

Minutes of the Solon Public Library Board – September 24, 2018

Present: Jackie Nemecek, Bill Waldie, March Sutton, Jane Carr, Kris Brown (librarian)

Absent: Bob Lancaster, Seth Smith, Megan Richardson

Guest: Peter Small

The meeting was called to order by Nemecek at 7:16 PM

A motion was made by Waldie, seconded by Sutton to approve the agenda.

Upon a motion by Waldie, second by Sutton, the August minutes were approved.

Citizen's speak: Peter came to Solon to be near his father in Iowa City. He is interested in Iowa libraries and may be interested in either serving on the Friends Board or on the Library Board.

Committee Reports:

- Building/Facilities (Lancaster) – the wall has not yet been repaired.
- Financial (Richardson) – A statement from Hills Bank was received stating that the value of the CD is \$111,000. It has a 1.4% interest rate. This CD will come due in November of 2019.
- Marketing (Sutton, Waldie, Smith) – no report
- City Liaison (Nemecek) – no report
- Personnel – no report

Librarian's Report:

- Our current display was done by a Solon family who homeschools their children. They have a young daughter who is a freshman in high school and she wanted to try her hand at it. It was a family effort and well done.
- We need volunteers for our Halloween Party on Oct. 25th. We are starting early this year so if you're interested, we need you to stop in around 5 PM for your instructions. Please let Kris or Cassi know if you can help.
- Our new printers are in place. The scanning option isn't set up yet but printing and faxing are going smoothly. We purchase three printers; one is the primary public printer, the second is the backup in case the first fails but

we all will use the second printer for the staff. We also purchase a large format printer so that we can continue to make our own posters. The cost for all three was under \$2,000.

- This is our year to host the annual Legislator's Reception. Kris doesn't have a date yet but it is traditionally set for the first week in December or January. It will be an hour of discussion on what's going on in the Jonson C. Libraries and then time to ask our local legislator's what is on their agenda that may affect the library community.

Old Business

Upon motion by Sutton and second by Waldie, it was approved to update our long range plan by reworking the goals to better coordinate with the City of Solon's recent updated long range plan. Desired goals include actions to benefit the quality of life, make the library a destination site, encourage the use of the facility for professional meetings, and to make the library welcoming for a diverse population. The committee designated to work on updating our long range plan will be: Nemecek, Sutton and Car.

New Business

Tabled to October

Next month's agenda:

Discussion and possible action regarding job descriptions.

Discussion and possible action regarding donations with a specific designation.

The meeting was adjourned at 8:20 PM with a motion by Carr and second by Sutton.

Next meeting will be Monday, Oct. 22, 2018

Minutes recorded by Jane Carr