Agenda for Solon Library Board Meeting
Monday, March 31, 2025 @6:30 pm

Zoom Invite: https://us02web.zoom.us/j/85236336252

Meeting ID: 852 3633 6252

Call to order

Approval of the agenda

Approval of the minutes

- February 24, 2025

Citizen's Speak

Correspondence

Committee reports

- Building: Humidifier repair
- Finance
- Johnson County Liaison
- City Liaison
- Board of Trustees Continuing Education

Directors Report

Approval of Bills

- March 2025

Review of Foundation report: February and March Foundation report

Old Business

- Solon Public Library Building 25th Anniversary in 2026

New Business

- Policy Review: Collection Development Policy

- Directors Evaluation Process/Timeline

- Volunteers needed for April 12th Fun For All Night

- ALA LTC Accessible Small and Rural Libraries Grant Round 3

- National Library Week: April 6 - 12, 2025 Theme: Drawn to the Library

  o City Council Proclamation on Wednesday, April 2, 2025

  o Monday, April 7: Right to Read Day, a day for readers, advocates, and library lovers to take action to protect, defend, and celebrate the right to read. The American Library Association (ALA) kicks off National Library Week with the release of its State of America's Libraries Report, including the list of Top Ten Most Challenged Books of 2023.

  o Tuesday, April 8: National Library Workers Day, a day for library staff, users, administrators, and Friends groups to recognize the valuable contributions made by all library workers.

The Solon Public Library Board

DRAFT Meeting Minutes
February 24, 2025

Call to Order
The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 p.m.

Present
Sandy Lawrence, Bill Christensen, Cole Gabriel, Janet Salathiel, Char Cosgrove, Jen Fetzer, Steve Fisher, Matthew Hanes, Cole Gabriel (City Liaison), Liz King (Library Director)

Absent
None

Approval of Agenda
The agenda was unanimously approved as corrected. There would be no Policy Review discussed at this meeting. (Matt/Char)

Approval of Minutes
The minutes of the January 27, 2025 meeting were unanimously approved. (Steve/Janet)

Citizen's Speak and Correspondence
Citizen speak: None

Committee Reports
- **Building:** (Library Security) This will be discussed under Old Business.

- **Finance:** Nothing new to report. The next CD to mature will be in March, 2026.

- **Johnson County Liaison:** No report

- **City of Solon Liaison:** Cole reported that the city is wrapping up the budget season. They are currently working on interviewing people for the position formerly held by Scott Kleppe.

- **Board of Trustees Continuing Education:** Char reported on watching the Keynote Speaker at the recent ILOC Conference.

Library Director's Report:
A written report is included in the Board Packet. Liz wished to highlight the Corridor Libraries Staff Training Day The keynote speaker, Shola Richards, inspired attendees with a message on building resilience and kindness. A total of 14 local Libraries attended with breakout sessions that encouraged networking and collaboration. Liz and staff found it a valuable event and hoped it would become an annual event.

The Solon Public Library Board

Approval of Bills
The bills for February 2025 were unanimously approved. (Janet/Jen)

Review of Foundation Report
Due to the Foundation not meeting until February 26th there was no report.

Old Business
- **Security Cameras/Patron Privacy:** Discussion was had by the board over the necessity of camera surveillance at the Library. After reviewing the cost of such a system it was decided that a less costly solution was more reasonable. It was decided to continue to monitor future situations but would table the idea of cameras. It was decided to pursue a better security measure on the meeting room closet and possibly the lower level entrance.

- **FY26 Budget:** It was reported that the FY26 Budget is moving through the process. The budget proposed by the Library is moving forward.

New Business:
- **Policy Review:** none

- **Volunteers Needed for Fun For All Night:** Cole said if he is able to, he will help.

- **Advocacy for Public Libraries in Iowa:** Liz will send the board an email with a link as to how to get advocacy information.

- **Solon Public Library Building 25th Anniversary in 2026:** Liz wanted us to put this important anniversary on our radar. She wanted us to keep in mind how we could celebrate this milestone.

- **Board of Trustees Continuing Education:** Items were listed for board consideration.

Next Months Agenda:

Adjournment
The meeting was adjourned at 7:15 p.m. (Jen/Steve)

Next Meeting
Regular Meeting: Monday, March 31, 2025, 2025 at 6:30 p.m.

Submitted by
Char Cosgrove

Director's Report March 2025

In March I attended regular meetings with the City Council and the Solon Public Library Foundation. I provided a written Director's Report for the Friends of the Library meeting. The Friends of the Library Book Sale was deemed a huge success. The Foundation's 4th annual art auction topped all previous art auctions. They have raised a total of $4,630 towards the replacement of the meeting room dividing wall (estimated cost $10,000). We are very grateful for the generous community support of our Friends of the Library and Foundation fundraisers. The deadline for the Foundation's Don Ochs Scholarship applications was Saturday, March 8th. The scholarship committee reviewed the applications and will award two $500 scholarships at the SHS Awards Night on Sunday, April 27, 2025.

I also attended a committee meeting for the 2025 Johnson County Fair (Saturday July 19 - Wednesday, July 23) with members from each of the 7 Johnson County Libraries. This committee is tasked with creating a plan for the joint libraries' booth at the fair including staffing, programs, and materials to be provided to highlight that Johnson County Libraries are for EVERYONE! We will finalize the plans at our April 24th meeting. We will be looking for volunteers to assist with staffing the booth during the fair.

March programming included the March Mammal Madness bracket activity created by scientists and students at Arizona State University that encourages participants to research different animal groups and predict which ones would win in an imaginary battle. This activity pairs perfectly with our youth non-fiction "Who Would Win" series which describes battles between animal foes.

At our monthly Fun for All Night we welcomed 42 people to gym games and a showing of Despicable Me 4. We hosted several fun Spring Break activities. Lily hosted an All Ages LEGO Day, the Teens gathered with Christian for an afternoon Hot Cocoa, Conversations and Board games, and we offered an all-ages Movie Day screening of Garfield with popcorn. We were so happy to see so many visitors during Spring Break week attending programs and checking out library materials.

Looking ahead to April, Lily will continue the Spring Session of Baby Time on Monday mornings for our youngest patrons (0 -36 months) and their caregivers at the Community Center. This 6-week program encourages pre-reading skills with nursery rhymes, songs, board books and free play time while also fostering new friendships for caregivers and littles alike. The Spring session of Drawing Club is also in full swing for our 4th - 8th graders. Mykle will be resuming Cookbook Club in April. Everyone is hard at work scheduling amazing activities for our Summer Reading Program: Level Up at Your Library!

We will be celebrating National Library Week April 6 - 12th. The theme this year is "Drawn to the Library!" Whatever draws you in, the library has something for everyone. Mayor Dan O'Neil will read the National Library Week Proclamation at the April 2nd City Council Meeting. It is so important to continue to advocate for libraries and celebrate everything we offer to our communities!

