

The Solon Public Library Board

Meeting Minutes July 29, 2024

Call to Order

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 p.m.

Present

Sandy Lawrence, Bill Christensen, Janet Salathiel, Char Cosgrove, Jen Fetzer, Matthew Hanes, Steve Fisher, Cole Gabriel (City Liaison), Liz King (Library Director)

Absent

None

Approval of Agenda

The agenda was unanimously approved. (Matt/ Jen)

Approval of Minutes

The minutes of June 24, 2024 meeting was unanimously approved as corrected. (Janet/Bill moved and seconded the approval of the Purchasing Policy). (Bill/Janet).

Citizen's Speak and Correspondence

Citizen speak: None

Correspondence: None

Committee Reports

- **Building:** Scott Kleppe was notified that the flag line had snapped and was in need of repair.
- **Finance:** No report. Jen did let us know that we have two CD's maturing in the near future. One is maturing August 30th and the other September 6th. This will be addressed at the August meeting.
- **Johnson County Liaison:** No report
- **City of Solon Liaison:** No report
- **Board of Trustees Continuing Education:** No report

Library Director's Report

A written report is included in the Board packet. Liz highlighted that she was able to submit the FY24 Direct State Aid, Inter Library Loan and the Open Access Reports to the State Library. She also gave us a run through of how to access the Iowa Libraries Adventure Pass. Liz informed us of her meeting with Cathy Cilek of the Solon History Foundation where they

The Solon Public Library Board

discussed storage issues. Because of recent storms and tornado warnings, Liz went over with the board the extreme weather procedures the Library uses.

Approval of Bills

The bills for July 2024 were unanimously approved. (Char/Matt)

Review of Foundation Report

The June and July 2024 reports were reviewed.

Old Business

- **Staffing Update:** Teen Services Librarian Position: There are four promising candidates interviewed for the position. Hopefully the position will be filled soon. The board discussed how the lack of benefits for the position is an issue.

New Business:

- **Policy Review: Photographs in the Library:** The existing policy was reviewed and approved with no changes to be made. (Steve/Char).
- **Board of Trustees Continuing Education:** Items were listed for Board Consideration.

Adjournment

The meeting was adjourned at 7:04 p.m. (Sandy/Janet)

Next Meeting

Regular Meeting: Monday, August 26, 2024 at 6:30 p.m.

Submitted by

Char Cosgrove