

Agenda for Solon Library Board Meeting
Monday, January 30, 2023 @6:30 pm

Join Zoom Meeting:

Topic: SPL Board of Trustees Meeting

Time: January 30, 2023 6:30 PM Central Time (US and Canada)

<https://us02web.zoom.us/j/85465232547>

Meeting ID: 854 6523 2547

Call to order

Welcome new Board Members

Approval of the agenda

Approval of the minutes

- November 28, 2022

Citizen's Speak

City Administrator Budget Presentation

Committee reports

- Building
- Finance
- Johnson County Liaison
- City Liaison
- Board of Trustees Continuing Education

Directors Report

Approval of Bills

- December 2022
- January 2023

Review of Foundation report

- December 2022
- January 2023

Old Business

- City Employee Handbook
- Strategic Plan
- 2023 Accreditation
- FY24 Budget

New Business

- Feedback on Legislators Reception: December 5, 2022 at ICPL (1.0 hour CE)
- Review Board of Trustees By-Laws (last reviewed August 2020)
- ADA Checklist review and approval
- Plan for Board Officer elections
- Board Continuing Education Suggestion:
 - Boardroom Series 2022: The Ten Habits of Highly Effective Library Boards (Webinar Archive) Type: On-Line Training Course - Duration (in Hours):

Description: You may be familiar with the State Library's series "The Seven Habits of Highly Effective Library Boards," but with three brand-new habits, we're upping the number to ten! Join Patrick Callahan of Callahan Municipal Consultants as he outlines then habits library boards can practice to become their most effective. From mission and vision to continuous learning, you're sure to learn something new you can put into practice in your boardroom. Participation in these webinars helps satisfy Standard #8: "All members of the library board of trustees participate in a variety of board development training each year"

[Boardroom Series 2022: Ten Habits Webinar Link to IA Learns](#)

Next Meeting: **Monday, February 27, 2023 at 6:30 pm**

Adjourn

The Solon Public Library Board

Meeting Minutes

November 28, 2022

Call to Order

The regular meeting of the Solon Public Library Board was called to order by *Sutton* at 6:30 p.m.

Present

Sandy Lawrence, Jackie Nemecek, March Sutton, Bill Christensen, Jennifer Fetzer, Liz King
(Library Director)

Absent

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as corrected.
(Corrections: Bills approved, motion made by March, seconded by Jenn. Collection Development Policy, motion by Sandy, second by Bill.)

Citizen's Speak and Correspondence

No citizen's speak or correspondence was received by the board.

Committee Reports

- **Building:** None
- **Finance:** None
- **Johnson County Liaison:** The Johnson County Legislators Reception will be Monday, December 5 from 5:30 to 6:30p.m. at the Iowa City Public Library
- **City of Solon Liaison:** The City will begin the budget process next month.

Library Director's Report

A written report is included in the Board packet.

Approval of Bills

The bills were unanimously approved as listed. (Jackie/Jenn)

Review of Foundation Report

The Foundation budget was reviewed.

Old Business

- **City Employee Handbook**
Review and updates are still pending with the City.
- **Strategic Plan: Goal Setting Meeting with Becky Heil Sunday, December 11, 2-5p.m.**
Three main themes emerged from the November 13th meeting: Celebrate Diversity, Know Your community and Visit a Comfortable Place. The Board will meet with Becky Heil in a special planning session on Sunday, December 11th from 2-5p.m. to formulate major goals for the strategic plan.
- **2023 Accreditation**
Bill Christensen and Liz King were able to review the outside ADA checklist required for accreditation.

New Business

- **FY24 Budget**
The Board reviewed the draft budget Liz will send to the City Council. Final percentages for COLA and insurance are not yet known. The overall budget is a 6 percent increase from FY23 to FY24.
A motion to approve the preliminary budget to be presented to the City for FY24 not to exceed a 6 percent increase unless required to cover an increase in COLA, health insurance and building insurance was made. (Sandy/Jenn) Aye votes: Lawrence, Christensen, Sutton. No vote: Nemecek. Motion carried 3 to 1,

Nemecek requested that a statement be recorded in the minutes that her negative vote against the budget was because she felt the City did not present adequate and accurate information in a timely fashion for the Board to be able to fully discuss and plan for the FY24 library budget.
- **Feedback on Joint Library Boards Annual Meeting**
Board members felt it is an important yearly event and it's helpful to hear plans and share ideas with the Friends of the Library and the Library Foundation Boards.
- **Legislators Reception: Monday, December 5, 5:30 to 6:30p.m. at ICPL**
Board members are invited to attend this meeting.
- **Review Board of Trustees By-Laws (last reviewed August 2020)**
After some discussion, it was decided to seek additional input from the State Library Association. Motion made to table the item until the January Board meeting. Motion carried unanimously. (Jackie/Sandy)

- **Pre-Approve December Bills in lieu of no December Board Meeting**
Since there will be no December Board meeting a motion was made to approve projected expenses to be paid in December and to be approved at the January meeting. Motion carried unanimously. (Sandy/Bill)
- **Volunteer Opportunity: Noon Year's Eve Event Saturday, December 31st, 11am – 1:00p.m.**
RSVP to Alexis Kurth (akurth@solon.lib.ia.us)
- **Board Continuing Education Suggestions:**
Several inservice opportunities presented by the State Library were identified.

Next Month's Agenda

Review Board of Trustees By-Laws
City Employee Handbook
Strategic Plan Goals
2023 Accreditation
FY24 Budget

Prior to adjournment, Jackie Nemecek was recognized for her many years of service on the Board of Trustees. Board members thanked her and she was presented with a gift. Her term expires in December 2022.

Adjournment

The meeting was adjourned at 7:40p.m.

Next Meeting

Regular Meeting: Monday, January 30, 2023.

Submitted by

Sandra Lawrence

Director's Report January 2023

Since our last regular meeting in November 2022, I have attended regular meetings with the City Council, the Friends of the Library, and the Solon Public Library Foundation. The library participated in the Community Christmas Tree Walk with a tree and information about our Winter Library Challenge. The SPL Foundation sold Luminary kits to Light Up Your Holidays, and the Friends hosted their annual puzzle sale. In December, I attended the Johnson County Legislators Reception at ICPL along with the other Johnson County Library Directors. The theme for this year's reception was Intellectual Freedom and the Right to Read. Several Johnson County Library Trustees attended, including our board members, March Sutton, Jen Fetzer, and Bill Christensen. We hosted the Women's Club Annual Holiday Decorating Contest and Auction. In January, I attended weekly budget work sessions with the City Council and Mayor Steve Stange appointed 3 new members to our Board of Trustees to fill our three openings. We look forward to working with these dedicated volunteers.

Alexis prepared our annual Winter Library Challenge for December 2022 - January 2023. Once again the focus of this challenge is to encourage patrons to explore different collections and attend library programs to collect secret codes. The scratch-off bookmark is such a fun way to engage our patrons with this challenge. Our annual Gingerbread House decorating activity was a huge success. Patrons could choose between two in-person decorating timeslots or a take-home kit. We are so grateful to the community volunteers who assisted with making over 100 bags of icing, building 40 gingerbread houses, and assembling 80 sets of decorating materials. We hosted over 90 individuals for the in-person decorating night and provided 40 kits for home enjoyment. I hope you saw some of the photos Megan shared on social media capturing all of the fun from this program.

The highlight of December and the culmination of hours of planning by Alexis and implemented by our entire staff and multiple community volunteers was our Noon Year's Eve Celebration on Saturday, December 31, 2022. We welcomed 188 people to the Library to enjoy making mocktails, experimenting with exploding confetti, making a wish for 2023, posing in the photo booth, creating noise makers and party hats, and counting down to our balloon drop at noon. Our Family Fun Nights continue to grow in participation numbers at the Community Center. In December we watched *The Grinch* and *DC League of Super Pets* in January. To ensure this program is welcoming to all community members, we will be changing the name to Fun For All Nights starting in February with Lyle, Lyle, Crocodile. Hope to see you there.

On Sunday, December 11th, our Board of Trustees gathered to continue work on the Library's Strategic Plan. Our Southeast District Consultant, Becky Heil, joined us via Zoom to summarize the results of the two Community Focus Groups. She provided guidance on writing goals based on the top three Library Service Responses identified by the community needs: Visit a Comfortable Place, Know your Community/Be an Informed Citizen, and Celebrate Diversity. The Board worked together all afternoon to draft 3 - 4 goals for each service response.

On Friday, January 13th, we held a Staff In-service to create the objectives for each of these goals. Becky Heil provided instruction via Zoom and we spent the rest of the day developing objectives that are focused on benefitting specific community groups, are measurable and have a specific timeframe. It was an incredibly productive day of brainstorming and collaborating as a team. When we started this Strategic Planning Process in August 2022, I had no idea what to expect. Becky Heil's assistance each step of the way has been invaluable, and I appreciate the time of each community, board, and staff member who contributed to this process. We can take great pride in this community-focused Strategic Plan for our Library.

We wish Jake Schaeckenbach the very best as he pursues his Masters in Education with the goal of teaching secondary social studies. We are grateful for his helpful nature at the circulation desk and his engaging teen programming. We are very happy to welcome Madison Knupp as our new Teen Services Librarian. Madison graduated from Coe College and is currently pursuing a Masters in Library and Information Sciences at the University of Iowa. Her official start date was January 9, 2023, and she was able to train with Jake a couple afternoons before his last day on December 31st. She brings creative ideas and a respect for all individuals from her previous work in a homeless shelter. I look forward to the engaging youth and teen programming Lily and Madison will create together. I am so grateful to have a full staff again and the support of everyone to train our newest members. I cannot imagine working with a better team of people.

