

Agenda for Solon Library Board Meeting
Monday, March 25, 2024 @6:30 pm

Zoom Invite: <https://us02web.zoom.us/j/85236336252>

Meeting ID: 852 3633 6252

Call to order

Approval of the agenda

Approval of the minutes

- February 26, 2024

Citizen's Speak

Welcome to Johnson County Supervisor V. Fixmer-Oraiz

Committee reports

- Building
- Finance: CD action in New Business
- Johnson County Liaison
- City Liaison
- Board of Trustees Continuing Education

Directors Report

Approval of Bills

- March 2024

Review of Foundation report (February 2024)

Old Business

New Business

- Action on Library CD maturing on 4/14/24 at Solon State Bank
- Directors Evaluation Process/Timeline
- Board Continuing Education Suggestion:

Boardroom Series (April 2024): Basically Incredible Boards:
4/18/2024 6:00 - 7:30 PM CST Zoom Webinar

[Link to enroll in IA Learns](#)

Description: Our first Boardroom Series webinar of 2024 takes the ideas of Iowa author Matt Booth and applies them to your library board's work. Booth's book, "Basically Incredible: Doing the Basics Consistently Leads to a Better Life," argues that despite the complexity of life, it's the simple and fundamental practices that truly make a difference. It is critical for trustees to understand the fundamentals of serving on a governing board—that's where the good work of boards begin. But we'll also explore how boards can move beyond the basics and reach for improvements in communication, in funding, in service, and in advocacy.

About the Boardroom Series: In these sessions, we aim to inform and encourage Iowa library trustees. We present best practices and current trends in library board service. Participation in these webinars helps satisfy Standard #8: "All members of the library board of trustees participate in a variety of board development training each year"

Next Meeting: **Monday, April 29, 2024 at 6:30 pm**

Adjourn

The Solon Public Library Board

DRAFT Meeting Minutes February 26, 2024

Call to Order

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 p.m.

Present

Sandy Lawrence, Bill Christensen, Janet Salathiel, Char Cosgrove, Matthew Hanes, Cole Gabriel (City Liaison), Liz King (Library Director)

Absent

Steve Fisher, Jen Fetzer

Approval of Agenda

The agenda was unanimously approved. (Janet/Matt)

Approval of Minutes

The minutes of the previous meeting were unanimously approved as corrected. (The slate of officers were voted on and approved). (Char/Janet)

Citizen's Speak and Correspondence

Citizen speak: None

Correspondence: A letter of appreciation was received for the Sewing Program held at the Library.

Elections: Vice President Bill Christensen was unanimously approved for Vice President (Char/Janet)

Committee Reports

- **Building:**

Parking Lot Lights: A photocell that controls the exterior building and parking lot lights was replaced. The photocell is located under the eaves in the middle of the east side of the building, which is not ideal for getting enough light to turn off the lights in the morning. We will investigate the possibility of moving the photocell to a better location.

Scott Kleppe and Liz will meet monthly on the first Tuesday of every month to discuss any building items.

- **Finance:** The next CD to mature is on 4/14/24 at Solon State Bank in the amount of \$110,000. This will be addressed at our next meeting.

- **Johnson County Liaison:** No report

- **City of Solon Liaison:** Cole reported that the FY25 budget is nearing completion. There are no big changes expected. Community feedback is the last portion of the process.

The Solon Public Library Board

- **Board of Trustees Continuing Education:** Bill reported on completing the Board Series 1&2 of Intersections and also the Advocacy in Action program. Char reported watching the 2024 All Iowa Reads (Exploring the short list) and also watched the Board Series on Policy Development

Library Director's Report

A written report is included in the Board packet. Liz highlighted one chart she found interesting. It demonstrated the large spikes in circulation and people on days prior to expected closures.

Approval of Bills

The bills for February 2024 were unanimously approved. (Bill/Matthew)

Review of Foundation Report

The Foundation Report (N/A, Foundation to meet 2/28/24)

Old Business

- **FY25 Budget:** A budget update was discussed. Liz brought to our attention an increase of the building insurance amount.

New Business:

- **Policy Reviews** *Copyright Policy (2021)* The policy was reviewed and was approved. (Char/Bill) *Basement Use Policy (2021)*. The policy was reviewed and approved as revised. (Matthew/Janet)
- **ALA Accessibility Grant for Parking Lot.** A bid from JDM Concrete was discussed. A need for a comparison bid is needed to comply with the purchasing policy. No action is needed at this time.
- **Board of Trustees Continuing Education:** Items were listed for Board Consideration

Next Month's Agenda

- CD Maturing

Adjournment

The meeting was adjourned at 7:20 p.m. (Janet/Char)

Next Meeting

Regular Meeting: Monday, March 25, 2024 at 6:30 p.m.