Sincerely,

Liz King
Director, Solon Public Library

Solon Public Library
July, 2024 - February, 2025

July

Overview

All Children Programs	20	36.36%	All Children Participants	569	38.79%
Young Adult Programs	6	10.91%	Young Adult Participants	56	3.82%
Adult Programs	24	43.64%	Adult Participants	353	24.06%
General Interest Programs	5	9.09%	General Interest Participants	489	33.33%
Total Programs	55		Total Participants	1467	

All Children Programs
Young Adult Programs
Adult Programs
General Interest Programs

All Children Participants
Young Adult Participants
Adult Participants
General Interest Participants
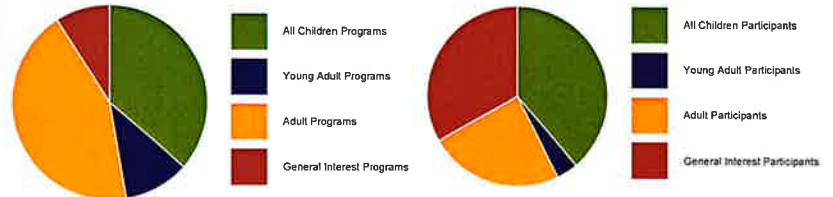
August

Overview

All Children Programs	5	16.67%	All Children Participants	138	23.88%
Young Adult Programs	1	3.33%	Young Adult Participants	1	0.17%
Adult Programs	21	70%	Adult Participants	239	41.35%
General Interest Programs	3	10%	General Interest Participants	200	34.6%
Total Programs	30		Total Participants	578	

All Children Programs
Young Adult Programs
Adult Programs
General Interest Programs

All Children Participants
Young Adult Participants
Adult Participants
General Interest Participants
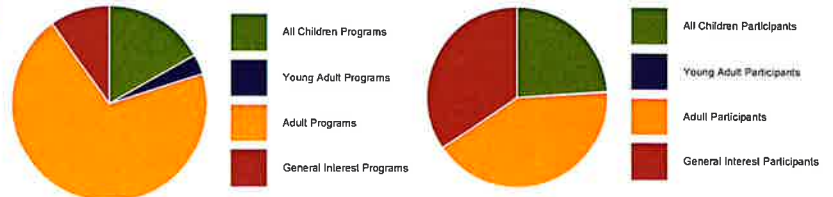
September

Overview

All Children Programs	11	19.64%	All Children Participants	389	37.12%
Young Adult Programs	14	25%	Young Adult Participants	233	22.23%
Adult Programs	28	50%	Adult Participants	317	30.25%
General Interest Programs	3	5.36%	General Interest Participants	109	10.4%
Total Programs	56		Total Participants	1048	

All Children Programs
Young Adult Programs
Adult Programs
General Interest Programs

All Children Participants
Young Adult Participants
Adult Participants
General Interest Participants
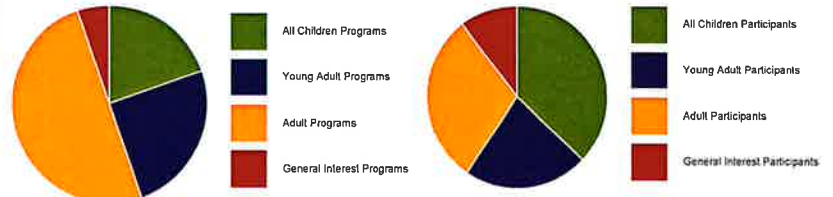
October

Overview

All Children Programs	12	21.82%	All Children Participants	418	34.35%
Young Adult Programs	10	18.18%	Young Adult Participants	109	8.96%
Adult Programs	27	49.09%	Adult Participants	329	27.03%
General Interest Programs	6	10.91%	General Interest Participants	361	29.66%
Total Programs	55		Total Participants	1217	

All Children Programs
Young Adult Programs
Adult Programs
General Interest Programs

All Children Participants
Young Adult Participants
Adult Participants
General Interest Participants
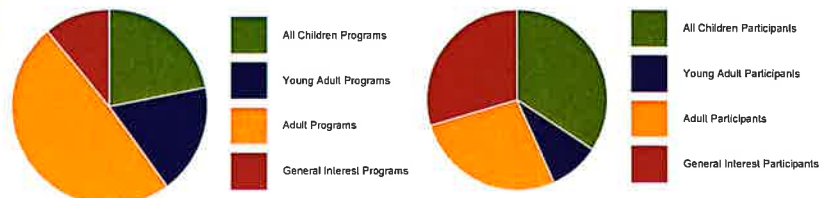
November

Overview

All Children Programs	7	19.44%	All Children Participants	190	33.16%
Young Adult Programs	6	16.67%	Young Adult Participants	56	9.77%
Adult Programs	19	52.78%	Adult Participants	201	35.08%
General Interest Programs	4	11.11%	General Interest Participants	126	21.99%
Total Programs	36		Total Participants	573	

All Children Programs
Young Adult Programs
Adult Programs
General Interest Programs

All Children Participants
Young Adult Participants
Adult Participants
General Interest Participants
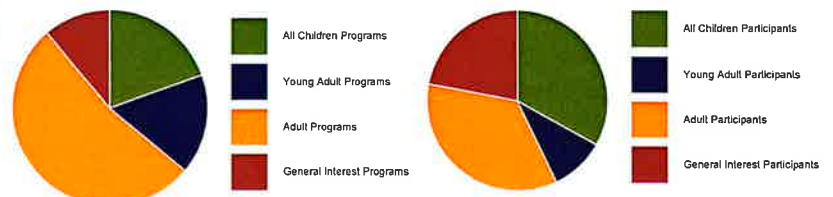
December

Overview

All Children Programs	15	34.88%	All Children Participants	234	27.08%
Young Adult Programs	7	16.28%	Young Adult Participants	55	6.37%
Adult Programs	16	37.21%	Adult Participants	208	24.07%
General Interest Programs	5	11.63%	General Interest Participants	367	42.48%
Total Programs	43		Total Participants	864	
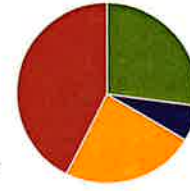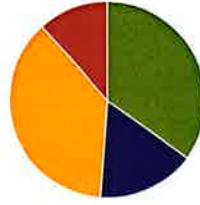
January

Overview

All Children Programs	14	31.82%	All Children Participants	252	26.98%
Young Adult Programs	5	11.36%	Young Adult Participants	33	3.53%
Adult Programs	20	45.45%	Adult Participants	290	31.05%
General Interest Programs	5	11.36%	General Interest Participants	359	38.44%
Total Programs	44		Total Participants	934	
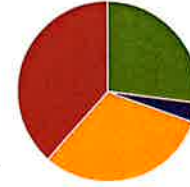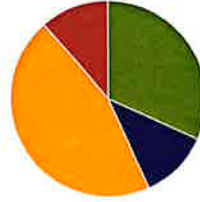
February

Overview

All Children Programs	14	35%	All Children Participants	132	24.91%
Young Adult Programs	7	17.5%	Young Adult Participants	43	8.11%
Adult Programs	14	35%	Adult Participants	153	28.87%
General Interest Programs	5	12.5%	General Interest Participants	202	38.11%
Total Programs	40		Total Participants	530	
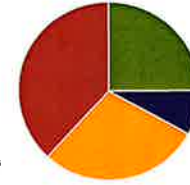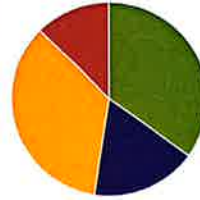
Year in Review

Overview

All Children Programs	98	27.3%	All Children Participants	2322	32.2%
Young Adult Programs	56	15.6%	Young Adult Participants	586	8.13%
Adult Programs	169	47.08%	Adult Participants	2090	28.98%
General Interest Programs	36	10.03%	General Interest Participants	2213	30.69%
Total Programs	359		Total Participants	7211	
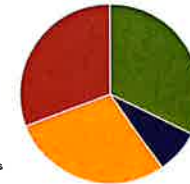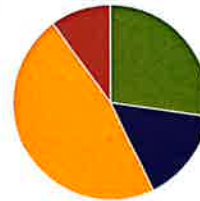
Solon Public Library February 2025 Program Details