Monthly Newsletter Link: [December Newsletter](#)
[January Newsletter](#)

Subscribers: 1511

2022 Teen Reading Challenge Final Stats: 26 Teens, 120 Responses 4 Completed Challenges
Prize Drawing for Kindle Fire to be announced by February 1, 2023.

Looking to February, we will be presenting our popular "Blind Date with a Book" and "Blind Playdate with a Book" for our younger readers. This is a fun way to try a book you might not normally select and find a new favorite. We will be hosting Iowa Author, Joseph LeValley for an in-person Author event on Monday, February 6th at 5:00 pm and a Local Libraries LIT virtual author event with Kevin Wilson on Wednesday, February 8 at 7:00 pm. The SPL Foundation's 2nd annual "Put a Bid on It" Silent Art Auction will be February 27 - March 18. The deadline for the Don Ochs Scholarship for graduating high school students will be Friday, March 24, 2023. We will be working to finalize our Strategic Plan and submit our Tier 3 Accreditation paperwork by the end of February.

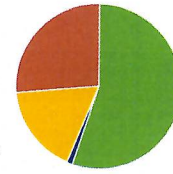
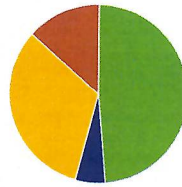
Sincerely,

Liz King
Director, Solon Public Library

July

Overview

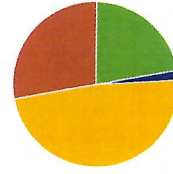
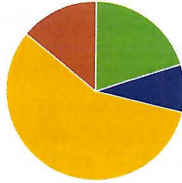
All Children Programs	18	48.65%	All Children Participants	599	55.06%
Young Adult Programs	2	5.41%	Young Adult Participants	12	1.1%
Adult Programs	12	32.43%	Adult Participants	189	17.37%
General Interest Programs	5	13.51%	General Interest Participants	288	26.47%
Total Programs	37		Total Participants	1088	



August

Overview

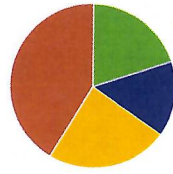
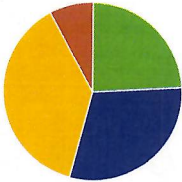
All Children Programs	7	20%	All Children Participants	152	21.97%
Young Adult Programs	3	8.57%	Young Adult Participants	13	1.88%
Adult Programs	20	57.14%	Adult Participants	333	48.12%
General Interest Programs	5	14.29%	General Interest Participants	194	28.03%
Total Programs	35		Total Participants	692	



September

Overview

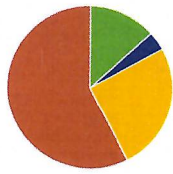
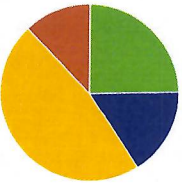
All Children Programs	12	24%	All Children Participants	237	19.82%
Young Adult Programs	15	30%	Young Adult Participants	177	14.8%
Adult Programs	19	38%	Adult Participants	286	23.91%
General Interest Programs	4	8%	General Interest Participants	496	41.47%
Total Programs	50		Total Participants	1196	



October

Overview

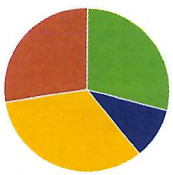
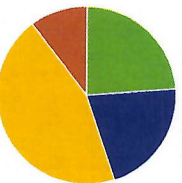
All Children Programs	12	24.49%	All Children Participants	260	13.12%
Young Adult Programs	8	16.33%	Young Adult Participants	73	3.69%
Adult Programs	23	46.94%	Adult Participants	506	25.54%
General Interest Programs	6	12.24%	General Interest Participants	1142	57.65%
Total Programs	49		Total Participants	1981	



November

Overview

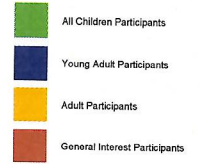
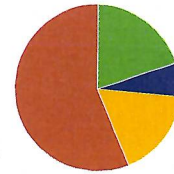
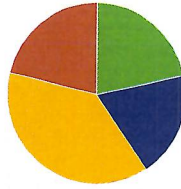
All Children Programs	9	23.68%	All Children Participants	218	28.8%
Young Adult Programs	8	21.05%	Young Adult Participants	76	10.04%
Adult Programs	17	44.74%	Adult Participants	263	33.42%
General Interest Programs	4	10.53%	General Interest Participants	210	27.74%
Total Programs	38		Total Participants	757	



December

Overview

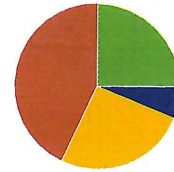
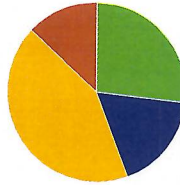
All Children Programs	9	21.43%	All Children Participants	194	19.68%
Young Adult Programs	8	19.05%	Young Adult Participants	63	6.39%
Adult Programs	16	38.1%	Adult Participants	173	17.55%
General Interest Programs	9	21.43%	General Interest Participants	556	56.39%
Total Programs	42		Total Participants	986	



Year in Review

Overview

All Children Programs	67	26.69%	All Children Participants	1660	24.78%
Young Adult Programs	44	14.34%	Young Adult Participants	414	5.24%
Adult Programs	107	36.25%	Adult Participants	1740	23.39%
General Interest Programs	33	9.56%	General Interest Participants	2886	34.78%
Total Programs	251		Total Participants	6700	



Solon Public Library - November 2022 Program Attendance Detail

	A	B	F	H
1	Title	Age	Category	Attendance
2	Chair Yoga	Adult (Ages 19+)	Adult Programs	18
3	Chair Yoga	Adult (Ages 19+)	Adult Programs	22
4	Chair Yoga	Adult (Ages 19+)	Adult Programs	19
5	Chair Yoga	Adult (Ages 19+)	Adult Programs	20
6	Chair Yoga	Adult (Ages 19+)	Adult Programs	19
7	Chair Yoga	Adult (Ages 19+)	Adult Programs	25
8	Chair Yoga	Adult (Ages 19+)	Adult Programs	15
9	Chair Yoga	Adult (Ages 19+)	Adult Programs	25
10			Total Chair Yoga	163
11	Coffee & Conversations	Adult (Ages 19+)	Adult Programs	9
12	Coffee & Conversations	Adult (Ages 19+)	Adult Programs	13
13	Coffee & Conversations	Adult (Ages 19+)	Adult Programs	9
14	Coffee & Conversations	Adult (Ages 19+)	Adult Programs	13
15			Total Coffee & Conversations	44
16	Book Club	Adult (Ages 19+)	Adult Programs	9
17	Cookbook Club	Adult (Ages 19+)	Adult Programs	19
18	DIY Night	Adult (Ages 19+)	Adult Programs	10
19	KNIT LIT	Adult (Ages 19+)	Adult Programs	4
20	LLLit - Anne Patchett Viewing Party	Adult (Ages 19+)	Adult Programs	4
21	Community Focus Group	General Interest	Adult Programs	12
22			Total Adult	265
23	BAM POW - Make It: Gratitude Garland & Cards	Children (Ages 6-11)	BAM POW	39
24	BAM POW - Play It: Table-Top Games	Children (Ages 6-11)	BAM POW	38
25	BAM POW - Watch It: Hotel Transylvania [G]	Children (Ages 6-11)	BAM POW	77
26			Total Early Out K-5	154
27	1 000 Books Before Kindergarten	Children (Ages 0-5)	Family	0
28	Family Fun Night	General Interest	Family	47
29	Let's Go LEGO!	General Interest	Family	24
30	November Coloring Challenge	General Interest	Family	127
31			Total Family	198
32	Special Storytime	Children (Ages 0-5)	Storytime	18
33	Storytime - Family All Around Us	Children (Ages 0-5)	Storytime	21
34	Storytime - Great Grown-Ups	Children (Ages 0-5)	Storytime	7
35	Storytime - Me Myself and I	Children (Ages 0-5)	Storytime	9
36	Storytime - Super Siblings	Children (Ages 0-5)	Storytime	9
37			Total Storytime	64
38	Manga Me	Young Adult (Ages 12-18)	Teens	7
39	Teen Movie: Thor: Love and Thunder	Young Adult (Ages 12-18)	Teens	12
40	Teen Outdoor Games	Young Adult (Ages 12-18)	Teens	11
41	Teen's Trivia	Young Adult (Ages 12-18)	Teens	8
42	Your Space	Young Adult (Ages 12-18)	Teens	7
43	Your Space	Young Adult (Ages 12-18)	Teens	10
44	Your Space	Young Adult (Ages 12-18)	Teens	10
45	Your Space	Young Adult (Ages 12-18)	Teens	11
46			Total Teens	76