Submitted by

Char Cosgrove

Director's Report March 2024

In March I attended regular meetings with the City Council, the Friends of the Library, and the Solon Public Library Foundation. The Friends of the Library Book Sale topped all previous sales and was deemed a huge success. The Foundation's third annual art auction was also very successful. We are very grateful for the generous community support of our Friends of the Library and Foundation fundraisers. The deadline for the Foundation's Don Ochs Scholarship applications was Monday, March 18th. The scholarship committee will review the applications and award two \$500 scholarships at the SHS Awards Night on Sunday, April 28, 2024.

March programming included the March Mammal Madness bracket activity created by scientists and students at Arizona State University that encourages participants to research different animal groups and predict which ones would win in an imaginary battle. This activity pairs perfectly with our youth non-fiction "Who Would Win" series which describes battles between animal foes. The March Local Libraries LIT virtual author event with Grace M. Cho was held on March 21st. Madison created a book display in the teen area for Disability Awareness Month.

We hosted several fun Spring Break activities. At our monthly Fun For All Night we welcomed 59 people to gym games and a showing of Ratatouille. The Teens gathered for an afternoon Hot Cocoa and Conversations and we offered a Maker's Space drop-in program for all ages to come be creative with our button maker, cricut, sewing machine, and a variety of craft supplies.

We held our Staff In-Service Day on Friday, March 22nd with individual project work in the morning, staff lunch sponsored by the Friends of the Library, and a training session provided by United Action for Youth (UAY) covering Trauma Informed Care/Relationships, Positive Youth Development, Culture building, and Youth Brain Development. We invited library staff from several neighboring libraries and our co-workers from the City Recreation Department to attend and learn along with us.

Looking ahead to April, Lily will start the Spring Session of Baby Time on Tuesday mornings for our youngest patrons (0 -36 months) and their caregivers. This 5-week program encourages pre-reading skills with nursery rhymes, songs, board books and free play time while also fostering new friendships for caregivers and littles alike. The Local Libraries LIT virtual author event will feature Virginia Sole-Smith. Be sure to check out her book *Fat talk: Parenting in the Age of Diet Culture* to prepare for this event. We will be celebrating National Library Week April 7 - 13th. The theme this year is "Ready, Set, Library!" encouraging everyone to be ready to explore, become inspired, and connect with your Library. Mayor Dan O'Neill will read the National Library Week Proclamation at the April 3rd City Council Meeting.

Sincerely,

Liz King
Director, Solon Public Library

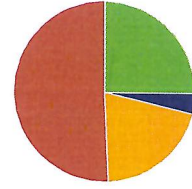
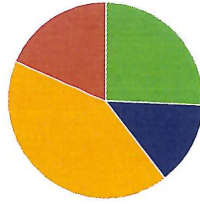
Solon Public Library

July, 2023 - February, 2024

July

Overview

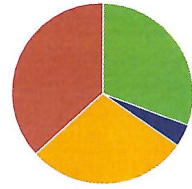
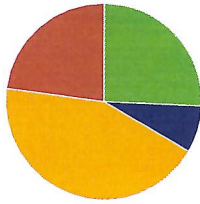
All Children Programs	11	25.58%	All Children Participants	341	25%
Young Adult Programs	6	13.95%	Young Adult Participants	52	3.81%
Adult Programs	18	41.86%	Adult Participants	279	20.45%
General Interest Programs	8	18.6%	General Interest Participants	692	50.73%
Total Programs	43		Total Participants	1364	



August

Overview

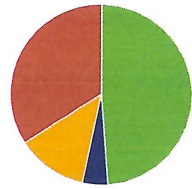
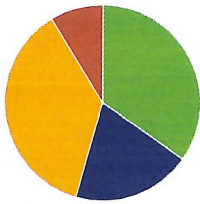
All Children Programs	10	25.64%	All Children Participants	277	30.47%
Young Adult Programs	3	7.69%	Young Adult Participants	36	3.96%
Adult Programs	17	43.59%	Adult Participants	261	28.71%
General Interest Programs	9	23.08%	General Interest Participants	335	36.85%
Total Programs	39		Total Participants	909	



September

Overview

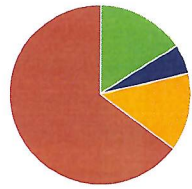
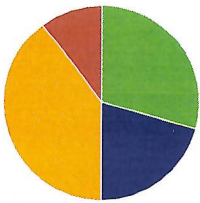
All Children Programs	16	34.78%	All Children Participants	954	48.85%
Young Adult Programs	9	19.57%	Young Adult Participants	87	4.45%
Adult Programs	17	36.96%	Adult Participants	244	12.49%
General Interest Programs	4	8.7%	General Interest Participants	668	34.2%
Total Programs	46		Total Participants	1953	



October

Overview

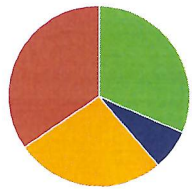
All Children Programs	17	29.31%	All Children Participants	356	15.98%
Young Adult Programs	12	20.69%	Young Adult Participants	117	5.25%
Adult Programs	23	39.66%	Adult Participants	307	13.78%
General Interest Programs	6	10.34%	General Interest Participants	1448	64.99%
Total Programs	58		Total Participants	2228	



