

The Solon Public Library Board

Meeting Minutes

July 26, 2021

Call to Order

The regular meeting of the Solon Public Library Board was called to order by *Lancaster* at 7:02p.m.

Present

Bob Lancaster, Sandy Lawrence, Jackie Nemecek, Chris Christopherson, John Farlinger, Liz King (Library Director)

Absent

March Sutton

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

Citizen's Speak and Correspondence

No citizen's speak or correspondence was received by the board.

Committee Reports

- **Building:** Bob reported on the solar array timeline:
Administrative review of Inspection/Completion of paperwork is done.
Tech/Engineer review and waive or complete the witness test is done.
Meter order went out.
Hopefully completion of all steps will be done by August 26.
- **Finance:** None
- **Johnson County Liaison:** None
- **City of Solon Liaison:** None
- **Evaluation committee:** None

Library Director's Report

The Library Director's Report reviewed the following: Highlights from the written report included that staff is still working on programming for the fall. Liz is talking with other community youth program leaders about sharing spaces within the community in order to accommodate smaller groups of children for activities. The Raptor Program had 62 participants and the Children's Museum from Coralville will be at the library tomorrow. The Summer Reading program has continued to be very successful with high participation by youth and adults.

Approval of Bills

The July 2021 bills were unanimously approved for payment as presented. (Motion by Jackie, second by Sandy).

Review of Foundation Report

No report.

Old Business

- **Boardroom 2021 Series: Inspire Your Community with Inspiring Stories**
Archive addition is available on IA Learns
- **24-hour WiFi access**
Motion: to approve 24-hour WiFi access made by Sandy, second by Chris.
Discussion: Provider indicated there is no additional charge and no penalties can be incurred.
Motion approved unanimously.

New Business

- **Public Computer Use Policy, Internet Policy, Copyright Policy**
Policies were discussed and acted upon separately.

Public Computer Use and Technology Policy

After discussion, the following changes were made to the policy as presented:

5. The consumption of food and drink is not allowed by the computer stations.

~~Disruptive behavior or abuse to equipment may result in termination of a patron's privilege to use library equipment.~~

6. Given the public setting, patrons are asked to respect the sensibilities of others when accessing potentially offensive information and images. ~~The staff reserves the right to end a session if inappropriate material displays on the screen.~~ **Disruptive behavior or abuse to equipment may result in termination of a patron's privilege to use library equipment.**

Time Limits

There is a 60-minute time limit on the use of the computer. ~~Time may be extended, if other computers are available.~~ Library staff reserve the right to adjust time limits on the use of computers during peak usage times. **based on demand.**

Printing

~~Black and white printing is set as the default, and is available for patron use at 10 cents per print 1. ed page.~~

~~2. Color printing is an option at 50 cents per page.~~

There is a fee for printing and/or making copies at the library. Current fees are posted at the library

Motion to approve as amended was made by Jackie, second by Chris. Approved unanimously.

Internet User Policy

The following changes were made to the Internet user Policy.

4. I agree to make only legal use of Library computers and/or Internet access. It is against the law to download or provide child pornography, or display pornography where it may be seen by children (Iowa Code, chapter 728.2). I recognize that unauthorized reproduction or use of material accessed on the Internet may be a criminal offense under the U.S. Copyright Act.

5. I agree to pay any repair or replacement costs of equipment or software damaged by myself or by minors for whom I am responsible during use.

7. I understand that if I fail to abide by the Solon Public Library Internet Policy, I will lose my privilege of computer use. ~~and Internet access.~~

Motion to adopt the Internet User Policy as amended was made by Chris, seconded by Jackie. Motion approved unanimously.

Internet User Agreement

The following changes were made to the Internet User Agreement.

4. I agree to make only legal use of Library computers and/or Internet access. It is against the law to download or provide child pornography, or display pornography where it may be seen by children (Iowa Code, chapter 728.2). I recognize that unauthorized reproduction or use of material accessed on the Internet may be a criminal offense under the U.S. Copyright Act.

5. I agree to pay any repair or replacement costs of equipment or software damaged by myself or by minors for whom I am responsible during use.

6. I understand that the Library is not responsible for any damage to personal devices or equipment.

7. I understand that if I fail to abide by the Solon Public Library Internet Policy, I will lose my privilege of computer use. ~~and Internet access.~~

Motion to approve the Internet user Policy as amended made by Sandy, seconded by Chris. Motion approved unanimously approved.

Library Copyright Policy

Policy was unanimously approved as presented. Motion by Jackie, seconded by Chris.

Policies are available in their entirety on the Library website.

.

Motion: To approve Rabe Invoice for Solar installation.

Motion introduced by *Chris*. Motion seconded by Jackie. Motion passed unanimously.

Solar Monitoring System. Item will be placed on next month's agenda.

Next Month's Agenda

- **CD renewal**
- **Solar Monitoring system**

Adjournment

The meeting was adjourned at 8:30 p.m.

Next Meeting

Regular Meeting: Monday, August 30, 2021

Submitted by

Sandy Lawrence