Solon Public Library - December 2022 Program Attendance Details

	A	B	C	E	F	H
1	Title	Age	Type	Site	Category	Attendance
2	Book Club	Adult (Ages 19+)	In Person	On Site	Adult Programs	8
3	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adult Programs	14
4	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adult Programs	16
5	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adult Programs	16
6	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adult Programs	16
7	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adult Programs	13
8	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adult Programs	16
9	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adult Programs	14
10					Total Chair Yoga	105
11	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adult Programs	12
12	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adult Programs	9
13	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adult Programs	7
14	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adult Programs	9
15					Total Coffee & Conversations	37
16	Community Book Discussion @ SHS	General Interest	In Person	Off Site	Adult Programs	4
17	Cookbook Club	Adult (Ages 19+)	In Person	On Site	Adult Programs	0
18	DIY Night - Bow tying	Adult (Ages 19+)	In Person	On Site	Adult Programs	8
19	Holiday Gift Wrapping Station	Adult (Ages 19+)	Passive Program	Passive	Adult Programs	12
20	KNIT LIT	Adult (Ages 19+)	In Person	On Site	Adult Programs	3
21					Total Adult	177
22	BAM POW Watch It: Rumble [PG]	Children (Ages 6-11)	In Person	On Site	BAM POW	70
23	BAM POW: Make It! Gingerbread People	Children (Ages 6-11)	In Person	On Site	BAM POW	38
24	BAM POW: Play It! Table-Top Games	Children (Ages 6-11)	In Person	On Site	BAM POW	34
25					Total BAM POW	142
26	1 000 Books Before Kindergarten	Children (Ages 0-5)	Passive Program	Passive	Family	2
27	DECEMBER Coloring Challenge	General Interest	Passive Program	Passive	Family	129
28	Family Fun Night	General Interest	In Person	Off Site	Family	72
29	Gingerbread House Take Home Kits	General Interest	Passive Program	Passive	Family	53
30	Gingerbread House Workshop	General Interest	In Person	On Site	Family	45
31	Gingerbread House Workshop	General Interest	In Person	On Site	Family	51
32	Let's Go LEGO!	General Interest	Passive Program	Passive	Family	18
33					Total Family	370
34	Storytime	Children (Ages 0-5)	In Person	On Site	Storytime	9
35	Storytime	Children (Ages 0-5)	In Person	On Site	Storytime	9
36	Storytime	Children (Ages 0-5)	In Person	On Site	Storytime	13
37	Storytime	Children (Ages 0-5)	In Person	On Site	Storytime	19
38					Total Storytime	50
39	CATS Movie: Sing 2 (PG)	Young Adult (Ages 12-18)	In Person	On Site	Teens	7
40	CATS: Holiday Chocolympics	Young Adult (Ages 12-18)	In Person	On Site	Teens	10
41	CATS: Trivia	Young Adult (Ages 12-18)	In Person	On Site	Teens	8
42	CATS: Your Space	Young Adult (Ages 12-18)	In Person	On Site	Teens	13
43	CATS: Your Space	Young Adult (Ages 12-18)	In Person	On Site	Teens	12
44	CATS: Your Space	Young Adult (Ages 12-18)	In Person	On Site	Teens	11
45	Manga Me	Young Adult (Ages 12-18)	Passive Program	Passive	Teens	2
46					Total Teens	63

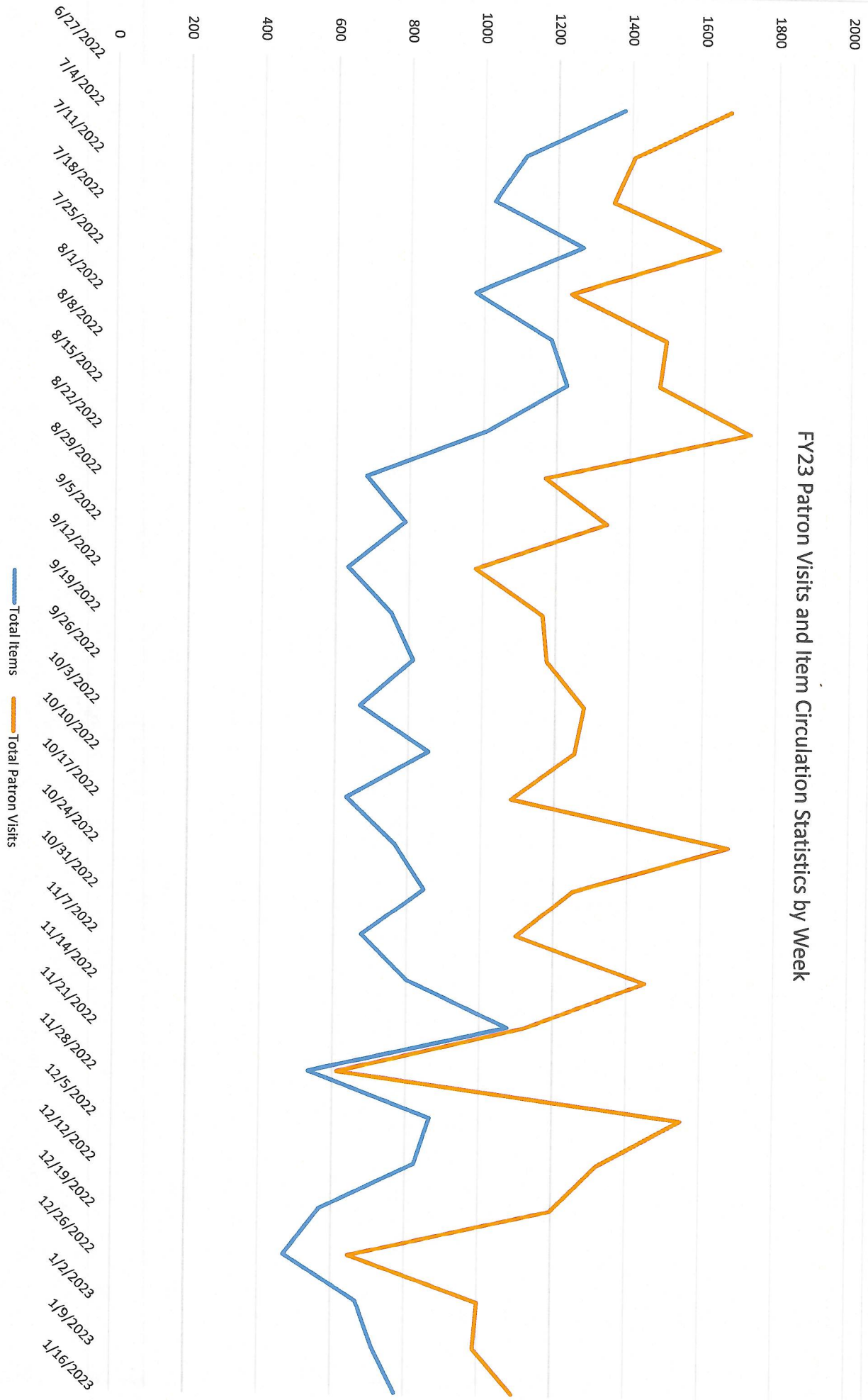
Solon Public Library - FY23 Library Metrics

1/27/2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
	FY23 Library Metrics	Jun FY22	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals
1															
2															
3	Item Circulation	6078	4790	5340	3187	2829	3834	3261	3320						26561
4	Patron Visits	9386	6067	7128	5131	4919	5428	5362	5276						39311
5	ILL Items borrowed	65	48	79	52	60	56	50	50						395
6	ILL Items lent	26	27	17	21	21	18	10	20						134
7	Virtual Meeting Room	1	0	0	1	4	3	3	1						12
8	Community Meeting Room	22	11	13	14	18	17	16	12						101
9	Notary Appointments	6	3	4	5	6	6	2	2						28
10	Cybrarian Computer Uses	295	187	241	271	259	321	300							1579
11	Public Relations/Social Media														0
12	Website Visits	2644	4480	1948	1955	1790	2185	2256	1751						16365
13	Facebook Posts	60	52	60	61	66	62	56	53						410
14	Facebook Followers	1154	1167	1179	1336	1350	1366	1376	1391						9165
15	Instagram Followers	485	489	501	513	514	522	524	524						3587
16	Instagram Posts	60	39	58	66	50	61	52	63						389
17	YouTube Subscribers	29	29	31	32	41	41	43	43						260
18	YouTube Channel views	287	240	415	176	558	327	152	170						2038
19	Newsletter Subscribers	1462	1476	1485	1492	1487	1500*	1504	1511						8955
20	Databases														0
21	Bridges Users	202	205	228	218	218	219	219	228						1535
22	Bridges Downloads	1159	1066	1318	1026	1082	1158	1010	1099						7759
23	Kanopy Users	85	85	86	89	90	92	92	23						557
24	Kanopy Streams	6	25	15	22	31	16	46	35						190
25	Items Cataloged	209	180	205	201	188	284	115	147						1320
26	Items Deleted	200	61	831	275	520	325	117	68						2197
27	Items Repaired	39	8	31	30	31	23	17	13						153
28	Cost savings	\$772,96	\$101,92	\$565,36	\$ 522,96	\$ 589,01	\$ 560,13	\$ 325,62	\$211,72						\$ 2,876,72

Solon Public Library

FY23 Patron Visits and Item Circulation Statistics by Week



In November, 189 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 2 individual days.