November

Overview

All Children Programs	10	20%	All Children Participants	301	31.35%
Young Adult Programs	9	18%	Young Adult Participants	70	7.29%
Adult Programs	25	50%	Adult Participants	255	26.56%
General Interest Programs	6	12%	General Interest Participants	334	34.79%
Total Programs	50		Total Participants	960	



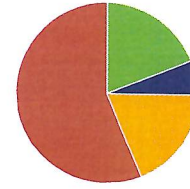
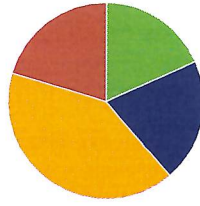
Solon Public Library

July, 2023 - February, 2024

December

Overview

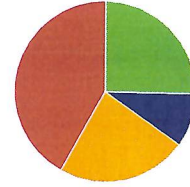
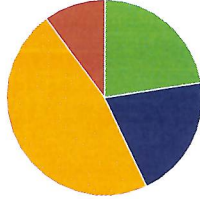
All Children Programs	8	18.18%	All Children Participants	211	18.84%
Young Adult Programs	9	20.45%	Young Adult Participants	69	6.16%
Adult Programs	18	40.91%	Adult Participants	210	18.75%
General Interest Programs	9	20.45%	General Interest Participants	630	56.25%
Total Programs	44		Total Participants	1120	



January

Overview

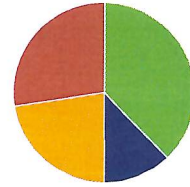
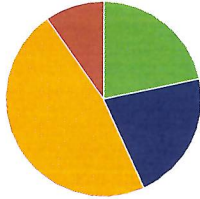
All Children Programs	11	22.45%	All Children Participants	184	25.21%
Young Adult Programs	10	20.41%	Young Adult Participants	70	9.59%
Adult Programs	23	46.94%	Adult Participants	170	23.29%
General Interest Programs	5	10.2%	General Interest Participants	306	41.92%
Total Programs	49		Total Participants	730	



February

Overview

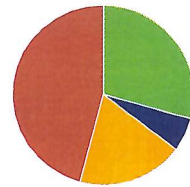
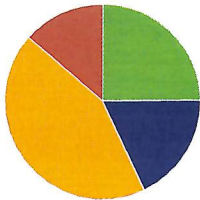
All Children Programs	11	21.57%	All Children Participants	324	37.67%
Young Adult Programs	11	21.57%	Young Adult Participants	105	12.21%
Adult Programs	24	47.06%	Adult Participants	194	22.56%
General Interest Programs	5	9.8%	General Interest Participants	237	27.56%
Total Programs	51		Total Participants	860	



Year in Review

Overview

All Children Programs	94	24.74%	All Children Participants	2948	29.12%
Young Adult Programs	69	18.16%	Young Adult Participants	606	5.99%
Adult Programs	165	43.42%	Adult Participants	1920	18.96%
General Interest Programs	52	13.68%	General Interest Participants	4650	45.93%
Total Programs	380		Total Participants	10124	