	A	B	C	D	E	F	G
	Title	Age	Type	Site	Category	In-person Attendees	Virtual Attendees
2	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adults	10	0
3	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adults	0	0
4	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adults	12	0
5	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adults	11	0
6				Total Coffee & Conversations		33	
7	Video Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	15	0
8	Video Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	19	0
9	Video Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	13	0
10	Video Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	0	0
11	Video Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	7	0
12	Video Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	15	0
13	Video Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	20	0
14	Video Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	18	0
15				Total Chair Yoga		107	
16	Book Club: Lessons in Chemistry	Adult (Ages 19+)	Combo in Person / Li	On Site	Adults	11	2
17					Total Adults	153	
18	Saturday Storytime	Children (Ages 0-5)	In Person	On Site	Storytime	18	0
19	Storytime: Everyday Shapes	Children (Ages 0-5)	In Person	On Site	Storytime	14	0
20	Storytime: Groundhog's Day	Children (Ages 0-5)	In Person	On Site	Storytime	29	0
21	Storytime: More Fun Shapes	Children (Ages 0-5)	In Person	On Site	Storytime	13	0
22	Storytime: Shadows	Children (Ages 0-5)	In Person	On Site	Storytime	17	0
23					Total Storytime	91	
24	BAM POW: Make It - Exploding Art Books	Children (Ages 6-11)	In Person	On Site	Youth	31	0
25	Read with Willa the Dog!	Children (Ages 6-11)	In Person	On Site	Youth	0	0
26	Read with Willa the Dog!	Children (Ages 6-11)	In Person	On Site	Youth	4	0
27	1000 Books Before Kindergarten	Children (Ages 0-5)	Passive Program	Passive	Babies	6	0
28	Blind Date with a Book	General Interest	Passive Program	Passive	All Ages	112	0
29	Coloring Challenge	General Interest	Passive Program	Passive	All Ages	23	0
30	Fun For All Night	General Interest	In Person	Off Site	Off Site	48	0
31	Let's Go LEGO!	General Interest	Passive Program	Passive	All Ages	19	0
32	Auto Repair 101	Young Adult (Ages 12-18)	In Person	On Site	Teens	13	0
33	How to Apply to Colleges and for Financial Aid	Young Adult (Ages 12-18)	In Person	On Site	Teens	0	0
34	Switch and Social	Young Adult (Ages 12-18)	In Person	On Site	Teens	7	0
35	Switch and Social	Young Adult (Ages 12-18)	In Person	On Site	Teens	7	0
36	Switch and Social	Young Adult (Ages 12-18)	In Person	On Site	Teens	5	0
37	Switch and Social	Young Adult (Ages 12-18)	In Person	On Site	Teens	11	0
38	Teen Reading Challenge	Young Adult (Ages 12-18)	Passive Program	Passive	Teens	0	0
39					Total Teens	43	

Patron PC Logins by Day and Hour

Dates: Saturday February 1, 2025 - Friday February 28, 2025   Times: 9:00am to 7:00pm

Date	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	Total	Avg	Min	Max	Med	Mode	Std Dev
Sat Feb 1	1	0	0	0	0	1	0	0	0	0	0	3	0	0	1	0	0	1
Sun Feb 2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Feb 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tue Feb 4	0	0	0	0	1	1	0	2	2	0	0	6	1	0	2	0	0	1
Wed Feb 5	0	0	0	1	1	0	0	0	0	0	0	2	0	0	1	0	0	0
Thu Feb 6	1	1	0	2	0	1	9	3	3	0	0	20	2	0	9	1	0	3
Fri Feb 7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sat Feb 8	2	2	0	0	0	1	2	0	0	1	0	8	1	0	3	0	0	1
Sun Feb 9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Feb 10	0	0	0	0	0	0	0	3	1	1	0	5	1	0	3	0	0	1
Tue Feb 11	0	2	0	0	0	0	0	0	0	0	0	2	0	0	2	0	0	1
Wed Feb 12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Thu Feb 13	0	1	1	0	0	0	1	2	4	0	0	9	1	0	4	0	0	1
Fri Feb 14	0	0	0	0	0	1	1	1	0	0	0	3	0	0	1	0	0	1
Sat Feb 15	2	2	0	0	1	2	0	2	0	0	0	9	1	0	2	0	1	1
Sun Feb 16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Feb 17	1	0	1	0	1	0	1	0	0	0	0	8	1	0	3	0	1	1
Tue Feb 18	0	2	0	1	1	0	4	2	0	2	0	11	1	0	4	0	0	1
Wed Feb 19	0	0	0	0	0	0	1	4	0	0	0	5	1	0	4	0	0	1
Thu Feb 20	0	0	0	0	0	0	0	2	0	0	0	2	0	0	0	0	0	0
Fri Feb 21	0	0	0	0	0	0	0	2	0	0	0	7	1	0	4	0	0	1
Sat Feb 22	4	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sun Feb 23	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0
Mon Feb 24	3	0	0	0	0	0	1	2	0	0	0	6	1	0	3	0	0	1
Tue Feb 25	0	1	0	0	0	0	0	6	1	0	0	8	1	0	6	0	1	2
Wed Feb 26	1	1	1	0	0	0	3	6	3	1	0	16	2	0	6	1	1	2
Thu Feb 27	1	1	0	0	3	8	7	5	2	0	0	27	3	0	8	1	0	3
Fri Feb 28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	**16**	**14**	**3**	**8**	**7**	**18**	**30**	**41**	**16**	**4**	**0**	**157**						
Average	0.6	0.5	0.1	0.3	0.3	0.6	1.1	1.5	0.6	0.1	0							
Minimum	0	0	0	0	0	0	0	0	0	0	0							
Maximum	4	2	1	3	3	8	9	6	4	2	0							
Median	0	0	0	0	0	0	0	0	0	0	0							
Mode	0	0	0	0	0	0	0	0	0	0	0							
Standard Devi	1	0.7	0.3	0.7	0.6	1.6	2.2	1.9	1.1	0.4	0							

Solon Public Library February 2025 Monthly Statistics

	Monthly Statistic	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
2	Items Cataloged	110	183	160	174	256	145	298	161					1487
3	Items Deleted	540	197	195	167	17	35	176	205					1532
4	Patron Computer Use	260	288	302	340	234	199	246	157					2026
5	Interlibrary Loan - BORROWED	107	74	58	91	80	58	73	48					589
6	Interlibrary Loan - LENDED	53	41	45	41	34	31	37	20					302
7	Community ZOOM Meeting Room	2	1	1	1	0	0	0	0					5
8	Use of Community Meeting Room	77	53	51	47	26	31	50	47					382
9	Website Visits	2332	2240	1808	2107	2112	2058	3070	2051					17778
10	Bridges: Number of Checkouts	1225	1193	1226	1191	1295	1254	1333	1309					10026
11	Bridges: Number of Users	276	267	273	261	275	262	419	371					2404
12	Kanopy: Videos Streamed	3	24	13	22	11	27	65	112					277
13	Kanopy: Users	1	4	6	4	4	8	3	8					38
14	Facebook Followers	1706	1712	1728	1730	1737	1744	1750	1757					13864
15	Facebook Posts	85	40	58	52	38	57	45	63					438
16	Instagram Followers	588	593	599	604	611	620	626	629					4870
17	Instagram Posts	105	37	49	38	43	93	51	72					488
18	Newsletter Subscribers	1685	1704	1719	1731	1736	1724	1746	1714					13759
19	Notary Appointments	3	9	4	0	0	3	3	2					24
20	YouTube Followers	63	64	64	64	64	64	65	65					513
21	YouTube Views	206	154	128	161	95	84	148	96					1072
22	WiFi Usage	403	341	339	326	318	353	303	290					2673
23	Number of items repaired	82	90	30	51	67	0	49	0					369
24	$ Value Saved	1427.32	1612.81	556.91	852.96	1136.69	0	873.19	0					6459.88
25	Monthly Circulation	5790	3933	3585	3777	3099	2987	3499	3148					33228
26	Monthly Door Count	8490	6135	6237	6595	6498	4998	5143	3932					52836
27	Reference Questions	52	81	40	79	119	84	191	117					876
28	Adventure Pass	6	6	1	0	1	0	0	0					14
29	**Outreach**													
30	Spartan Early Childhood Center - Visits	0	0	0	0	0	0	0	0					0
31	Solon Independent Living Visits	0	0	1	1	0	0	0	0					2
32	Solon Retirement Village Visits	1	1	1	1	1	0	0	0					5
33	Solon Care Center Visits	1	0	1	1	1	0	0	0					4
34	Solon School Holds Delivered	0	0	0	0	0	0	0	0					0

