

Minutes of Solon Public Library Board

Date: January 22, 2018

Present: Bill Waldie, Bob Lancaster, Seth Smith, March Sutton, Kris Brown (Librarian)

Absent: Jackie Nemecek

Call to order: The meeting was called to order by Waldie at 7:05 pm.

Approval of Agenda: Upon motion by Lancaster and second by Sutton, the agenda was unanimously approved.

Approval of Minutes of previous meeting: Upon motion by Sutton and second by Lancaster, the November minutes were unanimously approved.

Citizen's Speak: None

Committee Reports:

- Building/Facilities (Lancaster) – Bob gave update on the repair of the dividing wall stating that the wall has still not been fixed but the required part is ready. Repairs should take place Tuesday or Wednesday of this week.
- County (Waldie) – Bill reported that they are in the midst of budgeting and things look tight. There is a desire to receive more frequent library reports. Bill suggested we report twice a year. Bill reported on the library legislation session he attended and spoke at in Swisher and shared ideas from other libraries.
- Marketing (Sutton and Waldie) – Discussion about databases and how to get them into the public eye. Kids at high school can check out books from SPL, student gets and delivers books. Discussion about doing something for Love My Library month. Email account on Mail Chimp has been set up for library calendar. Bill and March to do research on last survey from 2008. Preparing to do a new survey in 2019. Kris will help determine useful information. Most help came from comments previously.
- City/Library Committee (Nemecek) – Kris reports that mayor Stange is glad to meet at any time, suggested quarterly meetings. He appreciates the communications.

Librarian's Report: The librarian's report included updates regarding the following:

- Alliant: Received a check from Alliant Energy for \$2043.75 as a reimbursement for putting in LED lights. Deposited into Trust and Agency. Kris will show a range of months for cost comparison – preliminary numbers look good.
- UICCU: City took care of fund transfer issue in December with approval to transfer up to \$120,000 from CDs to UICCU. Bill suggested asking city clerk when the window is to move \$100,000 and renew at Solon State Bank. Desire is to move \$100,000 from SSB to UICCU for 36-month special. TBD how to invest remaining amount at SSB.

- New Programs: Kris discussed new low-impact strength training exercise class being offered Wednesday mornings. Hoping to increase attendance and get additional use of meeting room during morning hours when it's usually empty. Also discussed Pinterest Party with Potluck taking place February 21st. Goal is to attract millennials with a series of DIY workshops.

Approval of Bills for December 2017: It was recommended that the bills be approved for payment. Upon motion by Sutton and second by Lancaster, the bills were unanimously approved.

Approval of Bills for January 2018: It was recommended that the bills be approved for payment. Upon motion by Lancaster and second by Sutton, the bills were unanimously approved.

Old Business:

- Update on process of reviewing/redirecting CDs – See Librarian's Report - UICCU. Motion by Sutton and second by Smith, unanimously approved.
- Review and possible budget for fiscal year 2018-2019 – Likely two more meetings with city council for budget review. Questions from City have been answered about building maintenance. Kris expects budget approval to go through.

New Business:

- Possible future projects for 3 board focus (Library Board, Foundation, and Friends) – Discussion of goal to make community aware of 3 boards. Kris is collecting ideas to promote awareness. Suggestions included party/open house, library card drive to increase card signups, Beef Days booth, selling ice cream, 24-hour reading marathon, overnight pizza party.

Adjournment: The meeting adjourned at 8:10 pm

Next Meeting: Monday, February 26, 2017

Submitted by: Seth Smith