	A	B	C	D	E	F
1	Title	Age	Type	Category	In-person Attendees	Virtual Attendees
2	Coffee Craft & Conversations	Adult (Ages 19+)	In Person	Adult Programs	10	0
3	Coffee & Conversations	Adult (Ages 19+)	In Person	Adult Programs	10	0
4	Coffee & Conversations	Adult (Ages 19+)	In Person	Adult Programs	7	0
5	Coffee & Conversations	Adult (Ages 19+)	In Person	Adult Programs	6	0
6			Total Coffee & Conversations		33	
7	Video Chair Yoga	Adult (Ages 19+)	In Person	Adult Programs	15	0
8	Video Chair Yoga	Adult (Ages 19+)	In Person	Adult Programs	12	0
9	Video Chair Yoga	Adult (Ages 19+)	In Person	Adult Programs	11	0
10	Video Chair Yoga	Adult (Ages 19+)	In Person	Adult Programs	15	0
11	Video Chair Yoga	Adult (Ages 19+)	In Person	Adult Programs	9	0
12	Video Chair Yoga	Adult (Ages 19+)	In Person	Adult Programs	10	0
13	Video Chair Yoga	Adult (Ages 19+)	In Person	Adult Programs	14	0
14	Video Chair Yoga	Adult (Ages 19+)	In Person	Adult Programs	10	0
15				Total Chair Yoga	96	
16	Adult Game Night	Adult (Ages 19+)	In Person	Adult Programs	8	0
17	Book Club: The Lost Apothecary	Adult (Ages 19+)	Combo in Person / Live Virtual	Adult Programs	11	1
18	Cookbook Club: One Pan Meals	Adult (Ages 19+)	In Person	Adult Programs	7	0
19	DIY Night: Love You to Pieces	Adult (Ages 19+)	In Person	Adult Programs	8	0
20	KNIT LIT: Little Heathens	Adult (Ages 19+)	In Person	Adult Programs	4	0
21	Local Libraries LIT: Rich Benjamin	Adult (Ages 19+)	Live Virtual	Adult Programs	0	0
22	Mental Health 101: NAMI Presentation	Adult (Ages 19+)	In Person	Adult Programs	15	0
23	Sewing 101	Adult (Ages 19+)	In Person	Adult Programs	9	0
24	Tech Talk: Google Docs	Adult (Ages 19+)	In Person	Adult Programs	3	0
25	1000 Books Before Kindergarten	Children (Ages 0-5)	Passive Program	Family	9	0
26	Saturday Storytime	Children (Ages 0-5)	In Person	Storytime	10	0
27	Storytime: Jack & the Beanstalk	Children (Ages 0-5)	In Person	Storytime	23	0
28	Storytime: The Little Red Hen	Children (Ages 0-5)	In Person	Storytime	28	0
29	Storytime: The Three Little Pigs	Children (Ages 0-5)	In Person	Storytime	29	0
30	Storytime: The Tortoise & the Hare	Children (Ages 0-5)	In Person	Storytime	33	0
31				Total Storytime	123	
32	BAM POW: Build It! Forts & (Fake) Snowball Fight	Children (Ages 6-11)	In Person	BAM POW	46	0
33	BAM POW: Build It! Magnet Robots	Children (Ages 6-11)	In Person	BAM POW	34	0
34	BAM POW: Make It! Beading Crafts	Children (Ages 6-11)	In Person	BAM POW	47	0
35	BAM POW: Play It! Parachute & Recess Games	Children (Ages 6-11)	In Person	BAM POW	27	0
36	BAM POW: Play It! Winter BINGO	Children (Ages 6-11)	In Person	BAM POW	38	0
37				Total Early Out Program	192	
38	February Coloring Challenge	General Interest	Passive Program	Family	75	0
39	Blind Date with a Book	General Interest	Passive Program	Family	79	0
40	Fun For All Night	General Interest	In Person	Off Site	48	0
41	Intergenerational Storytime at Solon Retirement Village	General Interest	In Person	Off Site	9	0
42	Let's Go LEGO!	General Interest	Passive Program	Family	26	0
43	Anime Adventures	Young Adult (Ages 12-18)	In Person	Teens	3	0
44	CATS: DIY Finger Puppets	Young Adult (Ages 12-18)	In Person	Teens	8	0
45	CATS: Movie: Princess and the Frog	Young Adult (Ages 12-18)	In Person	Teens	7	0
46	CATS: Music Production	Young Adult (Ages 12-18)	In Person	Teens	9	0
47	Sticky Note Debate	Young Adult (Ages 12-18)	Passive Program	Teens	6	0
48	Switch & Social	Young Adult (Ages 12-18)	In Person	Teens	20	0
49	Switch & Social	Young Adult (Ages 12-18)	In Person	Teens	18	0
50	Switch & Social	Young Adult (Ages 12-18)	In Person	Teens	14	0
51	Switch & Social	Young Adult (Ages 12-18)	In Person	Teens	10	0
52	Teen Advisory Board Meeting	Young Adult (Ages 12-18)	In Person	Teens	5	0
53	Teen Library Book Bundle	Young Adult (Ages 12-18)	Passive Program	Teens	5	0
54				Total Teens	105	

Solon Public Library Monthly Statistics February 2024

3/21/2024

A	B	C	D	E	F	G	H	I	J	K	L	M	N
Monthly Statistic	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
1													
2	248	180	303	181	243	265	165	218					1803
3	22	28	145	435	475	294	38	254					1691
4	207	242	328	410	394	322	291						2194
5	79	73	49	62	74	48	71	70					526
6	34	48	38	34	26	20	61	46					307
7	3	2	4	3	1	1	2	3					19
8	6	9	14	14	9	12	9	11					84
9	1925	2037	1785	2001	2051	1844	2212	2003					15858
10	1336	1384	1302	1287	1261	1219	1423	1319					10531
11	267	259	240	255	266	251	281	277					2096
12	23	27	36	17	22	21	48	53					247
13	109	110	113	119	119	126	131	134					961
14	1525	1528	1551	1560	1567	1587	1596	1611					12525
15	63	67	60	63	53	56	67	66					495
16	569	569	579	578	579	581	580	581					4616
17	63	59	41	46	59	61	53	81					463
18	1563	1563	1588	1611	1608	1613	1621	1634					12801
19	4	6	2	0	0	5	4	2					23
20	56	57	58	58	59	59	61	61					469
21	475	349	258	523	281	192	204	198					2480
22	35	51	23	49	39	21	29	15					262
23	\$ 563.77	\$ 932.32	\$ 414.32	\$ 864.33	\$ 664.24	\$ 379.67	\$ 608.45	\$ 282.15					\$ 4,709.25
24	5499	4227	3476	3651	3555	3354	3695	3537					33847
25	7074	5877	5353	5651	5398	5153	4691	5501					49171
26	56	60	45	28	55	56	37	45					402
27	23	5	44	22	11	15	7	10					137
28	Outreach												
29													0
30	1	1	0	1	0	1	0	0					4
31	1	1	2	2	2	2	1	3					14
32	0	0	0	0	1	0	1	0					2



