

The Solon Public Library Board

Meeting Minutes

Monday, February 22, 2021

Call to Order

The regular meeting of the Solon Public Library Board was called to order by *Sutton* at 7:07 p.m.

Present

Frank Cooney, Chris Christopherson, Sandy Lawrence, Jackie Nemecek, March Sutton, Liz King (Library Director)

Absent

Bob Lancaster

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

Citizen's Speak and Correspondence

No citizen's speak or correspondence was received by the board.

Committee Reports

- **Building:** None
- **Finance:** None
- **Johnson County Liaison:** None
- **City of Solon Liaison:** None

Director's Report

The Library Director's Report reviewed the following: Liz reported that during her second month here she has been able to spend quality time training with the staff on circulation desk activities and interlibrary loans. She has been meeting patrons and has attended some of the virtual programs. She highlighted the good participation in virtual activities and programs and the increasing use of social media platforms and the website to continue to build awareness of library programs. Computer time has been expanded and staff is looking at possible expansion of appointment options. Plans are being made for the summer reading program.

Approval of Bills

The February 2021 bills were unanimously approved for payment as presented.

Review of Foundation Report

The Foundation Report was distributed and reviewed. It was noted that the Foundation will again sponsor two \$500 scholarships to Solon Senior High graduates.

Old Business

- **Update on the FY21 Budget amendment process:** Liz reported that she will work through that process with Cami in April.
- **Action on CD due in February:**
It was moved to cash this CD and put the money in Trust and Agency to be available to use for the new roof and solar panel projects. Motion introduced by Cooney, motion seconded by Nemecek. Motion passed unanimously.
- **Discussion and possible action on expectations and goals/outcomes for Library Director:** Following the meeting, Nemecek led the Board in a group activity to: 1) provide guidance to the new director regarding Board expectations and priorities, and 2) provide the Board with performance objectives for the new director's orientation.

New Business

- None

Next Month's Agenda

- Review expectations/goals for new director.
- Review State Board's new site to record Board professional development hours.

Adjournment

The meeting was adjourned at 8:25 p.m.

Next Meeting

Regular Meeting: Monday, March 29, 2021

Submitted by

Sandy Lawrence