

The Solon Public Library Board

Meeting Minutes

October 24, 2022

Call to Order

The regular meeting of the Solon Public Library Board was called to order by *Sutton* at 7:30 p.m.

Present

Sandy Lawrence, Jackie Nemecek, March Sutton, Bill Christensen, Jennifer Fetzer, Liz King
(Library Director)

A resignation from the Library Board was accepted from Laurie Neuerburg.

Absent

None

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as corrected. (Jackie Nemecek was absent, typo with Bill Christensen's name)

Citizen's Speak and Correspondence

A thank you note was received from Katie Shanahan for the Library's assistance in helping with a gift for her father.

Committee Reports

- **Building:** Liz met with City officials to clarify the difference in the bid amount and the final bill for the sidewalk improvements. There was also a discussion about clarifying how the City will communicate regarding future building projects/maintenance. There is an opportunity to apply for a Paint Iowa Beautiful grant that would pay for paint for a specific project. Since the building is 20 years old with its original paint, Liz has applied for a grant with the intention of painting the community meeting room first. There will be some plumbing issues (traps) that will be addressed soon.
- **Johnson County Liaison:** None
- **Finance:** None
- **City of Solon Liaison:** The City has advertised the library staff positions and the Board of Trustees positions. By January 1 we will have three open Board positions.

Library Director's Report

A written reports was included in the Board packet.

Approval of Bills

The bills were unanimously approved as presented. (March/Jackie)

Review of Foundation Report

The Foundation budget was reviewed.

Old Business

- **City Employee Handbook**
The meeting has been postponed, so no report
- **Strategic Plan**
The Board received a summary of the first community meeting held 10/7/22. The follow-up community meeting will be on November 13.
- **2023 Accreditation**
No update

New Business

- **Review Collection Development Policy**
A discussion of the draft policy was held. There were a few minor changes. A motion was made to accept the Collection Development Policy with the changes suggested. Motion was approved unanimously. (March/Jackie)
- **Initial FY24 Budget**
Information is not yet available from the City.
- **Board Continuing Education Suggestions**
Items were listed for Board consideration.

Next Month's Agenda

- **City Employee Handbook**
- **Strategic Plan**
- **2023 Accreditation**
- **FY24 Budget**

Adjournment

The meeting was adjourned at 8:35p.m.

Next Meeting

Regular Meeting: Monday, November 28, 2022

Submitted by

Sandra Lawrence