

# The Solon Public Library Board

## Meeting Minutes August 26, 2024

### Call to Order

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 p.m.

### Present

Sandy Lawrence, Bill Christensen, Janet Salathiel, Char Cosgrove, Jen Fetzer, Steve Fisher, Cole Gabriel (City Liaison), Liz King (Library Director)

### Absent

Matthew Hanes

### Approval of Agenda

The agenda was approved as corrected. (The Personnel Policy review was rescheduled.) (Char/Janet)

### Approval of Minutes

The minutes of the July 29, 2024 meeting were unanimously approved. (Steve/Jen).

### Citizen's Speak and Correspondence

Citizen speak: None

Correspondence: None

### Committee Reports

- **Building:** The flag was repaired and a light fixture in the staff workroom was fixed.
- **Finance:** No report. The CDs maturing will be discussed under new business.
- **Johnson County Liaison:** No report
- **City of Solon Liaison:** No report
- **Board of Trustees Continuing Education:** Char and Sandy watched the webinar Public Library Compensation Took Kit. Sandy also reported on Friending the Public Library. Sandy highly recommended watching this webinar.

### Library Director's Report

A written report is included in the Board packet. Liz wished to highlight how the summer reading program was a huge success. With Lily's skill gathering statistics an overview revealed that this year there was an increase in adult participation. It was also great to see one of the favorite prizes chosen were books. A total of 595 books went home as prizes.

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## Approval of Bills

The bills for August 2024 were unanimously approved. (Jen/Bill)

## Review of Foundation Report

The August report was not available due to their meeting being scheduled 8/28/24.

## Old Business

- **Staffing Update:** Teen Services Librarian Position: The board was able to meet and greet Christian Braun who has taken this position. Christian started 8/12/24.

## New Business:

- **CD at Solon St Bank:** Matures 8/30 the balance as of 8/9/24 was 12,593.74 at a 4% interest rate. It was unanimously approved to keep the CD at Solon State Bank and to roll it over to the 17 month at 4.82% or the highest rate available. (Bill/Janet)
- **CD at Green State Credit Union:** Matures 9/6 the balance as of 8/23/24 was 106,253.04 at a 4.76% interest rate. It was unanimously approved to keep the CD at 14 months for the highest rate available. (Bill/Steve)
- **Select Joint Library Boards Meeting Date:** It was decided by the board that the best date for all to attend is October 22, 2024.
- **Board of Trustees Continuing Education:** Items were listed for Board Consideration.

## Adjournment

The meeting was adjourned at 7:10 p.m. (Jen/Bill)

## Next Meeting

Regular Meeting: Monday, September 30, 2024 at 6:30 p.m.

## Submitted by

Char Cosgrove