Solon Public Library Meeting Room Use February 2025

	Date	Booking Name	Room	Attendees	Organizer Type		Date	Room	Attendees	Organizer Type		Date	Room	Attendees	Organizer Type
1	Date	Booking Name	Room	Attendees	Organizer Type		Date	Room	Attendees	Organizer Type		Date	Room	Attendees	Organizer Type
2	2/1/2025	Auto Repair 101	Community Meeting Room	13	Internal		2/1/2025	Study Room 1	0	Patrons		2/3/2025	Study Room 2	1	Internal
3	2/2/2025	The Way of JA Eastern Iowa Branch Fellow	Community Meeting Room	40	Patrons		2/1/2025	Study Room 1	4	Patrons		2/5/2025	Study Room 2	0	Internal
4	2/3/2025	Video Chair Yoga	Community Meeting Room	15	Internal		2/3/2025	Study Room 1	0	Internal		2/6/2025	Study Room 2	3	Patrons
5	2/3/2025	Jill Weetman	Community Meeting Room	10	Patrons		2/4/2025	Study Room 1	2	Patrons		2/7/2025	Study Room 2	2	Patrons
6	2/4/2025	Storytime: Groundhog's Day	Community Meeting Room	29	Internal		2/6/2025	Study Room 1	1	Internal		2/10/2025	Study Room 2	3	Patrons
7	2/4/2025	Switch and Social	Community Meeting Room	7	Internal		2/7/2025	Study Room 1	2	Patrons		2/11/2025	Study Room 2	1	Patrons
8	2/5/2025	Coffee & Conversations	Community Meeting Room	10	Internal		2/8/2025	Study Room 1	1	Patrons		2/12/2025	Study Room 2	1	Patrons
9	2/5/2025	Video Chair Yoga	Community Meeting Room	19	Internal		2/10/2025	Study Room 1	1	Patrons		2/12/2025	Study Room 2	1	Patrons
10	2/5/2025	KNIT LIT: Knitters Book of Yarn	Community Meeting Room	0	Internal		2/13/2025	Study Room 1	6	Internal		2/13/2025	Study Room 2	15	Internal
11	2/6/2025	BAM POW: Make It - Beading Day	Community Meeting Room	0	Internal		2/14/2025	Study Room 1	3	Patrons		2/14/2025	Study Room 2	1	Patrons
12	2/6/2025	Cottage Reserve Corporation	Community Meeting Room	10	Patrons		2/17/2025	Study Room 1	1	Internal		2/17/2025	Study Room 2	1	Internal
13	2/8/2025	Saturday Storytime	Community Meeting Room	18	Internal		2/18/2025	Study Room 1	1	Patrons		2/19/2025	Study Room 2	4	Internal
14	2/10/2025	Video Chair Yoga	Community Meeting Room	13	Internal		2/18/2025	Study Room 1	1	Patrons		2/20/2025	Study Room 2	15	Internal
15	2/10/2025	Optimist Club of Solon	Community Meeting Room	12	Patrons		2/19/2025	Study Room 1	2	Patrons		2/22/2025	Study Room 2	1	Patrons
16	2/11/2025	Storytime: Everyday Shapes	Community Meeting Room	14	Internal		2/20/2025	Study Room 1	6	Internal		2/26/2025	Study Room 2	2	Patrons
17	2/11/2025	Switch and Social	Community Meeting Room	7	Internal		2/24/2025	Study Room 1	1	Patrons		2/27/2025	Study Room 2	2	Patrons
18	2/11/2025	DIY Night:	Community Meeting Room	0	Internal		2/24/2025	Study Room 1	0	Internal					
19	2/12/2025	Coffee & Conversations	Community Meeting Room	0	Internal		2/25/2025	Study Room 1	3	Patrons					
20	2/12/2025	Video Chair Yoga	Community Meeting Room	0	Internal		2/25/2025	Study Room 1	1	Patrons					
21	2/13/2025	Canceled Due to Weather Our Lords Churc	Community Meeting Room	10	Non-Profit Organizations		2/25/2025	Study Room 1	1	Patrons					
22	2/13/2025	BAM POW: Play It - Dice Games	Community Meeting Room	0	Internal		2/26/2025	Study Room 1	1	Patrons					
23	2/13/2025	How to Apply to Colleges and for Financial	Community Meeting Room	0	Internal		2/26/2025	Study Room 1	2	Patrons					
24	2/13/2025	Solon Women's Club	Community Meeting Room	15	Non-Profit Organizations		2/27/2025	Study Room 1	1	Patrons					
25	2/16/2025	Girl Scout Troop 3710: Sarah E Portugue	Community Meeting Room	8	Patrons		2/27/2025	Study Room 1	4	Patrons					
26	2/17/2025	Video Chair Yoga	Community Meeting Room	7	Internal		2/28/2025	Study Room 1	1	Patrons					
27	2/17/2025	Game Night for All!	Community Meeting Room	0	Internal										
28	2/18/2025	Storytime: Shadows	Community Meeting Room	17	Internal										
29	2/18/2025	Switch and Social	Community Meeting Room	5	Internal										
30	2/18/2025	Book Club: Lessons in Chemistry	Community Meeting Room	11	Internal										
31	2/19/2025	Coffee & Conversations	Community Meeting Room	12	Internal										
32	2/19/2025	Video Chair Yoga	Community Meeting Room	15	Internal										
33	2/20/2025	BAM POW: Build It - Marble Track Building	Community Meeting Room	0	Internal										
34	2/20/2025	Friends of Solon Public Library Meeting	Community Meeting Room	0	Internal										
35	2/21/2025	SPL Foundation Art Auction Set-up	Community Meeting Room	5	Patrons										
36	2/22/2025	SPL Foundation Art Auction Set Up	Community Meeting Room	6	Non-Profit Organizations										
37	2/23/2025	Solon Trapshooting Team	Community Meeting Room	25	Patrons										
38	2/24/2025	Video Chair Yoga	Community Meeting Room	20	Internal										
39	2/24/2025	Library Board of Trustees Meeting	Community Meeting Room	0	Internal										
40	2/25/2025	Storytime: More Fun Shapes	Community Meeting Room	13	Internal										
41	2/25/2025	Switch and Social	Community Meeting Room	11	Internal										
42	2/25/2025	Nathan M Mueller	Community Meeting Room	10	Patrons										
43	2/26/2025	Coffee & Conversations	Community Meeting Room	11	Internal										
44	2/26/2025	Video Chair Yoga	Community Meeting Room	18	Internal										
45	2/26/2025	Brad Buchanan	Community Meeting Room	35	Patrons										
46	2/26/2025	SPL Foundation	Community Meeting Room	0	Internal										
47	2/27/2025	BAM POW: Make It - Exploding Art Books	Community Meeting Room	31	Internal										
48	2/28/2025	Friends Set-up for Book Sale	Community Meeting Room	1	Non-Profit Organizations										