The impact of LSTA funds in Iowa

The State Library of Iowa relies on Library Services and Technology Act (LSTA) funding from the Institute of Museum and Library Services to deliver statewide library development initiatives and services to Iowa libraries and citizens. This critical funding is tied to matching dollars from the Iowa Legislature.

Iowa received \$2,028,735 for Federal Fiscal Year 2021, which was spent over a grant period from Oct. 1, 2021 to Sept. 30, 2023.

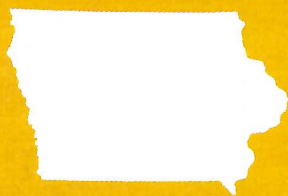
Flip this page over to find out more about State Library programs supported by LSTA funding.

IOWANS VALUE LIBRARIES

Each day, library doors across Iowa open, welcoming all kinds of people in to borrow a book, use the free Wi-Fi, or attend a program. Even at home, the library is there, offering ebooks and audiobooks for checkout, and online resources to support jobseekers, veterans, students, and more.

Iowa public libraries continue to be an asset to the communities they serve. Take a look at some data sourced from the FY22 Iowa Public Library Statistics:

- Library visits: 9,883,484
- Registered library users: 1,842,174
- Physical items circulated: 16,088,208
- Digital items circulated: 3,765,415
- Programs offered: 86,982
- Programs attended: 1,479,675
- Wi-Fi sessions: 3,083,902



544
PUBLIC LIBRARIES
IN IOWA

AS OF FY23, PUBLIC LIBRARIES SERVE **99%** OF IOWANS

371 PUBLIC LIBRARIES (68%) ARE IN COMMUNITIES OF **2,499** OR LESS

403 PUBLIC LIBRARIES ARE ACCREDITED AS OF FY23

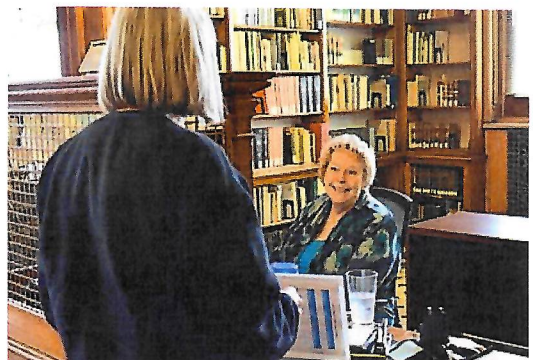


Department of
Administrative Services
State Library of Iowa

www.StateLibraryofIowa.gov

In Iowa, LSTA supported programs:

- **Set minimum standards for public libraries and recognize high quality libraries** through the *Standards and Accreditation* program.
- **Train and support skilled public librarians and effective library boards** by offering ongoing *Continuing Education* opportunities and the *State Library Endorsement* program for library directors, staff, and youth services librarians. State Library staff provide *consulting services* to librarians and boards on best practices in librarianship.
- **Facilitate the sharing of materials** via the statewide delivery service for public libraries *IA Shares* and interlibrary loan system known as *SILO*.
- **Provide online resources and tools for library management, digital lending, job and veteran support, and more;** including *WhoFi*, a suite of tools to assist library operations; support for the statewide digital library consortium *Bridges*; and *Brainfuse HelpNow* for library patrons.
- **Help Iowans understand the law** through a plain language legal resource website called the *People's Law Library of Iowa*.
- **Support literacy and promote STEM concepts in libraries** with the statewide *Summer Library Program*, the *All Iowa Reads* program, and *STEM To Go* and *Storytime Kits* available for checkout to libraries.
- **Allow libraries to reach the communities they serve** by providing no cost website hosting and support through the *PLOW* program.
- **Collect and provide data on Iowa's population, demographics, libraries, and more** through the *State Data Center* and *Iowa Library Statistics* programs.



