

Minutes of Solon Public Library Board

Date : 9/25/17

Present: Paula Sears, Bill Waldie, Seth Smith, Jackie Nemecek, Kris Brown (Librarian)

Absent: Katie Patel, Bob Lancaster

Call to Order: The meeting was called to order by Nemecek at 7:06p.m.

Approval of Agenda : Upon motion by Sears and second by Waldie, the agenda was unanimously approved.

Approval of minutes of previous meeting: Upon motion by Smith and second by Waldie, August 2017 minutes were unanimously approved. Approval of July minutes are tabled until October, 2017

Citizens Speak: None

Committee Reports :

- Building Facilities (Lancaster) NEC finished the installation of the lights and also replaced over 30 ballasts. As of 9/20, we have not received a bill for the lights, ballasts and labor. Please note that Mid American changed the rebate amount. Apparently they can do this at any time, so we will not be getting as much of a rebate. Kris and Scott have seen the email from NEC regarding this issue. NEC has and continues to work with MidAm on trying to increase our rebate since the quote from both companies had the higher rebate amount.

and

CR Raynor was on site earlier this month and attempted to repair the dividing wall. However, they needed a part and as of 9/20, they are unable to confirm if they can get the part. Apparently, the walls manufacturer went out of business (years ago), their assets were purchased by a Florida firm and as we all know, a hurricane hit FL. At this time, CR Raynor can't confirm if the part even is available. If it is not available, CR Raynor has agreed not to bill us for the work that was done on the wall. This leads us to the question: Do we want to get a new room divider or not? Discussion regarding a new room divider is tabled until October so we can discuss and research additional options for the part that needs to be fixed.

- County (Waldie) - None
- Policies (Patel) - None
- CD/Finances (Sears)- None

- Marketing (Waldie) - None
- City/Library Committee (Patel/Nemecek) - None

Librarians Report:

- Cassie, our new Children’s Librarian started full time on Monday Sept 18th. She dove right in on activities and projects and will spend the next several months on training.
- Links to the new databases provided by the State Library are up on our website. The State Library contracts for these services and because of the large volume of users, the annual fee that we pay is very reasonable (\$147.22). In Oct we will market these new features. One of the new offerings is Transparent Languages, an affordable online language program and another is Chilton’s Car Repair, which in years past we had to pay for separately but is now included in the basic package. We have another database, [A-Z Maps and World Cultures](#) that is up for renewal. We are looking for potential replacements to this database as the renewal fee is \$700.
- The staff and board are thinking about out-of-the-ordinary “collections” that we could add such as a bicycle lending library or a “sensory library” of items which serves autistic children. The board agreed that a bicycle lending library might be a popular, well received idea especially when the County finishes the trail to Ely, but the amount of maintenance and bicycle know-how would be beyond what our staff could service. More research will be done to see how viable a sensory library will be for the autistic population.

Approval of Bills : It was recommended that the bills be approved for payment. Upon motion By Sears and second by Waldie, the bills were unanimously approved.

Foundation Treasurer’s Report - No Treasurer’s report (meeting is next week)

Old Business:

Review of Committees/Review of Board Terms - refer to ByLaws At this time there are no recommended changes to the length of the term or imposing term limits to our board members.

New Business:

Discussion and possible action regarding the review of the Interlibrary Loan Process Kris brought the current policy to the table for review with several proposed revisions. Recommended changes will be re-drafted and presented again at the October meeting for approval.

Joint Meeting in October The joint meeting of the three library support groups will be held on October 30th at 6:30pm. Friends Of The Library will be hosting the meeting this year. On the agenda are investment issues, staffing and community surveys. All three library boards need new members so a wall display will be prepared in October which will market each board and

their mission. Seth Smith will prepare a display to contribute to the larger wall display on behalf of the Board of Trustees.

Adjournment: Sears moved to adjourn, Smith seconded. Meeting adjourned at 8:02pm

Next Meeting: October 23rd at 7:00p.m.