Solon Library Bills for March, 2025
Starting balance from Expenditure Report dated 3/12/24

			Monthly Avg
From Dues, Membership & Magazines (62100)	**$**	**161.30**	
Zoom inv#294658013 (Visa)	$	17.11	
Cricut monthly subscription order#156724046(Visa)	$	10.59	
Iowa City Press Citizen, annual subscription (Visa)	$	251.02	
The Iowan magazine annual subscription (Visa)	$	25.68	
Amazon Prime Membership (Visa)	$	139.00	
Friends of the Grimes Public Library, Adventure Pass software & website	$	450.00	
Putnam Museum, Fun Bundle Pass (Visa)	$	180.45	
Total Spent	$	1,073.85	$ 100.00
Remaining Balance	**$**	**(912.55)**	
From Travel and Conference (62400)	**$**	**651.54**	
Employee travel reimbursement, Liz King, JoCo Directors mtg, staff inservice	$	44.24	
Employee travel reimbursement, Lily Smith, staff inservice	$	45.08	
Total Spent	$	89.32	$ 62.50
Remaining Balance	**$**	**562.22**	
From Building Maintenance (63100)	**$**	**7,600.65**	
$5,000 allocated for reserve funds	$	5,000.00	Hidden balance for reserves
Total Spent	$	-	$ 416.67
Remaining Balance	**$**	**2,600.65**	
From Org Vehicle/Equipment Maint AC (63320)	**$**	**(3,534.49)**	
Google LLC, Google Workspace inv#5185999172 (Visa)	$	44.94	
Yodeck, playbox for digital display (Visa)	$	87.59	
TechSoup, 4 computers (Circ 2, 3 staff), 1 monitor (Visa)	$	1,576.00	
Total Spent	$	1,708.53	$ 466.67
Remaining Balance	**$**	**(5,243.02)**	
From Utilities (63710)	**$**	**2,098.73**	
Alliant Energy	$	318.82	
Mid-American	$	234.12	
Total Spent	$	552.94	$ 583.33
Remaining Balance	**$**	**1,545.79**	
From Telephone/Internet (63730)	**$**	**1,551.56**	
ICN inv#718080	$	188.00	
Southslope inv#10509938	$	177.56	
Total Spent	$	365.56	$ 425.00
Remaining Balance	**$**	**1,186.00**	
From Data Bases (63731)	**$**	**1,419.88**	
Total Spent	$	-	$ 208.33
Remaining Balance	**$**	**1,419.88**	
From Publishing (64140)	**$**	**149.32**	
Total Spent	$	-	$ 50.00
Remaining Balance	**$**	**149.32**	

From Educational Program (64340)	$	**5,295.57**		
Doris Montag, Adult Program guest speaker fee, inv#04032025DM	$	125.00		
READsquared, annual subscription SRP inv#14417	$	495.00		SRP = Summer Reading Program
Amazon, Teen program supplies (Visa)	$	64.99		
Amazon, Teen program supplies (Visa)	$	33.49		
iREAD SRP program supplies (Visa)	$	249.02		
Michaels, Adult program supplies (Visa)	$	86.34		
Sam's Mainstreet Market, Teen program supplies (Visa)	$	9.89		
Solon Hardware, Teen program supplies (Visa)	$	23.97		
Total Spent	$	1,087.70	$ 1,179.17	
Remaining Balance	$	**4,207.87**		
From Library Books (65020)	$	**9,883.47**		
Baker & Taylor Inv#2038886668	$	49.01		
Baker & Taylor Inv#2038899475	$	249.34		
Baker & Taylor Inv#2038921109	$	209.73		
Baker & Taylor Inv#2038924307	$	67.83		
Baker & Taylor Inv#2038930478	$	33.04		
Amazon, 1 Adult book (Visa)	$	16.40		
Amazon, 2 Adult books (Visa)	$	24.33		1 replacement
Amazon, 2 Adult books (Visa)	$	31.73		
Amazon, 1 Adult book (Visa)	$	15.91		
Amazon, 2 Adult books (Visa)	$	45.20		Patron requests
Amazon, 1 Youth book (Visa)	$	10.14		
Amazon, 1 Youth book (Visa)	$	27.09		
Amazon, 1 Adult book (Visa)	$	22.41		Replacement
Amazon, 1 Adult book (Visa)	$	18.37		Patron request
Amazon, 1 Adult book (Visa)	$	16.19		
Amazon, 1 Adult book (Visa)	$	11.99		
Amazon, 1 Adult book (Visa)	$	16.00		Patron request
Amazon, 1 Adult book (Visa)	$	14.15		
Amazon, 1 Adult book (Visa)	$	10.36		Replacement
Amazon, 1 Adult book (Visa)	$	17.48		Replacement
Amazon, 1 Adult book (Visa)	$	14.50		Replacement
Total Spent	$	921.20	$ 2,000.00	
Remaining Balance	$	**8,962.27**		
From Library Video Materials (65030)	$	**2,293.95**		
MicroMarketing Inv#976206	$	30.98		
Midwest Tape Inv#506795826	$	73.72		
Midwest Tape Inv#506817371	$	212.47		
Midwest Tape Inv#506830628	$	53.98		
Midwest Tape Inv#506896106	$	46.48		
Midwest Tape Inv#506932112	$	56.98		
Amazon, 1 DVD (Visa)	$	9.40		
Total Spent	$	484.01	$ 404.17	
Remaining Balance	$	**1,809.94**		
From Library Audio Materials (65040)	$	**2,579.31**		
Baker & Taylor Inv#2038886668	$	21.99		
OverDrive Advantage, 9 Ebooks inv#06497CO25077920	$	302.11		
OverDrive Advantage, 9 Audiobooks inv#06497CO25077924	$	481.98		
Amazon, 1 audio CD (Visa)	$	38.04		
Total Spent	$	844.12	$ 416.67	
Remaining Balance	$	**1,735.19**		
From Puzzles, Puppet Kits (65050)	$	**677.45**		
				LOT = Library of Things

Total Spent	$	-	$	100.00
Remaining Balance	**$**	**677.45**		
From Operating Supplies (65070)	**$**	**5,074.07**		
IASL, Award stickers and posters	$	18.00		
Office Express, paper, rubber bands, desk calendar Inv#103746	$	78.00		
ALAstore, Nat'l Library week bookmarks, poster (Visa)	$	38.99		
Amazon, 3-pack disenfecting wipes (Visa)	$	11.86		
DEMCO, book processing and repair supplies (Visa)	$	75.50		
Total Spent	$	222.35	$	750.00
Remaining Balance	**$**	**4,851.72**		
From Postage and Shipping (65080)	**$**	**114.16**		
USPS, 2 ILL shipments (Visa)	$	10.22		
Total Spent	$	10.22	$	75.00
Remaining Balance	**$**	**103.94**		
From Supplies (65990)	**$**	**187.63**		
Total Spent	$	-	$	20.83
Remaining Balance	**$**	**187.63**		
From Office Equipment (67250)	**$**	**660.23**		
Gordon Flesch Co. Printer Lease inv#I0100350	$	171.63		
Gordon Flesch Co. extra copies inv#IN15051990	$	9.74		
Amazon, Honeywell scanner for CIRC2 (Visa)	$	98.00		
Amazon, Tall recycling bin for entryway (Visa)	$	44.89		
Total Spent	$	324.26	$	333.33
Remaining Balance	**$**	**335.97**		