Change from prior month

396 ↓ -18.35%

Monthly Sessions



372 ↓ -16.96%

Total Visits



189 ↓ -10.43%

Unique Visitors

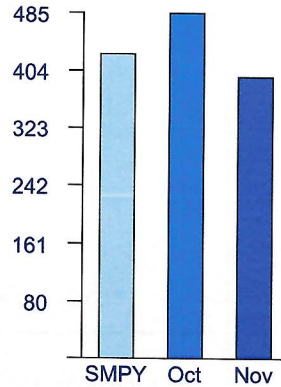


1.97 ↓ -7.08%

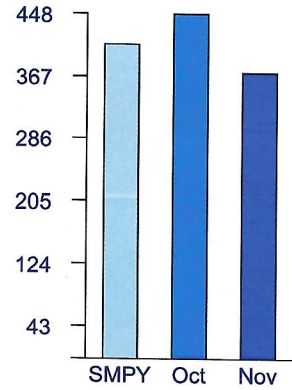
Average Return Rate

Avg dwell - 38 minutes

Total Monthly Session Count

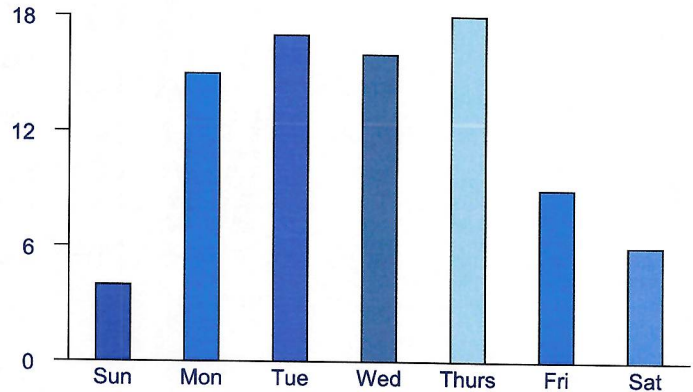


Total Monthly Visits

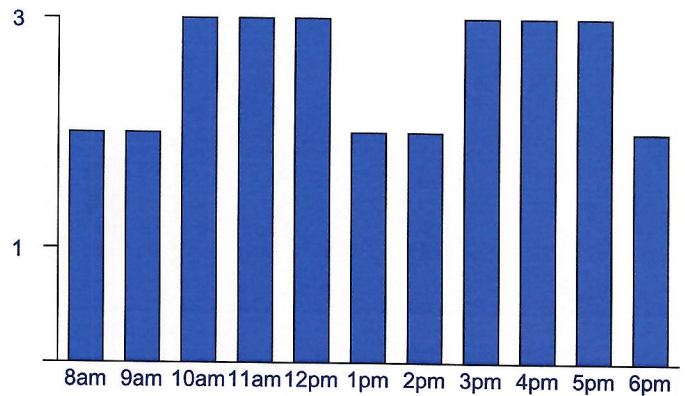


*SMPY: Same Month Prior Year

Average Daily Visits



Average Peak Hourly



Average Usage

11/01/2022 - 11/30/2022

Busiest Hour

6

Thursdays at 2 PM

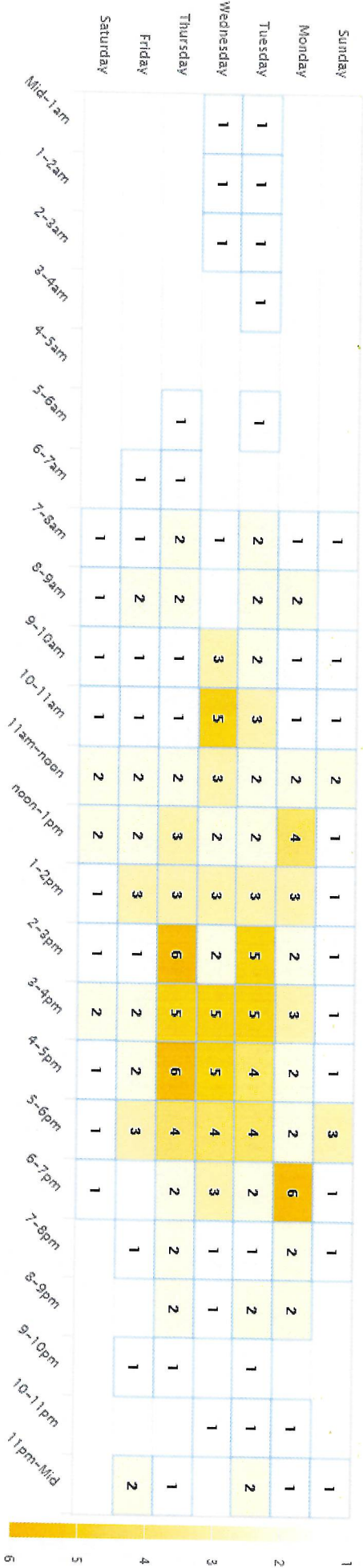
Least Busy

1

Saturdays at 7 AM

Hourly Average

2



11/01/2022 - 11/30/2022

Patron PC Logins by Day and Hour

Dates: Tuesday November 1, 2022 - Wednesday November 30, 2022 Times: 9:00am to 7:00pm

Date	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	Total	Avg	Min	Max	Med	Med	Mode	Std Dev
Tue Nov 1	0	0	0	0	2	2	0	4	0	0	2	0	10	1	0	4	0	0	1
Wed Nov 2	0	0	0	0	0	1	0	0	2	0	0	3	0	0	2	0	0	1	
Thu Nov 3	2	1	0	0	1	2	10	7	3	1	0	27	3	0	10	1	1	3	
Fri Nov 4	0	0	0	0	1	1	2	0	3	0	0	6	1	0	3	0	0	1	
Sat Nov 5	0	1	1	0	1	1	1	0	0	0	0	4	0	0	1	0	0	1	
Sun Nov 6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Mon Nov 7	0	2	0	0	3	0	1	4	3	0	3	16	2	0	4	1	0	2	
Tue Nov 8	0	0	0	0	0	0	4	5	1	0	0	10	1	0	5	0	0	2	
Wed Nov 9	0	1	0	0	0	1	8	3	1	0	0	14	1	0	8	0	0	2	
Thu Nov 10	1	0	0	0	2	17	14	3	2	1	0	40	4	0	17	1	0	6	
Fri Nov 11	2	0	0	0	0	0	0	0	6	0	0	8	1	0	6	0	0	2	
Sat Nov 12	1	0	0	0	1	1	2	2	0	0	0	5	1	0	2	0	0	1	
Sun Nov 13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Mon Nov 14	1	1	0	0	1	2	2	1	0	0	0	8	1	0	2	1	0	1	
Tue Nov 15	0	0	0	0	1	1	0	1	3	0	0	6	1	0	3	0	0	1	
Wed Nov 16	0	0	0	0	0	1	5	0	2	0	0	8	1	0	5	0	0	2	
Thu Nov 17	0	0	0	0	2	25	16	9	0	2	0	54	5	0	25	0	0	8	
Fri Nov 18	1	1	1	0	0	2	0	0	0	0	0	5	1	0	2	0	0	1	
Sat Nov 19	0	0	1	0	2	4	1	1	0	0	0	9	1	0	4	0	0	1	
Sun Nov 20	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Mon Nov 21	1	1	1	1	2	2	2	2	3	3	2	18	2	0	3	2	1	1	
Tue Nov 22	1	0	1	0	3	9	4	2	0	1	0	21	2	0	9	1	0	3	
Wed Nov 23	0	5	0	0	1	1	1	0	0	0	0	8	1	0	5	0	0	2	
Thu Nov 24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fri Nov 25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Sat Nov 26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Sun Nov 27	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Mon Nov 28	1	0	0	0	0	0	0	3	4	0	1	9	1	0	4	0	0	1	
Tue Nov 29	1	0	2	1	1	1	0	4	1	0	0	10	1	0	4	1	0	1	
Wed Nov 30	0	1	0	2	1	1	1	8	7	2	0	22	2	0	8	1	0	3	
Total	12	14	7	12	24	80	89	59	12	12	0	321							
Average	0.4	0.5	0.2	0.4	0.8	2.7	3	2	0.4	0.4	0								
Minimum	0	0	0	0	0	0	0	0	0	0	0								
Maximum	2	5	2	3	3	25	16	9	3	3	0								
Median	0	0	0	0	1	1	1.5	1	0	0	0								
Mode	0	0	0	0	0	0	0	0	0	0	0								
Standard Devi	0.6	1	0.5	0.8	0.9	5.5	4.1	2.3	0.8	0.8	0								

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In December, 133 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.



