

The Solon Public Library Board

Meeting Minutes October 30, 2023

Call to Order

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:35 p.m.

Present

Bill Christensen, March Sutton (Zoom) , Sandy Lawrence, Steve Fisher, Janet Salathiel, Char Cosgrove, Jen Fetzer, Cole Gabriel (City Liaison), Liz King (Library Director)

Absent

None

Approval of Agenda

The agenda was unanimously approved as distributed. (Char/Bill)

Approval of Minutes

The minutes of the previous meeting were unanimously approved as corrected. (Jen Fetzer attended 9/25/23 Board Meeting)

- September 25, 2023. (Janet/Steve)

Citizen's Speak and Correspondence

Citizen's Speak none. Correspondence none

Committee Reports

- **Building:**

The Radon Mitigation is not at a satisfactory level. Additional mitigation is necessary before official testing can be done.

The parking lot's need for additional handicap parking has not been decided. Liz has the support of the board to present her recommendation that a third handicap stall be created on the level area of the existing parking lot. This would be for a van type parking spot. \$8000 has been put in the Building Maintenance budget to cover the cost.

- **Finance:** Jen reported that we have a CD due January 2024 at Bridge Bank. Since we do not meet in December this will need to be discussed in the November meeting.
- **Johnson County Liaison:** Sandy has not seen where there are any board vacancies listed. She will contact Cami after November 1st to inquire.
- **City of Solon Liaison:** Cole reported that the Handicap Parking and Radon situations are progressing. Cole also wanted to remind the board that soon there will be a new councilperson and a possible new mayor. These are changes that may affect future decisions.

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- **Board of Trustees Continuing Education:** Sandy and Liz reported on the Webinar Boardroom Series Intersections (Part 2). Sandy found the questions asked very interesting and reinforced how fortunate Solon is with its city help. Liz remarked that the perspective that all money provided to the Library is City & County, was very helpful. It explained how Libraries are part of the city, not a separate entity.

Library Director's Report

A written report is included in the Board packet.

Approval of Bills

The October 2023 bills were unanimously approved for payment as presented. (Char/Janet)

Review of Foundation Report

The Foundation Report was reviewed.

Old Business

Joint Library Boards Meeting Recap - the meeting was well attended by all boards. Chris Brown furnished us with a helpful summary of the meeting which gave an overview of the different boards yearly activities.

New Business

- **DEI Statement Review** - Liz handed us two examples of Statements of Diversity Equity and Inclusion to look over. This is in preparation of creating our own Statement.
- **FY25** - The Board was given a first look at the proposed FY25 Budget. It will be revisited at the November Meeting.
- **Board Members Terms Expiring** - In December 2023 March Sutton and Sandy Lawrence will be ending their terms. Sandy plans to turn in her application for another term on the board and a city position will be open for a new member.
- **Board of Trustees Continuing Education:** Items were listed for Board Consideration.

Next Month's Agenda

- DEI Statement
- FY25 Budget
- CD Maturing

Adjournment

The meeting was adjourned at 7:30 p.m. (Jen/Bill)

Next Meeting

Regular Meeting: Monday, November 27, 2023 at 6:30 p.m.

Submitted by

Char Cosgrove