City of Solon

For the Period: 7/1/2024 to 3/31/2025	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - GENERAL FUND							
Expenditures							
Dept: 4410 LIBRARY SERVICES							
60100 SALARIES	244,232.00	244,232.00	166,085.54	9,249.91	0.00	78,146.46	68.0
61100 FICA SOCIAL SECURITY	18,684.00	18,684.00	12,677.70	706.16	0.00	6,006.30	67.9
61300 IPERS	23,056.00	23,056.00	15,190.05	873.20	0.00	7,865.95	65.9
61500 EMPLOYEE GROUP INSURANCE/ANNUI	15,245.00	15,245.00	0.00	0.00	0.00	15,245.00	0.0
62100 DUES, MEMBERSHIPS & MAGAZINE S	1,200.00	1,200.00	1,038.70	0.00	0.00	161.30	86.6
62400 TRAVEL AND CONFERENCE	750.00	750.00	98.46	0.00	0.00	651.54	13.1
63100 BUILDING MAINTENANCE	10,000.00	10,000.00	2,399.35	0.00	0.00	7,600.65	24.0
63320 ORG VEHICLE/EQUIPMENT MAINT AC	5,600.00	5,600.00	9,134.49	0.00	0.00	-3,534.49	163.1
63710 UTILITIES	3,000.00	3,000.00	1,454.21	552.94	0.00	1,545.79	48.5
63730 TELEPHONE/INTERNET	4,500.00	4,500.00	3,126.00	177.56	0.00	1,374.00	69.5
63731 DATA BASES	2,850.00	2,850.00	1,430.12	0.00	0.00	1,419.88	50.2
64080 INSURANCE	27,740.00	27,740.00	0.00	0.00	0.00	27,740.00	0.0
64140 PUBLISHING	600.00	600.00	450.68	0.00	0.00	149.32	75.1
64340 EDUCATIONAL PROGRAM	14,150.00	14,150.00	8,854.43	60.00	0.00	5,295.57	62.6
65020 LIBRARY BOOKS	24,000.00	24,000.00	14,116.53	1,247.07	0.00	9,883.47	58.8
65030 LIBRARY VIDEO MATERIALS	4,850.00	4,850.00	2,556.05	110.96	0.00	2,293.95	52.7
65040 LIBRARY AUDIO MATERIALS	5,000.00	5,000.00	2,420.69	94.73	0.00	2,579.31	48.4
65050 PUZZELS, PUPPET KITS	1,200.00	1,200.00	522.55	0.00	0.00	677.45	43.5
65070 OPERATING SUPPLIES	9,000.00	9,000.00	3,925.93	156.70	0.00	5,074.07	43.6
65080 POSTAGE AND SHIPPING	600.00	600.00	485.84	0.00	0.00	114.16	81.0
65990 SUPPLIES	250.00	250.00	62.37	0.00	0.00	187.63	24.9
67250 OFFICE EQUIPMENT	3,500.00	3,500.00	2,839.77	181.37	0.00	660.23	81.1
LIBRARY SERVICES	420,007.00	420,007.00	248,869.46	13,410.60	0.00	171,137.54	59.3
Expenditures	420,007.00	420,007.00	248,869.46	13,410.60	0.00	171,137.54	59.3
Grand Total Net Effect:	-420,007.00	-420,007.00	-248,869.46	-13,410.60	0.00	-171,137.54	

City of Solon

For the Period: 7/1/2024 to 3/31/2025	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 031 - TRUST & AGENCY LIBRARY							
Expenditures							
Dept: 4411 TRUST & AGENCY LIBRARY BLDG TR							
64340 EDUCATIONAL PROGRAM	500.00	500.00	78.06	0.00	0.00	421.94	15.6
65020 LIBRARY BOOKS	5,000.00	5,000.00	1,272.40	0.00	0.00	3,727.60	25.4
65030 LIBRARY VIDEO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
65040 LIBRARY AUDIO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
67270 OTHER CAPITAL EQUIPMENT	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
67500 BUILDING	0.00	0.00	95.80	0.00	0.00	-95.80	0.0
TRUST & AGENCY LIBRARY BLDG TR	10,500.00	10,500.00	1,446.26	0.00	0.00	9,053.74	13.8
Expenditures	10,500.00	10,500.00	1,446.26	0.00	0.00	9,053.74	13.8
Grand Total Net Effect:	-10,500.00	-10,500.00	-1,446.26	0.00	0.00	-9,053.74	

Solon Public Library Foundation - Solon State Bank
Treasurer's Report
February 26, 2025

Beginning Balance		$	8,889.38
	Income:		
	Donation: B. McDonald	$	100.00
	Spoke to SSB on 2/20 to move donation from Scholarship acct to Main Acct	$	500.00
	Expenses:		
	CK #1280- Petty cash for Art Auction	$	200.00
Ending Balance		$	9,289.38

Solon Public Library Foundation - Greenstate
Treasurer's Report
February 26, 2025

Beginning Balance		$	5.54
	Income:		
	Expenses:		
	Savings Balance	$	5.54
	CD Balance	$	10,193.82

Solon Public Library Foundation Scholarship Account
Treasurer's Report
February 26, 2025

Beginning Balance		$	2,500.00
	Income:		
	Spoke to SSB on 2/20 to move donation from Scholarship acct to Main Acct	$	(500.00)
	Expenses:		
Ending Balance		$	2,000.00

Holdings by Investor
Combined Account Portfolio

As of: 2/21/25

Solon Public Library Foundation

Account Name: SOLON PUBLIC LIBRARY FOUNDATION 320 W MAIN ST SOLON IA 52333-9504

Account Number: XXXXX0115

Account Type: Exempt Organization

ASSET	TICKER	ASSET TYPE	MGT. NAME	QUANTITY	PRICE ($)	VALUE ($)
INSURED BANK DEPOSIT PROGRAM		CASH OR EQUIVALENTS	CAMBFDIC	511.11	1.00	511.11
JANUS HENDERSON - BALANCED CL I	JBALX	BLEND	JANUS FUNDS	2,001.50	46.78	93,630.17
			Account Total:			**$94,141.28**
			Solon Public Library Foundation Total:			**$94,141.28**

Accounts are not custodied at Cambridge. The data is provided from various sources, please refer to the disclosure for detail.

Prepared by: Solon Public Library Foundation

Created on: 2/24/25

Incomplete if presented without accompanying disclosure pages

Solon Public Library Foundation - Solon State Bank
Treasurer's Report
March 26, 2025

Beginning Balance			$	9,289.38
	Income:			
		$	- $	-
		$	- $	-
	Expenses:			
		$	- $	-
Ending Balance			$	9,289.38

Solon Public Library Foundation - Greenstate
Treasurer's Report
March 26, 2025

Beginning Balance			$	5.54
	Income:			
	Expenses:			
		Savings Balance	$	5.54
		CD Balance	$	10,193.82

Solon Public Library Foundation Scholarship Account
Treasurer's Report
March 26, 2025

Beginning Balance			$	2,000.00
	Income:			
		$	- $	-
	Expenses:			
Ending Balance			$	2,000.00

Solon Public Library Foundation

Portfolio Snapshot

Combined Account Portfolio

Summary

As of: 2/28/25

PORTFOLIO	$94,041
GAIN/LOSS	
Unrealized	$15,191

Portfolio Performance

	SELECTED PERIOD ($)	LAST QUARTER ($)	YEAR TO DATE ($)	LAST YEAR ($)	SINCE START DATE ($)
	2/1/25 - 2/28/25	Q4,24	2/28/25	2024	8/29/22
Beginning Value	93,961	91,587	92,099	79,876	0
Net Contribution	0	0	0	0	70,000
Change in Value	80	512	1,942	12,223	24,041
Ending Value	94,041	92,099	94,041	92,099	94,041
Return	0.09%	0.56%	2.11%	15.26%	12.50%

Account Performance

ACCOUNT	START DATE	VALUE ($)	% OF TOTAL	SELECTED PERIOD (%)	LAST QUARTER (%)	YEAR TO DATE (%)	LAST YEAR (%)	SINCE START DATE (%)
		2/28/25	2/28/25	2/1/25 - 2/28/25	Q4,24	2/28/25	2024	
XXXXX0115	8/29/22	94,041	100.00	0.09	0.56	2.11	15.26	12.50

Accounts are not custodied at Cambridge. The data is provided from various sources, please refer to the disclosure for detail.