FIND OUT MORE ABOUT THE STATE
LIBRARY & THESE PROGRAMS AT
WWW.STATELIBRARYOFIOWA.GOV

IOWA

Department of
Administrative Services
State Library of Iowa

Solon Library Bills for March, 2024

Starting balance from Expenditure Report dated 3/12/24

		Monthly Avg
From Dues, Membership & Magazines (62100)	\$ 281.91	
Zoom inv#INV243402124 (Visa)	\$ 17.11	
Cricut monthly subscription order#125557710(Visa)	\$ 10.59	
Iowa City Press Citizen annual subscription (Visa)	\$ 250.33	
Amazon Prime Membership (Visa)	\$ 139.00	
Total Spent	\$ 417.03	\$ 100.00
Remaining Balance	\$ (135.12)	
 From Travel and Conference (62400)	 \$ 342.63	
State Library of Iowa, Pop YS Conference registration (Visa)	\$ 175.00	
Employee travel for outreach to Solon Retirement Village	\$ 1.07	
Total Spent	\$ 176.07	\$ 62.50
Remaining Balance	\$ 166.56	
 From Building Maintenance (63100)	 \$ (5,117.73)	
\$5,000 allocated for reserve funds	\$ 5,000.00	Hidden balance for reserves
ALDI, 2 bottles floor cleaner (Visa)	\$ 8.78	
Total Spent	\$ 8.78	\$ 416.67
Remaining Balance	\$ (10,126.51)	
 From Org Vehicle/Equipment Maint AC (63320)	 \$ (2,494.56)	
DEMCO, 1 set headphones inv#7448262 (Visa)	\$ 17.47	
DEMCO, 2 sets headphones inv#7449599 (Visa)	\$ 28.80	
Google LLC, Google Workspace inv#4925275067 (Visa)	\$ 44.94	
Total Spent	\$ 91.21	\$ 466.67
Remaining Balance	\$ (2,585.77)	
 From Utilities (63710)	 \$ 5,628.93	
Alliant Energy	\$ 422.70	
Mid-American	\$ 181.71	
Total Spent	\$ 604.41	\$ 583.33
Remaining Balance	\$ 5,024.52	
 From Telephone/Internet (63730)	 \$ 2,352.50	
ICN inv#691135	\$ 188.00	
Southslope inv#10684932	\$ 182.33	
Total Spent	\$ 370.33	\$ 425.00
Remaining Balance	\$ 1,982.17	
 From Data Bases (63731)	 \$ 1,172.24	
Total Spent	\$ -	\$ 208.33
Remaining Balance	\$ 1,172.24	
 From Publishing (64140)	 \$ (50.80)	
Total Spent	\$ -	\$ 50.00
Remaining Balance	\$ (50.80)	

	From Educational Program (64340)	\$ 5,894.72	
Dollar Tree, Adult program supplies (Employee Reimbursement)	\$	12.96	
Walmart, Adult program supplies (Employee Reimbursement)	\$	22.53	
Balloon Man Lucas, teen program inv#23477-SPL	\$	228.00	
Korean Spirit & Culture (KSCPP), Adult/Teen program inv#34034	\$	198.00	Split cost between Adult & Teen
Systems Technology Group, READsquared annual subscription inv#14149	\$	495.00	Summer Reading Program (SRP)
Amazon, Adult program supplies (Visa)	\$	23.96	
Amazon, Adult program supplies (Visa)	\$	33.86	
Amazon, Adult program supplies (Visa)	\$	36.47	
Amazon, Adult program supplies (Visa)	\$	6.99	
Amazon, Adult program supplies (Visa)	\$	16.00	
Amazon, Adult program supplies (Visa)	\$	136.92	
Amazon, Adult program supplies (Visa)	\$	26.41	
Amazon, Youth program supplies (Visa)	\$	136.31	
Amazon, Youth program supplies (Visa)	\$	35.09	
Amazon, Youth program supplies (Visa)	\$	6.99	
Amazon, Youth program supplies (Visa)	\$	122.50	
Amazon, Youth program supplies (Visa)	\$	24.48	
Amazon, Youth program supplies (Visa)	\$	39.94	
Amazon, Summer Reading Program (SRP) supplies (Visa)	\$	170.93	Summer Reading Program (SRP)
Amazon, Summer Reading Program (SRP) supplies (Visa)	\$	44.12	Summer Reading Program (SRP)
Blick, Youth program supplies (Visa)	\$	37.40	
Etsy, Adult program supplies (Visa)	\$	240.15	
Menards, Adult program supplies (Visa)	\$	13.47	
Sam's, Teen program supplies (Visa)	\$	9.30	
Target, Adult program supplies (Visa)	\$	7.18	
Target, Teen program supplies (Visa)	\$	6.37	
Target, Teen program supplies (Visa)	\$	18.43	
Total Spent	\$	2,149.76	\$ 1,179.17
Remaining Balance	\$	3,744.96	