Change from prior month

290 ↓ -26.77%

Monthly Sessions



267 ↓ -28.23%

Total Visits



133 ↓ -29.63%

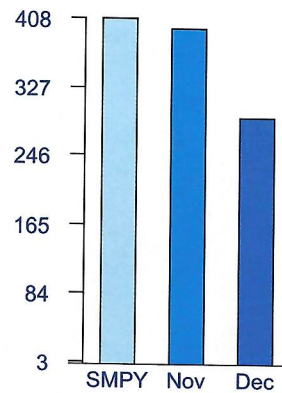
Unique Visitors



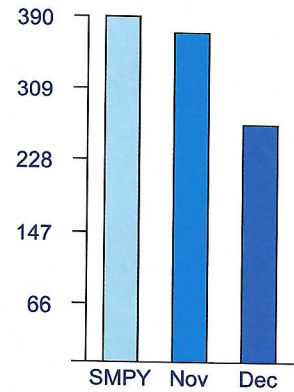
2.01 ↑ 2.03%

Average Return Rate

Total Monthly Session Count

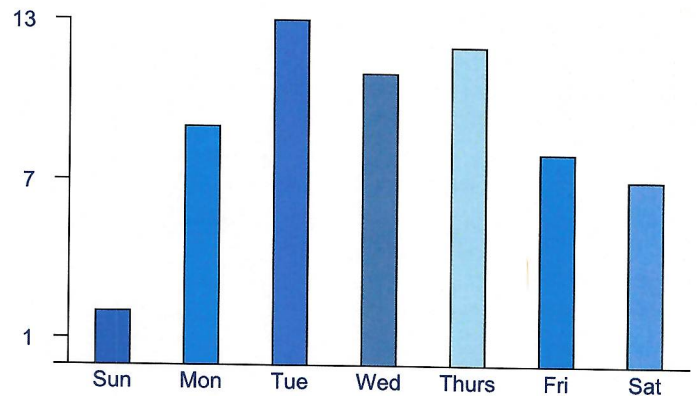


Total Monthly Visits

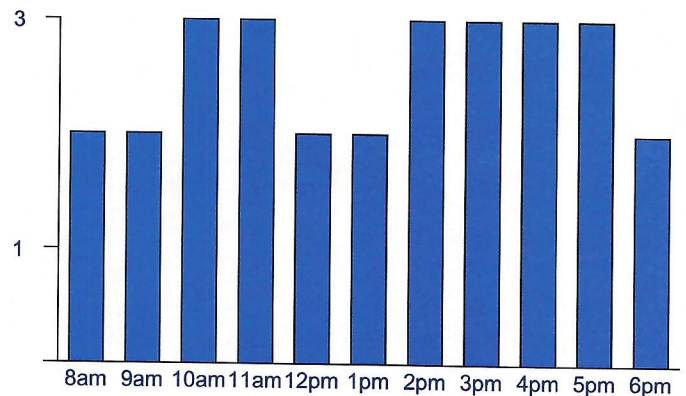


*SMPY: Same Month Prior Year

Average Daily Visits



Average Peak Hourly



Average Usage

12/01/2022 - 12/31/2022

Report Date

Filter

Chart

Apply

Busiest Hour

6

Thursdays at 2 PM

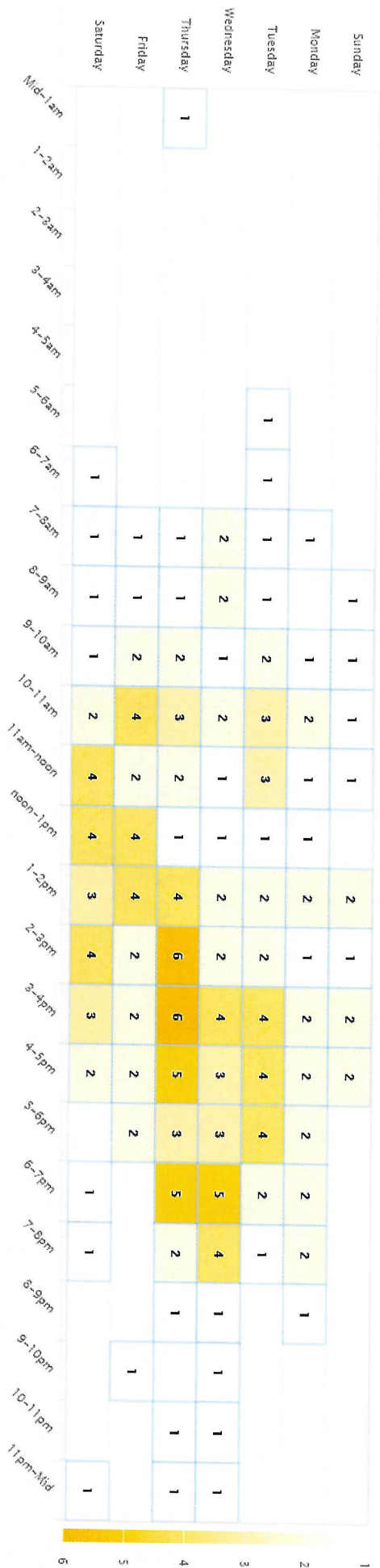
Least Busy

1

Saturdays at 6 AM

Hourly Average

2



Patron PC Logins by Day and Hour

Dates: Thursday December 1, 2022 - Saturday December 31, 2022 Times: 9:00am to 7:00pm

Date	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	Total	Avg	Min	Max	Med	Mode	Std Dev
Thu Dec 1	0	1	0	0	2	19	15	5	6	1	0	49	5	0	19	1	0	7
Fri Dec 2	0	2	0	1	1	0	0	0	0	0	0	4	0	0	2	0	0	1
Sat Dec 3	0	0	1	2	1	2	0	0	0	0	0	6	1	0	2	0	0	1
Sun Dec 4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Dec 5	3	0	2	0	0	0	1	1	1	0	0	8	1	0	3	0	0	1
Tue Dec 6	2	1	1	1	2	1	3	7	1	0	0	19	2	0	7	1	1	2
Wed Dec 7	1	0	1	0	0	0	1	5	4	0	0	12	1	0	5	0	0	2
Thu Dec 8	0	0	0	0	4	21	12	5	1	0	0	43	4	0	21	0	0	7
Fri Dec 9	0	0	2	1	1	1	5	2	0	0	0	12	1	0	5	1	0	2
Sat Dec 10	0	0	3	2	1	2	1	0	0	0	0	9	1	0	3	0	0	1
Sun Dec 11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Dec 12	1	1	0	0	1	0	2	1	0	0	0	6	1	0	2	0	0	1
Tue Dec 13	0	2	0	0	0	2	1	0	1	0	0	6	1	0	2	0	0	1
Wed Dec 14	1	1	0	0	1	1	2	2	2	2	0	12	1	0	2	1	1	1
Thu Dec 15	3	1	0	0	1	5	17	5	5	2	0	39	4	0	17	2	0	5
Fri Dec 16	1	0	0	1	0	1	2	0	0	0	0	5	1	0	2	0	0	1
Sat Dec 17	0	0	0	0	0	0	0	2	0	0	0	2	0	0	2	0	0	1
Sun Dec 18	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Dec 19	0	0	0	0	1	0	4	3	3	0	0	11	1	0	4	0	0	2
Tue Dec 20	0	0	0	0	1	0	2	1	1	1	0	6	1	0	2	0	0	1
Wed Dec 21	2	0	0	0	3	1	3	1	0	1	0	11	1	0	3	1	0	1
Thu Dec 22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Fri Dec 23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sat Dec 24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sun Dec 25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Dec 26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tue Dec 27	2	2	2	1	0	1	1	0	1	0	0	10	1	0	2	1	1	1
Wed Dec 28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Thu Dec 29	0	0	2	1	1	2	0	0	0	0	0	6	1	0	2	0	0	1
Fri Dec 30	1	1	3	3	3	1	3	2	0	0	0	17	2	0	3	1	3	1
Sat Dec 31	0	0	3	3	0	0	1	0	0	0	0	7	1	0	3	0	0	1
Total	17	12	20	17	28	72	66	40	23	5	0	300						
Average	0.5	0.4	0.6	0.5	0.9	2.3	2.1	1.3	0.7	0.2	0							
Minimum	0	0	0	0	0	0	0	0	0	0	0							
Maximum	3	2	3	3	5	21	15	7	6	2	0							
Median	0	0	0	0	0	0	1	0	0	0	0							
Mode	0	0	0	0	0	0	0	0	0	0	0							
Standard Devi	0.9	0.7	1	0.9	1.3	5.5	3.3	2	1.4	0.4	0							

Solon Library Bills for December, 2022

Starting balance from Expenditure Report dated 12/28/22

		Monthly Avg
From Dues, Membership & Magazines (62100)	\$ 168.12	
Total Spent	\$ -	\$ 70.83
Remaining Balance	\$ 168.12	
From Travel and Conference (62400)	\$ (171.50)	
Parking at ICPL for Annual Johnson County Legislators Reception	\$ 1.85	
Total Spent	\$ 1.85	\$ 62.50
Remaining Balance	\$ (173.35)	
From Building Maintenance (63100)	\$ (6,590.50)	
\$5,000 allocated for reserve funds	\$ 5,000.00	Hidden balance for reserves
Joe's Quality Window Cleaning inside & out inv#20914	\$ 160.00	
Office Express, card stock, trash bags inv#265021-0	\$ 25.99	
Total Spent	\$ 185.99	
Remaining Balance	\$ (11,776.49)	\$ 416.67
From Org Vehicle/Equipment Maint AC (63320)	\$ (818.79)	
Bitdefender annual subscription inv# BI53593105 (Visa)	\$ 94.99	
Total Spent	\$ 94.99	
Remaining Balance	\$ (913.78)	\$ 466.67
From Utilities (63710)	\$ 8,826.73	
Alliant Energy	\$ 13.34	
Mid-American	\$ 132.91	
Total Spent	\$ 146.25	
Remaining Balance	\$ 8,680.48	\$ 750.00
From Telephone/Internet (63730)	\$ 3,380.40	
ICN inv#661118	\$ 188.00	
Southslope inv#10370712	\$ 152.53	
Total Spent	\$ 340.53	
Remaining Balance	\$ 3,039.87	\$ 425.00
From Data Bases (63731)	\$ 1,172.24	
Total Spent	\$ -	
Remaining Balance	\$ 1,172.24	\$ 208.33
From Publishing (64140)	\$ (72.00)	
Total Spent	\$ -	
Remaining Balance	\$ (72.00)	\$ 50.00
From Educational Program (64340)	\$ 6,287.89	
Zoom inv# INV177366643(Visa)	\$ 16.04	\$ 1,179.17
Solon Senior Support, Chair Yoga program inv#YogaNOV22	\$ 60.00	
Karen Gordon, Substitute Storytime December inv#StoryDEC22	\$ 144.00	
Balloons, Etc., Custom built balloon net filled with balloons, invoice	\$ 375.00	
Amazon, youth program supplies (Visa)	\$ 24.99	
Amazon, youth program supplies (Visa)	\$ 16.99	
Amazon, youth program supplies (Visa)	\$ 32.99	

