0
64990 MISC. CONTRACT WORK	0.00	0.00	0.00	0.00	0.00	0.00	0.0
65020 LIBRARY BOOKS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
65030 LIBRARY VIDEO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
65040 LIBRARY AUDIO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
65080 POSTAGE AND SHIPPING	0.00	0.00	0.00	0.00	0.00	0.00	0.0
67270 OTHER CAPITAL EQUIPMENT	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
67271 CAPITAL EQUIP/MEMORIAL DONATIO	0.00	0.00	0.00	0.00	0.00	0.00	0.0
67300 LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.0
67500 BUILDING	0.00	0.00	95.80	0.00	0.00	-95.80	0.0
TRUST & AGENCY LIBRARY BLDG TR	10,500.00	10,500.00	95.80	0.00	0.00	10,404.20	0.9
Expenditures	10,500.00	10,500.00	95.80	0.00	0.00	10,404.20	0.9
Grand Total Net Effect:	-10,500.00	-10,500.00	-95.80	0.00	0.00	-10,404.20	

SOLON STATE BANK
126 SOUTH MARKET
SOLON IA 52333

SOLON STATE BANK
126 SOUTH MARKET
SOLON IA 52333

PHONE:319-624-3405

CITY OF SOLON
SUSAN SIDDELL
101 N IOWA
SOLON IA 52333

CUSTOMER: 400702

AS OF: 08/09/24

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15 MONTH SPECIAL CERTIFICATE 140869

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ORIGINAL ISSUE DATE:	05/30/23	INTEREST RATE:	4.0000 %
ORIGINAL ISSUE VALUE:	12,103.41	MATURITY DATE:	08/30/24
		TERM:	15 MONTHS
		BALANCE AS OF 08/09/24:	12,593.74

* I N T E R E S T A D V I C E *

INTEREST TO BE PAID ON: 08/29/24 INTEREST PAID THIS TERM: 617.30
INTEREST TO BE PAID: 126.97
ON 08/29/24, INTEREST PAID IN 2024 WILL BE 373.24.
INTEREST WILL BE COMPOUNDED ON A SEMI-ANNUAL BASIS.
INTEREST WILL BE CREDITED TO YOUR CERTIFICATE SEMI-ANNUALLY.

ON 08/30/24, ASSUMING NO OTHER ACTIVITY, THE PROJECTED BALANCE OF YOUR
15 MONTH SPECIAL CERTIFICATE 140869 WILL BE 12,720.71.

Fixed Rate Certificate Regulations

Rate: The rate in effect on the date of purchase will remain constant, subject to these rules, for the term.

Minimum to Open Account: \$1,000.00 for certificate and IRA specials, \$500.00 for certificate non-specials, \$100.00 for IRA non-specials.

Balance Information: You may open this account in person or by mail by depositing and maintaining at least the minimum balance listed below. We use the daily balance method to calculate the dividends on your account from the date of deposit. This method applies a daily periodic rate to the principal balance in the account each day. Contributions of at least \$25 are allowed to IRA certificates not to exceed the annual contribution maximum. No other additional deposits are allowed to this certificate during its term.

Dividend Payment: Dividends on this certificate are calculated on a 365-day accounting period (366-day in leap years), accrue daily, and are credited and compounded at maturity for certificates of 182 days or less, and quarterly on the calendar quarters for certificates longer than 182 days. Dividends credited during the current term may be withdrawn at any time without Credit Union penalty. You may elect to have your dividends paid monthly to any other non-certificate account at the Credit Union, provided that such dividends are from a certificate with a minimum balance of at least \$5,000. APY (Annual Percentage Yield) assumes dividends remain on deposit until maturity. Any withdrawal of dividends prior to maturity will reduce the APY. State regulations prohibit payment of dividends in excess of available earnings. Any withdrawal from an IRA certificate, prior to age 59 ½, may be subject to a 10% penalty tax imposed by the Internal Revenue Service (see IRS regulations for exceptions).

Renewal: This certificate will be automatically renewed for the longest maturity term in the same maturity tier, at the then-current rate if not withdrawn at maturity as long as the minimum deposit requirement is met. (For example, a 4 month certificate is in the 3-6 month maturity tier and will renew into a 6 month term.) If this tier is not available, the certificate will be renewed at the next shorter tier, be it a variable or fixed rate. If the minimum deposit requirement is not met, the matured certificate will be transferred into the primary savings or an IRA savings for IRA certificates. A change in renewal term requires written notification in our office within 10 days of the maturity date. A 10-calendar day grace period will be provided to allow additional deposits. Withdrawals during the grace period can be made without penalty of principal. Dividends will not be paid on funds withdrawn during the 10 day grace period. A maturity notice will be mailed to you at least 20 days prior to your certificate's maturity date.

Withdrawal: Partial withdrawals are permitted on this certificate, provided that a minimum of \$1,000 remains on deposit. Any or all of the dividends credited within the current term may be withdrawn at any time with no Credit Union penalty; should all or part of the principal amount established at purchase be withdrawn prior to maturity, a premature surrender penalty may be imposed on the amount of principal withdrawn. If the withdrawal is from an IRA certificate and results in the closure of your IRA or if the withdrawal is a transfer of an IRA to another institution you may incur a processing fee.

Penalty: Any withdrawals from an IRA certificate, prior to age 59 ½, may be subject to a 10% penalty tax imposed by the Internal Revenue Service (see IRS regulations for exceptions), in addition to any early withdrawal penalties imposed by the Credit Union.

For all certificates, in the event of any withdrawal of principal prior to maturity; and regardless of the age of the owner for IRAs:

A. The certificate owner must give up dividends on the principal funds withdrawn as follows:

Certificates shorter than 365 days – the number of days dividends equal to the number of days in the certificate term
365 days or greater – 365 days dividends

To the extent necessary to comply with these requirements, deductions from dividends or principal shall be made from the amount withdrawn.

B. No penalty is required in the case of withdrawal by a beneficiary after the death of the member.

C. The Credit Union's penalty is waived during normal distribution procedures from an IRA.

Rate Revision: Dividends paid on this certificate account and/or terms may be revised by giving notice to the certificate owner 30 days prior to the effective date of such change. All certificates affected shall mature on the last day before the effective date of said notice regardless of the time expired on such deposit. The prior rate shall be paid on the effective date. All monies remaining in the certificate after that date will then earn the latest stated rate under current rules.

NCUA Insurance Coverage: Deposits are insured up to \$250,000 per member by the National Credit Union Administration, a US Government Agency. IRA shares are insured separately from non-IRA shares, which have their own coverage.

The certificates issued by GreenState Credit Union are not transferable except on the books of GreenState Credit Union. Nothing contained herein shall supersede or limit the authority of GreenState Credit Union Board of Directors to act under the authority vested in them under the credit union federal and state regulations or the credit union bylaws.

Type of IRA: Not an IRA					
Opening Balance	\$101,000.00	Minimum Balance	\$1,000.00	Open Date	06/06/2023
Term	15 Months	Term Tier	13-24 Month CD	Maturity Date	09/06/2024
Interest Rate	4.760%	Annual Percentage Yield	4.85%	Member Number	0014338988 1005
Member Name	CITY OF SOLON				

Current Balance (9/23/24) \$ 106,253.04

CU Representative NLPS 8436