	From Library Books (65020)	\$ 5,400.90	
Baker & Taylor Inv#2038098685	\$	25.42	
Baker & Taylor Inv#2038102358	\$	211.78	
Baker & Taylor Inv#2038103573	\$	122.44	
Baker & Taylor Inv#2038115062	\$	78.44	
Baker & Taylor Inv#2038117896	\$	198.90	
Baker & Taylor Inv#2038142291	\$	246.19	Adult books
Baker & Taylor Inv#2038145987	\$	76.35	
Amazon, 5 Adult books (Visa)	\$	147.49	
Amazon, 1 Adult book (Visa)	\$	13.08	Replacement
Amazon, 1 Adult book (Visa)	\$	18.98	Replacement
Amazon, 1 Adult book (Visa)	\$	16.89	
Amazon, 1 Adult book (Visa)	\$	10.84	
Amazon, 1 Adult book (Visa)	\$	16.99	
Amazon, 1 Adult book (Visa)	\$	15.82	
Amazon, 1 Adult book (Visa)	\$	13.79	Replacement
Amazon, 1 Adult book (Visa)	\$	9.99	
Amazon, 1 Adult book (Visa)	\$	16.49	
Amazon, 1 Adult book (Visa)	\$	23.98	
Amazon, 1 Adult book (Visa)	\$	22.94	Replacement
Amazon, 1 Adult book (Visa)	\$	10.01	Replacement

Amazon, 2 Youth books (Visa)	\$	31.97	
Amazon, 1 Youth book (Visa)	\$	9.59	
Amazon, 10 Youth books (Visa)	\$	64.23	
Amazon, 1 Youth book (Visa)	\$	9.74	
Amazon, 1 Youth book (Visa)	\$	9.89	
Pediment Publishing, 2 Youth books (Visa)	\$	71.85	
Total Spent	\$	1,494.08	\$ 2,000.00
Remaining Balance	\$	3,906.82	

From Library Video Materials (65030)	\$	2,250.79	
Baker & Taylor inv#H68159470	\$	59.47	
Baker & Taylor inv#H68242760	\$	116.15	
Amazon, 2 DVDs (Visa)	\$	39.90	
Amazon, 1 DVD (Visa)	\$	19.95	
Amazon, 1 DVD (Visa)	\$	19.96	
Amazon, 2 DVDs (Visa)	\$	39.92	
Amazon, 1 DVD (Visa)	\$	28.99	
Amazon, 1 DVD (Visa)	\$	17.96	
Total Spent	\$	342.30	\$ 404.17
Remaining Balance	\$	1,908.49	

From Library Audio Materials (65040)	\$	1,959.99	
Baker & Taylor Inv#2038142291	\$	16.49	
Amazon, 2 audiobook CDs (Visa)	\$	65.50	
Amazon, 1 audiobook CD (Visa)	\$	18.86	Returned for credit (MP3)
Amazon, 1 audiobook CD (Visa)	\$	23.43	
Amazon, 1 audiobook CD (Visa)	\$	26.42	
Total Spent	\$	150.70	\$ 416.67
Remaining Balance	\$	1,809.29	

From Puzzles, Puppet Kits (65050)	\$	22.07	
Amazon, replacement Wilton decorating tip (LOT) (Visa)	\$	13.88	
Amazon, set of sewing and knitting needles (LOT)(Visa)	\$	4.99	
Amazon, replacement tripod and case (LOT) (Visa)	\$	26.99	
Total Spent	\$	45.86	\$ 100.00
Remaining Balance	\$	(23.79)	

From Operating Supplies (65070)	\$	3,967.18	
Office Express, toner, paper and tape inv#49380	\$	91.34	
Office Express, 4 toner cartridges inv#49994	\$	439.96	
Office Express, trash bags and toilet paper inv#51972	\$	107.29	
ALDI, handsoap (Visa)	\$	3.92	
Amazon, disinfecting wipes (Visa)	\$	9.02	
DEMCO, book processing supplies, bookmarks inv#7448262 (Visa)	\$	139.00	
DEMCO, book processing supplies inv#7449599 (Visa)	\$	45.94	
Menards, book repair supplies (Visa)	\$	4.99	
Target, dish soap (Visa)	\$	3.20	
Total Spent	\$	844.66	\$ 750.00
Remaining Balance	\$	3,122.52	

From Postage and Shipping (65080)	\$	133.16	
USPS, roll of stamps (Visa)	\$	68.00	

Total Spent \$ 68.00 \$ 75.00
Remaining Balance \$ 65.16

From Supplies (65990) \$ 198.64

Total Spent \$ - \$ 20.83
Remaining Balance \$ 198.64

From Office Equipment (67250) \$ 2,874.25
 DEMCO, 10 book easels inv#7449599 (Visa) \$ 19.06