Amazon, teen program supplies (Visa)	\$	10.99	
Amazon, adult program supplies (Visa)	\$	22.96	
Amazon, youth program supplies (Visa)	\$	17.97	
Amazon, teen program supplies (Visa)	\$	29.33	
Amazon, teen program supplies (Visa)	\$	7.69	
Aldi, youth program supplies (Visa)	\$	23.53	
Dollar Tree, youth program supplies (Visa)	\$	8.03	
Target, youth program supplies (Visa)	\$	85.64	
Target, youth program supplies (Visa)	\$	25.68	
Total Spent	\$	901.83	
Remaining Balance	\$	5,386.06	\$ 1,179.17

From Library Books (65020) \$ 10,909.97

Baker & Taylor Inv#2037157493	\$	56.93	
Baker & Taylor Inv#2037173735	\$	114.76	
Baker & Taylor Inv#2037179307	\$	165.09	
Baker & Taylor Inv#2037192673	\$	34.14	
Baker & Taylor Inv#2037213568	\$	17.56	
Daydreams Comics, 3 books (Visa)	\$	36.78	
Amazon, 3 books (Visa)	\$	38.97	
Amazon, 5 books (Visa)	\$	84.30	
Amazon, 2 books (Visa)	\$	17.20	
Total Spent	\$	565.73	
Remaining Balance	\$	10,344.24	\$ 1,875.00

From Library Video Materials (65030) \$ 3,341.34

Baker & Taylor inv#H63279520	\$	34.28	
Baker & Taylor inv#H63449310	\$	80.47	
Baker & Taylor inv#H63463290	\$	21.69	
MicroMarketing inv#908094	\$	19.98	
MicroMarketing inv#909189	\$	39.98	
Amazon, 1 DVD (Visa)	\$	11.15	
Amazon, 1 DVD (Visa)	\$	9.96	
Amazon, 2 DVDs (Visa)	\$	21.98	
Amazon, 1 DVD (Visa)	\$	6.99	
Total Spent	\$	246.48	
Remaining Balance	\$	3,094.86	\$ 404.17

From Library Audio Materials (65040) \$ 3,060.04

Baker & Taylor Inv#2037173735	\$	21.99	
MicroMarketing inv#909491	\$	22.19	
OverDrive Advantage, 9 Ebooks inv#06497CO22441691	\$	307.49	
OverDrive Advantage, 8 audiobooks inv#06497CO22441686	\$	385.21	
Total Spent	\$	736.88	
Remaining Balance	\$	2,323.16	\$ 416.67

From Puzzles, Puppet Kits (65050) \$ 618.24

Total Spent	\$	-	
Remaining Balance	\$	618.24	\$ 100.00

From Operating Supplies (65070) \$ 1,340.93

Office Express, card stock, trash bags inv#265021-0	\$	20.29	
Office Express, toner inv#266515-0	\$	187.99	
HP.com, toner (Visa)	\$	404.08	
DEMCO, cataloging supplies and labels (Visa)	\$	88.33	
Total Spent	\$	700.69	

Remaining Balance	\$ 640.24	\$ 541.67
From Postage and Shipping (65080)	\$ 669.97	
Book returns to Baker & Taylor (Visa)	\$ 8.91	
Pre-paid envelopes for city bill payments	\$ 217.74	
Total Spent	\$ 226.65	
Remaining Balance	\$ 443.32	\$ 75.00
From Supplies (65990)	\$ 170.02	
Total Spent	\$ -	
Remaining Balance	\$ 170.02	\$ 20.83
From Office Equipment (67250)	\$ 2,456.30	
		\$ 333.33
Total Spent	\$ -	
Remaining Balance	\$ 2,456.30	\$ 333.33

EXPENDITURE REPORT

City of Solon

For the Period: 7/1/2022 to 1/31/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - GENERAL FUND							
Expenditures							
Dept: 4410 LIBRARY SERVICES							
60100 SALARIES	214,987.00	214,987.00	111,812.70	13,744.41	0.00	103,174.30	52.0
61100 FICA SOCIAL SECURITY	16,447.00	16,447.00	8,531.56	1,048.50	0.00	7,915.44	51.9
61300 IPERS	20,295.00	20,295.00	10,287.32	1,297.46	0.00	10,007.68	50.7
61500 EMPLOYEE GROUP INSURANCE/ANNUI	21,174.00	21,174.00	0.00	0.00	0.00	21,174.00	0.0
62100 DUES, MEMBERSHIPS & MAGAZINE S	850.00	850.00	681.88	0.00	0.00	168.12	80.2
62400 TRAVEL AND CONFERENCE	750.00	750.00	923.35	1.85	0.00	-173.35	123.1
63100 BUILDING MAINTENANCE	10,000.00	10,000.00	16,780.45	189.95	0.00	-6,780.45	167.8
63320 ORG VEHICLE/EQUIPMENT MAINT AC	5,600.00	5,600.00	8,433.85	2,015.06	0.00	-2,833.85	150.6
63710 UTILITIES	9,000.00	9,000.00	799.07	479.55	0.00	8,200.93	8.9
63730 TELEPHONE/INTERNET	5,100.00	5,100.00	2,403.63	343.50	0.00	2,696.37	47.1
63731 DATA BASES	2,500.00	2,500.00	1,327.76	0.00	0.00	1,172.24	53.1
64080 INSURANCE	13,425.00	13,425.00	0.00	0.00	0.00	13,425.00	0.0
64140 PUBLISHING	600.00	600.00	672.00	0.00	0.00	-72.00	112.0
64340 EDUCATIONAL PROGRAM	14,150.00	14,150.00	8,763.94	901.83	0.00	5,386.06	61.9
65020 LIBRARY BOOKS	22,500.00	22,500.00	12,243.56	653.53	0.00	10,256.44	54.4
65030 LIBRARY VIDEO MATERIALS	4,850.00	4,850.00	1,755.14	246.48	0.00	3,094.86	36.2
65040 LIBRARY AUDIO MATERIALS	5,000.00	5,000.00	2,676.84	736.88	0.00	2,323.16	53.5
65050 PUZZELS, PUPPET KITS	1,200.00	1,200.00	581.76	0.00	0.00	618.24	48.5
65070 OPERATING SUPPLIES	6,500.00	6,500.00	5,859.76	700.69	0.00	640.24	90.2
65080 POSTAGE AND SHIPPING	900.00	900.00	456.68	8.91	0.00	443.32	50.7
65990 SUPPLIES	250.00	250.00	79.98	0.00	0.00	170.02	32.0
67250 OFFICE EQUIPMENT	4,000.00	4,000.00	1,543.70	0.00	0.00	2,456.30	38.6
LIBRARY SERVICES	380,078.00	380,078.00	196,614.93	22,368.60	0.00	183,463.07	51.7
Expenditures	380,078.00	380,078.00	196,614.93	22,368.60	0.00	183,463.07	51.7
Grand Total Net Effect:	-380,078.00	-380,078.00	-196,614.93	-22,368.60	0.00	-183,463.07	

EXPENDITURE REPORT

City of Solon

For the Period: 7/1/2022 to 1/31/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 031 - TRUST & AGENCY LIBRARY							
Expenditures							
Dept: 4411 TRUST & AGENCY LIBRARY BLDG TR							
64340 EDUCATIONAL PROGRAM	500.00	500.00	0.00	0.00	0.00	500.00	0.0
64990 MISC. CONTRACT WORK	0.00	0.00	77.27	0.00	0.00	-77.27	0.0
65020 LIBRARY BOOKS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
65030 LIBRARY VIDEO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
65040 LIBRARY AUDIO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
67270 OTHER CAPITAL EQUIPMENT	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
TRUST & AGENCY LIBRARY BLDG TR	10,500.00	10,500.00	77.27	0.00	0.00	10,422.73	0.7
Expenditures	10,500.00	10,500.00	77.27	0.00	0.00	10,422.73	0.7
Grand Total Net Effect:	-10,500.00	-10,500.00	-77.27	0.00	0.00	-10,422.73	