Prepared by: Solon Public Library Foundation

Created on: 3/19/25.

About Collection Development Policy

The Solon Public Library collection development policy exists to guide librarians in selecting materials and to inform the public about the principles behind collection development decisions. Collection development refers to the decision to add materials to the collection, and retain materials already in the collection, withdraw materials from the collection, and choose materials for library programs, promotions and professional development in an effort to increase both the quality and quantity of the entire collection.

Policy

Expectations:

- Materials selected for the collection will meet current and long term needs of Solon and area residents of all ages and abilities for information, education, culture, and recreation. The library strives to offer the widest possible range of subjects and views in varying formats and levels of difficulty. Generally, collections are broad, current, and popular, and are not archival or comprehensive. Other considerations include cost, space limitations, availability from approved vendors, current holdings, and demand. Collection development will support the priorities of the Library's Strategic Plan approved by the Library Board of Trustees.

- The Solon Public Library supports intellectual freedom and has adopted the following statements as policy: The Library Bill of Rights, Freedom to Read and Freedom to View statements adopted by the American Library Association (ALA):
  https://www.ala.org/advocacy/intfreedom/librarybill
  https://www.ala.org/advocacy/intfreedom/freedomreadstatement
  https://www.ala.org/advocacy/intfreedom/freedomviewstatement

- Including materials in the collection does not constitute endorsement of their contents. The Library recognizes that any given item may offend some patrons, but, because the Library follows accepted principles of intellectual freedom, it will not remove specific titles solely because individuals or groups may find them objectionable.

Material Selection Guidelines:

Collection development librarians rely on the following criteria to evaluate materials for selection, regardless of intended audience or format:

- The Library's Mission Statement and chosen roles of service.
- Contemporary significance or long-term value.
- Accuracy of information presented.
- Significance of author, illustrator, publisher or issuing body.

- Relationship of work to existing collection. Specifically, diverse points of view should be represented within the collection.
- Professional reviews in periodicals and online may be used as a basis for evaluation in conjunction with publishers' catalogs and advertisements.
- Cost to acquire and/or maintain the material.
- Technical characteristics of the format such as binding and paper quality, accessibility and usability, and suitability of the format for library use.
- Scarcity of information in the subject area.
- Availability of material elsewhere in the community.
- Popular demand.
- Digital materials may be provided through subscription services. The inclusion or exclusion of specific titles in these collections are made by the vendor and may not conform with the Library's collection development guidelines.
- The Library participates in programs designed to provide patrons with access to materials not owned, such as interlibrary loan and reciprocal borrowing agreements. Internet and digital resources are also provided.
- The Library welcomes suggestions and comments from the public. User suggestions for purchase will be evaluated in accordance with this policy and the collection development plans.

Access:

- Censorship is a purely individual matter. While an individual or group is free to reject material, no library staff person shall restrict access to the rest of the community.
- Selection of materials is not restricted by the possibility that children may obtain materials their parents may consider inappropriate. While materials are shelved by recommended age, patrons of any age may use materials in all sections of the library (see ALA Bill of Rights, Article V). Responsibility for children rests solely with their parents or legal guardians.

Selection Responsibility:

- Responsibility for collection development lies with librarians who apply professional knowledge, experience, and the criteria of this policy to making selection decisions for the library.
- Formats may include but not be limited to: fiction and non-fiction print materials for all ages, magazines and newspapers, DVDs, audiobooks, electronic content, and digital databases. Evolving formats will be identified and added as technology changes, reliability and availability improve and patron demand increases.

Collection Maintenance:

- Regular analysis of the use of the collection, the needs and interests of the community, request and reserve lists, as well as the availability of similar materials, the cost and physical condition of materials, and physical space available will be considered in ~~the~~ determining the number of copies of each title that the Library should have and when a volume should be replaced, repaired, or withdrawn.
- Weeding is a thorough and conscientious effort to achieve a well-balanced collection suitable to the community served and should be a continuous, consistent process.
- Items to consider in weeding are:
  - Material in poor condition
  - Material with low circulation not considered to be of lasting value
  - Inaccurate or outdated material
  - Material on subject matter no longer of current interest
  - Multiple copies of titles no longer in demand.
  - Locally significant materials may not be held to these standards and are generally retained.
- The Library endorses the concept of recycling of printed materials and tries to use or dispose of materials in a manner that fosters this concept.

Reconsideration of Materials Procedure:

- Solon Public Library supports that the patron's choice of library materials for personal use is an individual matter. Responsibility for the use of materials by children under 14 rests with their parents or legal guardians. While a person may reject materials for themselves and for their children, they cannot exercise censorship to restrict access to materials by others.
- The Library Board recognizes that the diversity of the collection may offend some patrons that will result in complaints. While it is our wish to discuss the complaint with the patron and resolve the matter, the following procedure has been developed to hear those complaints in a formal session if needed:
  1. The individual or group wishing to protest the presence of an item in the collection will contact the Director in writing. The Director, upon receiving the complaint, will send a written response to the complainant within ten (10) days of receipt.
  2. If the complainant wishes to carry his/her objections further, a **Reconsideration of Library Materials Request Form** will be filled out and signed. The party making the complaint must be eligible to receive a Solon Public Library card and have read, listened to, or watched the entire material in question.
  3. The written complaint will be taken to the Library Board of Trustees at their regularly scheduled meeting. The Board will reply within thirty (30) days in a written response. No item shall be removed from the library collection without a court order if the Board of Trustees and Director deem it appropriate for the collection. If the

decision taken by the Board of Trustees is to refuse the reconsideration request, the complainant may then direct their appeal to the district court system.

Gifts:

The Solon Public Library welcomes gifts of library materials, money or real property. These gifts help enrich and improve public library resources.

- Monetary contributions are added to the Library's Trust & Agency Fund, which is allocated by the Library Board for purchase of materials or programs outside the scope of the operating budget.
- Used book donations are accepted by the Friends of the Solon Public Library. Library staff can provide guidelines for interested donors of what materials are accepted.
- The Library applies the same criteria for evaluating or choosing gift items as it applies to purchased material. Gifts will be withdrawn in the same manner as purchased material. The Library will not be responsible for notifying donors of withdrawal or replacement of gift items.
- All gifts are tax deductible. A receipt for donation of materials will be provided upon request. The Library does not place a financial value on materials received. For artwork, rarities or other materials of value a gift donation form may be requested and kept on file.
- No gifts are accepted unless given to the Library without restriction. All gifts may be utilized, sold or disposed of in the best interest of the Library. The Library reserves the right to refuse donations.
- Monetary gifts are also accepted through the Solon Public Library Foundation and the Friends of the Solon Public Library.

SOLON
Public Library

Reconsideration of Materials Request Form
Solon Public Library
Statement of Concern Regarding Library Resources

The Solon Public Library adheres to the principles of intellectual freedom outlined in the Library Bill of Rights, the Freedom to Read Statement, and the Freedom to View Statement put forth by the American Library Association.