Total Spent \$ 19.06 \$ 333.33
Remaining Balance \$ 2,855.19

EXPENDITURE REPORT

City of Solon

For the Period: 7/1/2023 to 3/31/2024

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - GENERAL FUND							
Expenditures							
Dept: 4410 LIBRARY SERVICES							
60100 SALARIES	226,000.00	226,000.00	160,433.04	8,473.58	0.00	65,566.96	71.0
61100 FICA SOCIAL SECURITY	17,300.00	17,300.00	12,245.14	646.74	0.00	5,054.86	70.8
61300 IPERS	21,335.00	21,335.00	15,144.85	799.89	0.00	6,190.15	71.0
61500 EMPLOYEE GROUP INSURANCE/ANNUI	16,000.00	16,000.00	57.00	0.00	0.00	15,943.00	0.4
62100 DUES, MEMBERSHIPS & MAGAZINE S	1,200.00	1,200.00	918.09	27.70	0.00	281.91	76.5
62400 TRAVEL AND CONFERENCE	750.00	750.00	407.37	353.14	0.00	342.63	54.3
63100 BUILDING MAINTENANCE	10,000.00	10,000.00	15,117.73	272.83	0.00	-5,117.73	151.2
63320 ORG VEHICLE/EQUIPMENT MAINT AC	5,600.00	5,600.00	8,094.56	44.94	0.00	-2,494.56	144.5
63710 UTILITIES	7,000.00	7,000.00	1,975.48	604.41	0.00	5,024.52	28.2
63730 TELEPHONE/INTERNET	5,100.00	5,100.00	3,117.83	370.33	0.00	1,982.17	61.1
63731 DATA BASES	2,500.00	2,500.00	1,327.76	0.00	0.00	1,172.24	53.1
64080 INSURANCE	16,850.00	16,850.00	2,111.61	0.00	0.00	14,738.39	12.5
64140 PUBLISHING	600.00	600.00	650.80	0.00	0.00	-50.80	108.5
64340 EDUCATIONAL PROGRAM	14,150.00	14,150.00	8,255.28	966.18	0.00	5,894.72	58.3
65020 LIBRARY BOOKS	24,000.00	24,000.00	18,599.10	2,259.76	0.00	5,400.90	77.5
65030 LIBRARY VIDEO MATERIALS	4,850.00	4,850.00	2,599.21	170.70	0.00	2,250.79	53.6
65040 LIBRARY AUDIO MATERIALS	5,000.00	5,000.00	3,040.01	1,121.67	0.00	1,959.99	60.8
65050 PUZZELS, PUPPET KITS	1,200.00	1,200.00	1,177.93	9.67	0.00	22.07	98.2
65070 OPERATING SUPPLIES	9,000.00	9,000.00	5,032.82	203.81	0.00	3,967.18	55.9
65080 POSTAGE AND SHIPPING	900.00	900.00	766.84	13.67	0.00	133.16	85.2
65990 SUPPLIES	250.00	250.00	51.36	0.00	0.00	198.64	20.5
67250 OFFICE EQUIPMENT	4,000.00	4,000.00	1,125.75	0.00	0.00	2,874.25	28.1
LIBRARY SERVICES	393,585.00	393,585.00	262,249.56	16,339.02	0.00	131,335.44	66.6
Expenditures	393,585.00	393,585.00	262,249.56	16,339.02	0.00	131,335.44	66.6
Grand Total Net Effect:	-393,585.00	-393,585.00	-262,249.56	-16,339.02	0.00	-131,335.44	

EXPENDITURE REPORT

City of Solon

For the Period: 7/1/2023 to 3/31/2024

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 031 - TRUST & AGENCY LIBRARY							
Expenditures							
Dept: 4411 TRUST & AGENCY LIBRARY BLDG TR							
64340 EDUCATIONAL PROGRAM	500.00	500.00	577.19	0.00	0.00	-77.19	115.4
65020 LIBRARY BOOKS	5,000.00	5,000.00	219.01	0.00	0.00	4,780.99	4.4
65030 LIBRARY VIDEO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
65040 LIBRARY AUDIO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
67270 OTHER CAPITAL EQUIPMENT	4,000.00	4,000.00	1,063.00	0.00	0.00	2,937.00	26.6
67271 CAPITAL EQUIP/MEMORIAL DONATIO	0.00	0.00	3,377.73	0.00	0.00	-3,377.73	0.0
TRUST & AGENCY LIBRARY BLDG TR	10,500.00	10,500.00	5,236.93	0.00	0.00	5,263.07	49.9
Expenditures	10,500.00	10,500.00	5,236.93	0.00	0.00	5,263.07	49.9
Grand Total Net Effect:	-10,500.00	-10,500.00	-5,236.93	0.00	0.00	-5,263.07	

**Solon Public Library Foundation - Solon State Bank
Treasurer's Report
February 28, 2024**

Beginning Balance	\$ 18,794.38
Income:	
	\$ -
	\$ -
	\$ -
Expenses:	
	\$ -
	\$ -
Ending Balance	<u>\$ 18,794.38</u>

**Solon Public Library Foundation - Greenstate
Treasurer's Report
February 28, 2024**

Beginning Balance	\$ -
Income:	
Expenses:	
Savings Balance	<u>\$ 5.54</u>

**Solon Public Library Foundation Scholarship Account
Treasurer's Report
February 28, 2024**

Beginning Balance	\$ 1,000.00
Income:	
Expenses:	
Ending Balance	<u>\$ 1,000.00</u>