Solon Library Bills for January 2023

Starting balance from Expenditure Report dated 1/19/2023

		Monthly Avg
From Dues, Membership & Magazines (62100)	\$ 168.12	
Total Spent	\$ -	\$ 70.83
Remaining Balance	\$ 168.12	
From Travel and Conference (62400)	\$ (173.35)	
Total Spent	\$ -	\$ 62.50
Remaining Balance	\$ (173.35)	
From Building Maintenance (63100)	\$ (6,780.45)	
\$5,000 allocated for reserve funds	\$ 5,000.00	Hidden balance for reserves
Amazon, vacuum filter, cleaning supplies, sweeper (Visa)	\$ 140.08	
Total Spent	\$ 140.08	\$ 416.67
Remaining Balance	\$ (11,920.53)	
From Org Vehicle/Equipment Maint AC (63320)	\$ (913.78)	
Auto-graphics annual VERSO subscription inv#2020-105372	\$ 1,913.42	
Bitdefender license for workroom desktop computer (Visa)	\$ 26.74	
HP (techsoup) LaserJet Pro printer and toner (Visa)	\$ 462.54	
Total Spent	\$ 2,402.70	\$ 466.67
Remaining Balance	\$ (3,316.48)	
From Utilities (63710)	\$ 8,680.48	
Alliant Energy	\$ 103.59	
Mid-American	\$ 375.96	
Total Spent	\$ 479.55	\$ 750.00
Remaining Balance	\$ 8,200.93	
From Telephone/Internet (63730)	\$ 3,039.87	
ICN inv#662990	\$ 188.00	
Southslope	\$ 155.50	
Total Spent	\$ 343.50	\$ 425.00
Remaining Balance	\$ 2,696.37	
From Data Bases (63731)	\$ 1,172.24	
Total Spent	\$ -	\$ 208.33
Remaining Balance	\$ 1,172.24	
From Publishing (64140)	\$ (72.00)	
Solon Economist, WLC inserts, santa letter ad, inv#122249516	\$ 115.00	
Total Spent	\$ 115.00	\$ 50.00
Remaining Balance	\$ (187.00)	
From Educational Program (64340)	\$ 5,386.06	\$ 1,179.17
Zoom inv#181621569 (Visa)	\$ 16.04	
Solon Senior Support, Chair Yoga program inv#YogaDEC22	\$ 60.00	
Karen Gordon, Substitute Storytime 1/10/23 inv#StoryJAN23	\$ 36.00	
Balloon Man Lucas, Noon Year's Eve balloon animals inv#23010-SPL	\$ 170.00	
Winter Library Challenge supplies (Visa)	\$ 8.99	

Sam's Mainstreet Market, Noon Year's Eve supplies (Visa)	\$	34.60	
Target, Adult Coffee Program supplies (Visa)	\$	5.29	
Total Spent	\$	330.92	\$ 1,179.17
Remaining Balance	\$	5,055.14	

From Library Books (65020) \$ 10,344.24

Baker & Taylor Inv#2037231859	\$	116.57	
Baker & Taylor Inv#2037236321	\$	451.74	
Baker & Taylor Inv#2037246201	\$	127.99	
Baker & Taylor Inv#2037248114	\$	64.38	
Cengage Learning inv#79833458	\$	62.30	
MidAmerica Books inv#560725	\$	87.80	
Amazon, 1 book (Visa)	\$	16.25	
Amazon, 5 books (Visa)	\$	116.17	Alice Broderick Donation
Amazon, 1 book (Visa)	\$	15.00	
Amazon, 3 books (Visa)	\$	37.96	
Amazon, 1 book (Visa)	\$	9.88	
Amazon, 1 book (Visa)	\$	18.99	
Amazon, 1 book (Visa)	\$	23.44	
Amazon, 1 book (Visa)	\$	18.86	
Amazon, 1 book (Visa)	\$	17.53	
Amazon, 1 book (Visa)	\$	9.99	
Daydreams Comics, 5 books (Visa)	\$	55.96	
Daydreams Comics, 1 book (Visa)	\$	14.40	
Total Spent	\$	1,265.21	\$ 1,875.00
Remaining Balance	\$	9,079.03	

From Library Video Materials (65030) \$ 3,094.86

Baker & Taylor inv#H63638870	\$	32.18	
Baker & Taylor inv#H63887200	\$	52.47	
Baker & Taylor inv#H63898380	\$	48.96	
Baker & Taylor inv#T24163080	\$	18.55	
Baker & Taylor inv#T24164490	\$	32.54	
MicroMarketing inv#911513	\$	47.97	
MicroMarketing inv#911589	\$	19.98	
MicroMarketing inv#911865	\$	23.99	
Amazon, 1 DVD (Visa)	\$	7.50	
Amazon, 3 DVDs (Visa)	\$	29.70	
Amazon, 1 DVD (Visa)	\$	19.96	
Amazon, 1 DVD (Visa)	\$	23.99	
Total Spent	\$	357.79	\$ 404.17
Remaining Balance	\$	2,737.07	

From Library Audio Materials (65040) \$ 2,323.16

Baker & Taylor Inv#2037231859	\$	18.12	
Baker & Taylor Inv#2037246201	\$	22.00	
MicroMarketing inv#909833	\$	138.47	
OverDrive Advantage, 7 Ebooks inv#06497CO23012232	\$	292.49	
OverDrive Advantage, 4 audiobooks inv#06497CO23012240	\$	232.48	
Amazon, 2 CD audiobooks (Visa)	\$	62.63	
Amazon, 1 CD audiobooks (Visa)	\$	22.74	
Total Spent	\$	788.93	\$ 416.67
Remaining Balance	\$	1,534.23	

From Puzzles, Puppet Kits (65050) \$ 618.24

Replacement binoculars (Visa)	\$	17.99	
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Library of Things puzzle mat (Visa)	\$	15.99		
Total Spent	\$	33.98	\$	100.00
Remaining Balance	\$	584.26		

From Operating Supplies (65070)	\$	640.24		
Office Express, copy paper inv#271442-0	\$	46.95		
Office Express, two monthly planners, paper towels, inv#274201-0	\$	90.77		
Amazon, multi-surface tape, labels (Visa)	\$	44.61		
Aldi, workroom supplies (Visa)	\$	4.43		
Target, workroom supplies (Visa)	\$	7.47		
Total Spent	\$	194.23	\$	541.67
Remaining Balance	\$	446.01		

**Solon Public Library Foundation - Solon State Bank
Treasurer's Report
December 28, 2022**

Beginning Balance		\$ 20,912.01
Income:		
Expenses:		
	Luminary sale petty cash	\$ 500.00
Ending Balance		\$ 20,412.01

**Solon Public Library Foundation - Greenstate
Treasurer's Report
December 28, 2022**

Beginning Balance		\$	-
Income:			
Expenses:			
Ending Balance		\$	-
	Savings Balance	\$	5.54

**Solon Public Library Foundation Scholarship Account
Treasurer's Report
December 28, 2022**

Beginning Balance	\$ 1,000.00
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Income:

Expenses:

Ending Balance	\$ 1,000.00
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**Solon Public Library Foundation - Community Foundation of Johnson County
Endowment Fund
July 28, 2022 through October 31, 2022**

Beginning Balance		\$	-	
<u>Income/Contrib</u>				
	Initial Donation from Library Foundation 7/28/2022	\$	25,000.00	
	Interest and Dividends	\$	100.56	
Total Income/Contrib		\$	25,100.56	
<u>Gain/(Loss)</u>				
	Unrealized-Gain/ (Loss)	\$	(1,238.41)	
	Realized-Gain/ (Loss)	\$	(228.57)	
Total Gain/(Loss)		\$	(1,466.98)	
Balance Before Exp.		\$	23,633.58	-5.47%
<u>Expenses</u>				
	Administrative Fee	\$	(54.49)	
	Investment Mgt. Fee	\$	(18.98)	
Total Fund Expenses		\$	(73.47)	
Ending Balance		\$	23,560.11	-5.76%

Solon Public Library Foundation - Integrity Financial

August 29, 2022 through November 15, 2022

Beginning Balance		\$	-	
<u>Income/Contrib</u>				
	Initial contribution from Library Foundation 8/29/22	\$	70,000.00	
	Interest and Dividends	\$	-	
Total Income/Contrib		\$	70,000.00	
<u>Gain/(Loss)</u>				
	Unrealized-Gain/ (Loss)	\$	(452.00)	
	Realized-Gain/ (Loss)	\$	-	
Total Gain/(Loss)		\$	(452.00)	
Balance Before Exp.		\$	69,548.00	-0.65%
<u>Expenses</u>				
	Administrative Fee	\$	-	
	Investment Mgt. Fee	\$	-	
Total Fund Expenses		\$	-	
Ending Balance		\$	69,548.00	-0.65%
Assets				
	Janus Henderson Balanced Fund	\$	69,041.00	
	Cash Available	\$	506.00	
Total Value of Assets		\$	69,547.00	

Solon Public Library Foundation - Solon State Bank
Treasurer's Report
January 25, 2023

Beginning Balance		\$ 21,412.01
Income:		
	Luminary sale petty cash replenish	\$ 500.00
	Luminary sale	\$ 314.00
	Donation-Ann Reed (Betty Croy Memorial)	\$ 15.00
	Brass Fountain Fudraiser	\$ 140.00
Expenses:		
	Luminary supplies	\$ 208.55
Ending Balance		\$ 22,172.46

**Solon Public Library Foundation Scholarship Account
Treasurer's Report
January 25, 2023**

Beginning Balance		\$ 1,000.00
Income:		
Expenses:		
Ending Balance		\$ 1,000.00

**Solon Public Library Foundation - Community Foundation of Johnson County
Endowment Fund
July 28, 2022 through October 31, 2022**

Beginning Balance		\$	-	
<u>Income/Contrib</u>				
	Initial Donation from Library Foundation 7/28/2022	\$	25,000.00	
	Interest and Dividends	\$	100.56	
Total Income/Contrib		\$	25,100.56	
<u>Gain/(Loss)</u>				
	Unrealized-Gain/ (Loss)	\$	(1,238.41)	
	Realized-Gain/ (Loss)	\$	(228.57)	
Total Gain/(Loss)		\$	(1,466.98)	
Balance Before Exp.		\$	23,633.58	-5.47%
<u>Expenses</u>				
	Administrative Fee	\$	(54.49)	
	Investment Mgt. Fee	\$	(18.98)	
Total Fund Expenses		\$	(73.47)	
Ending Balance		\$	23,560.11	-5.76%

Solon Public Library Foundation - Integrity Financial

12/1/22 to 12/31/22

Beginning Balances	Mutual Funds	\$	71,101.74	
	Cash, Money Funds and Bank Deposits	\$	506.33	
		\$	71,608.07	
<u>Income/Contrib</u>	Long Term Capital Gain Distribution	\$	574.34	
	Dividends	\$	172.59	
	Interest	\$	0.09	
Total Income/Contrib		\$	1,253.35	
<u>Transactions</u>	Purchase 4.576 units of JBALX @ 37.72	\$	(172.59)	
	Purchase 15.225 units of JBALX @ 37.72	\$	(574.34)	
Ending Cash Balance		\$	506.42	
Assets	Janus Henderson Balanced Fund - 1827.167 units	\$	70,493.78	
	Gain/(Loss)	\$	(1,737.49)	
	Ending Value - Mutual Funds	\$	68,756.29	
	Ending Value - Cash	\$	506.42	
Total Value of Assets		\$	69,262.71	-1.75%

LEGISLATIVE RECEPTION

Legislators, City Council and County Board Members, Public Library Board Trustees, and library workers gathered on Monday, December 5, 2022 in the Iowa City Public Library's Digital Media Lab over light refreshments and a presentation about Intellectual Freedom and the Right to Read.