Name _____ Date_____

Address_____

City_____ State_____ Zip_____

Phone Number_____

Individual represents: _____ Self or Dependent (circle one)

Name of Organization (if applicable): _____

1. Title of material on which you are commenting:

2. Did you read, view, listen to and/or use the entire material?   Yes ( )   No ( )
(See Collection Development Policy)

3. Page number(s)/chapter(s)/track(s) of objectionable material or specific examples:

4. Reasons you find this material objectionable:

5. What do you believe is the theme of the material?

Reconsideration of Materials Request Form
Solon Public Library

6. What do you request Library Board of Trustees do with this material?

7. What review(s) have you seen of this material?

8. Is there anything you like about this material?

9. What material would you suggest to provide an alternative viewpoint on this topic?

10. Additional Comments
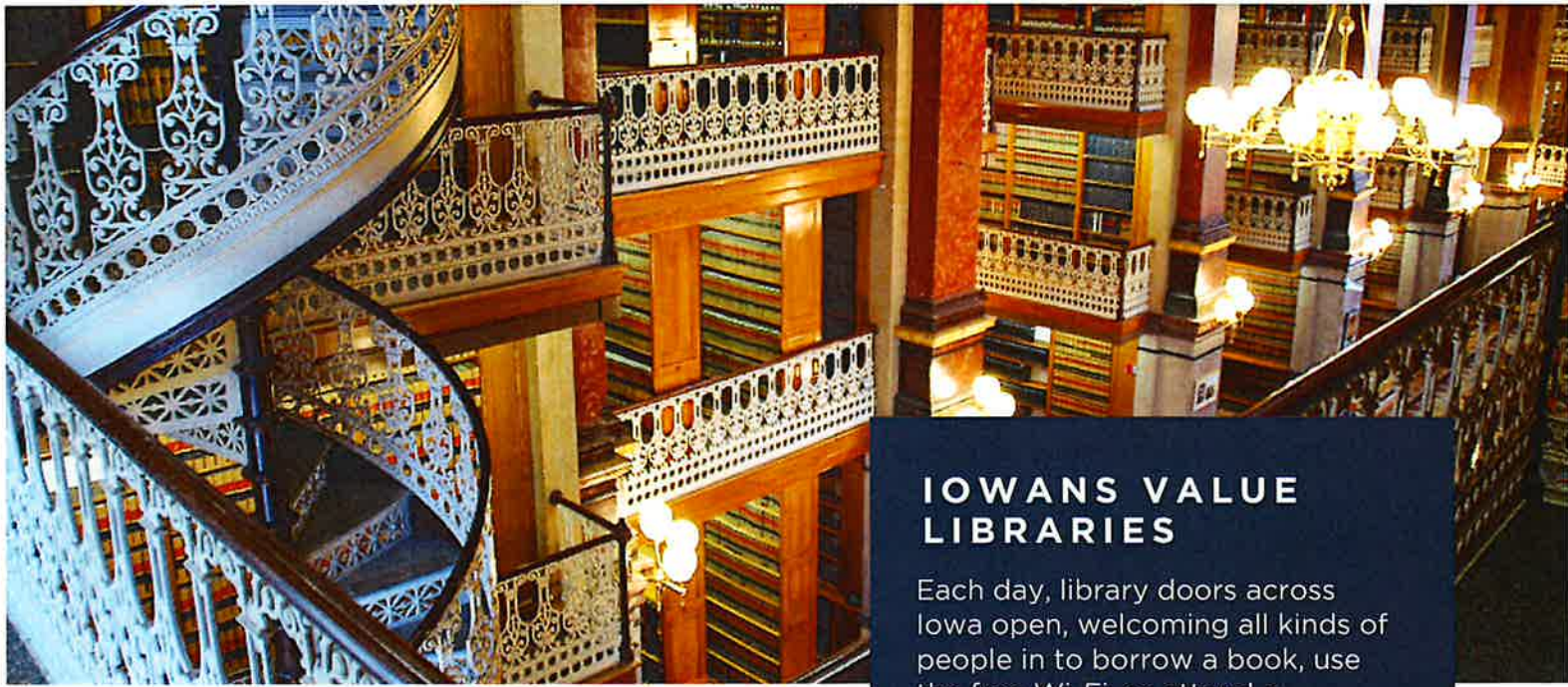
The impact of LSTA funds in Iowa

The State Library of Iowa relies on Library Services and Technology Act (LSTA) funding from the Institute of Museum and Library Services to deliver statewide library development initiatives and services to Iowa libraries and citizens. This critical funding is tied to matching dollars from the Iowa Legislature.

Iowa received $2,030,383 for Federal Fiscal Year 2022, which was spent over a grant period from Oct. 1, 2022 to Sept. 30, 2024.

Flip this page over to find out more about State Library programs and resources supported by LSTA funding.

IOWANS VALUE LIBRARIES

Each day, library doors across Iowa open, welcoming all kinds of people in to borrow a book, use the free Wi-Fi, or attend a program. Even at home, the library is there, offering ebooks and audiobooks for checkout, and online resources to support jobseekers, veterans, students, and more.

Iowa public libraries continue to be an asset to the communities they serve. Take a look at some data sourced from the FY23 Iowa Public Library Statistics:

- Library visits: 11,943,570
- Registered library users: 1,821,707
- Physical items circulated: 16,387,365
- Digital items circulated: 4,178,449
- Programs offered: 107,048
- Program attendees: 1,999,999
- Wi-Fi sessions: 3,063,924

NUMBER OF PUBLIC LIBRARIES IN IOWA: **544**

AS OF FY23, PUBLIC LIBRARIES SERVE **99%** OF IOWANS

407 PUBLIC LIBRARIES (75%) ARE IN COMMUNITIES OF **2,499 OR LESS**

422 PUBLIC LIBRARIES ARE ACCREDITED AS OF FY24

IOWA.

State Library of Iowa

INSTITUTE of Museum and Library SERVICES

WWW.STATELIBRARYOFIOWA.GOV

In Iowa, LSTA supported programs:

- **Facilitate the sharing of materials** via the statewide delivery service for public libraries *IA Shares* and interlibrary loan system known as *SILO.*
- **Help Iowans understand topics on Iowa's laws** with a plain language legal resource website called the *People's Law Library of Iowa.*
- **Support literacy and promote STEM concepts in libraries** with the statewide *Summer Library Program*, the *All Iowa Reads* program, and *STEM To Go & Storytime Kits* available for checkout to libraries.
- **Train and support skilled public librarians and effective library boards** by offering ongoing *Continuing Education* opportunities and the *State Library Endorsement* program for library directors, staff, and youth services librarians.
- **Provide online resources and tools for library management, digital lending, and more,** including *WhoFi*, a suite of tools to assist library operations with program scheduling and registration, statistics tracking, and a WiFi usage counter. In addition, LSTA funding covers the platform fee and magazine collection for the statewide digital library consortium *Bridges*, and the *Brainfuse HelpNow* resource for learners.
- **Allow libraries to reach the communities they serve** by providing no cost website hosting and support through the *PLOW* program.
- **Set minimum standards for public libraries and recognize high quality libraries** through the *Standards and Accreditation* program.
- **Collect and provide data on Iowa's population, demographics, libraries, and more** through the *State Data Center* and *Iowa Library Statistics* programs.

Giant Magna Tiles STEM Kit in use at the Hubbard Public Library.

IA Shares makes twice weekly deliveries to all Iowa public libraries and the State Library administrative offices.