FREEDOM TO READ

Angie Pilkington (ICPL), Erin Silva (NLL), and Sara Glenn (CPL) shared the record statistics of increased challenges to books, programs, and displays in Iowa libraries and around the nation.

The response spectrum for intellectual freedom challenges ranges from active and attentive listening of patron concerns, to formally reviewing materials in the library collection with a committee of community members and Board Trustees. Staff are trained in legal code and library policy which guide matters on patron privacy, intellectual freedom, and access to all.

Echoing Director Carman's welcoming words, each speaker imparted their availability to support leaders seeking more information on book bans and thanked attendees for their support in library access, funding, and certification.

UNITED AGAINST BOOK BANS

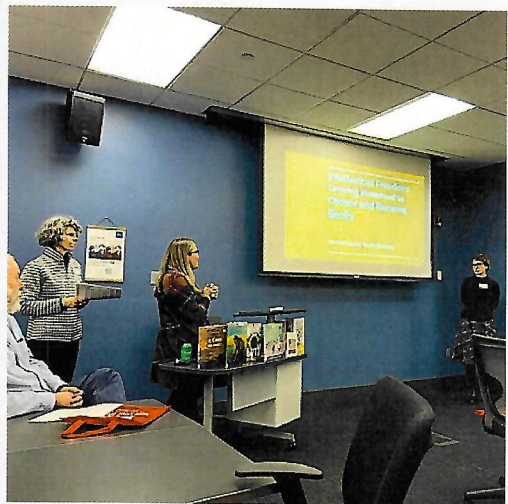
Jennie (NLL), Alison (CPL), Liz (SPL), and Elsworth (ICLP) addressed Public Libraries of Johnson County (PLJC) practices and collaborations in response to calls seeking to ban or restrict access to services, books, and programs. Each Director referred to their respective policies and procedures. They shared Iowa's historical connection to the Library Bill of Rights which was drafted in Des Moines in 1938 before it was adopted nationally by the American Library Association (ALA).

As 75% of Americans recently surveyed do not favor book bans, the ALA Office for Intellectual Freedom has launched a pledge campaign on this common value: #UnitedAgainstBookBans.

All leaders and community stakeholders are encouraged to review and take the pledge to show solidarity in access, literacy, and learning. You can visit <https://uniteagainstbookbans.org/> to learn more about this initiative.



Director Carman Welcomed Attendees



PLJC Childrens Staff Present on Access



Attendees Enjoyed Digital Media Lab Access

LEGISLATIVE RECEPTION

IOWA LIBRARY ASSOCIATION

Sam Helmick (ICPL) presented the Iowa Library Association's (ILA) 2023 Legislative Agenda. As their current President, they spoke to the shifts in advocacy needs from local leaders and community stakeholders. ILA Legislative Agenda highlights include:

SUPPORTING LIBRARIES IN SAFEGUARDING INTELLECTUAL FREEDOM

There were a dozen bills in the previous Iowa Legislative season which threatened access to library materials, Library Board autonomy to represent their communities as appointed, and partnerships between school and public libraries.

Nationally, 2022 book challenge reports exceed the 2021 record. There have been 781 attempts to ban or restrict library resources reported between January 1 - October 31, 2022.

1,835 unique titles were targeted between January 1 - October 31, 2022. Most titles feature BIPOC and LGBTQIA+ characters and have ranged from Dr. Seuss to Flowers for Algernon, to 14 Cows for America.

EBOOK & DIGITAL RESOURCE PRICING

Fair access and pricing for digital content to libraries is an essential matter. Barriers created due to this issue hit hardest on those who face technology or financial challenges. The state's smallest and rural libraries are the most burdened.

Currently, libraries face many challenges to meet the ebook needs of Iowans:

- Some publishers do not allow libraries to purchase licenses to some or all of their digital works.
- Some publishers embargo the sale of new ebooks to libraries.
- Many major publishers set library pricing as much as 6 times (or more) the cost to consumers for ebooks.

Many State Library Associations are seeking legislative support to ensure libraries are adequately funded and to claim space at the negotiation table for libraries to best steward their resources and advocate patron consumer rights.



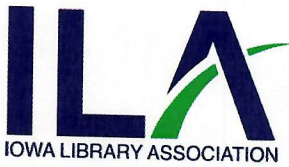
Director Garner Answers Questions



ILA President Helmick Fields Questions



Audience Discuss Intellectual Freedom



Iowa Library Association 2023 Legislative Agenda

Libraries provide essential public services not available elsewhere. In libraries across the state, Iowans can access the Internet, find early childhood education programs and homework help, and take advantage of resources for lifelong learning, career development, and personal enrichment. To support these vital services, the Iowa Library Association asks the General Assembly to meet the following goals in 2023:

ILA 2023 Session Focus Issues

- **Safeguarding Intellectual Freedom and the Freedom to Read**

The Iowa Library Association supports intellectual freedom, which is defined as the right of every individual to both seek and receive information from all points of view without restriction. The Association stands against any proposed legislation which would inhibit the freedom to read or infringe upon the foundational ethics of the profession. The Association supports retaining Iowa Code 728, which is consistent with federal and state law, as well as the professional ethics of educators and librarians.

- **Book Pricing**

Iowa Library Association advocates for fair access and pricing for digital content to libraries. The barriers created due to this issue hit hardest on those who face technology or financial challenges. The state's smallest and rural libraries are the most burdened. Currently, libraries face many challenges to meet the ebook needs of Iowans:

- Some publishers do not allow libraries to purchase licenses to some or all of their digital works.
- Some publishers embargo the sale of new ebooks to libraries.
- Many major publishers set library pricing as much as 6 times (or more) the cost to consumers for ebooks. (Note that libraries often purchase print books at a discount from consumer prices.)
- Increasingly, ebooks publishers sell to libraries expire after one or two years, forcing libraries to repurchase ebooks to sustain access and further inflating the actual costs for an individual ebook.
- Technology has enabled publishers to create two classes of customers—those who can afford to buy electronic literary products and public libraries who serve those who cannot—while charging the latter substantially more for the same product.

- **Funding of the state-wide delivery for \$1 million**

This service was launched by the State Library with precarious federal funds. Iowans quickly benefited from this service and librarians saw a positive impact on their operating budgets and their delivery of services. This service provides equal access to materials for our smallest libraries. This program needs reliable and consistent funding from the State to ensure ongoing success and growth.

The Iowa Library Association will continue to monitor and address other legislative issues as they affect the Iowa's libraries and the communities they serve. Founded in 1890, the Iowa Library Association is the organized voice of Iowa's libraries. Its members sustain Iowa's public, academic, school, and special libraries.

ILA Pillar Issues

- **Funding for the State Library of Iowa**

Every dollar invested in the State Library helps fulfill the Library's mission to improve service for all by partnering with public libraries. The State Library's funding has remained flat for many years; this must be corrected to ensure that the State Library receives the necessary funding to provide good quality, professional services.

- **\$1 million for Direct State Aid**

This statewide program of direct state aid for Iowa public libraries helps them modernize infrastructure, update technology, and provide innovative services. State assistance also ensures that Iowans can use their local library card to check-out materials at participating libraries across Iowa. Furthermore, state support for interlibrary loans gives Iowans equal access to library resources by promoting resource sharing between all types of libraries.

- **Recognition of school librarians as essential instructional staff**

Direct the Department of Education to designate school librarians as instructional staff who provide student learning in school libraries, classrooms, learning commons, makerspaces, labs, and virtual learning spaces. School librarians play a critical role within the educational team of every Iowa school district to provide lifelong skills which help students navigate, use, and evaluate information across platforms.

- **Preserving Iowa's tradition of hometown governance for public libraries**

Preserve hometown governance of Iowa's public by maintaining support for the autonomy of public library boards to create and adopt appropriate local policies.

- **Financial Relief for Libraries Affected by COVID-19**

The COVID-19 pandemic has directly affected every library in the state of Iowa, making it difficult for libraries to deliver services or to effectively interact with their patrons. The loss of tax revenue and the negative economic impact have affected library budgets. Libraries are vital to every community and without proper funding, the residents of these communities will have less access to credible information in all formats, from books, to serials, to the internet.

The Iowa Library Association will continue to monitor and address other legislative issues as they affect the Iowa's libraries and the communities they serve. Founded in 1890, the Iowa Library Association is the organized voice of Iowa's libraries. Its members sustain Iowa's public, academic, school, and special libraries.