

Minutes of the Solon Public Library Board

Date: July 29, 2019

Present: Jackie Nemecek, Bob Lancaster , Sandy Lawrence, Frank Cooney, Jane Carr, Kris Brown(Librarian)

Absent: Seth Smith; March Stutton

Johnson County Supervisor Pat Heiden was present.

Call to Order: The meeting was called to order by Nemecek at 7:00 pm.

Approval of Agenda: Upon motion by Lancaster, second by Cooney the agenda was unanimously approved.

Approval of Minutes: Upon motion by Lawrence, second by Carr, the June minutes were unanimously approved as corrected.

Correspondence: none

Committee Reports:

- **Building /Facilities (Lancaster):** Scott would do the roughing up of the entry pavement in two separate times so that the library could stay open. The basement lighting will be evaluated by Nelson Electric to improve the dark areas.
- **Financial (Cooney):** Bridge Bank CD that came due in July was moved to Solon State Bank..
- **County (Lawrence):** Johnson County Supervisor Reception is August 8, 2019 at 4:00PM.

Librarian's Report:

Those that worked shifts at the Johnson County Fair and Solon Beef Days were thanked for the volunteering.

Katie Heffner, the Adult Librarian, has a new job her last day will be August 15th.

No finalized budget from Solon City Council for fiscal year 2019

There is a survey on the Solon Library's website for the public to take. Kris encouraged the board members to go in and take the survey.

Old Business:

- Personnel Policy revision was reviewed and will be brought back for approval in August.
- Upon motion by Lawrence, second by Lancaster the bills for July 2019 be approved. Motion passed.

New Business

- Kris will be advertising for the Adult Librarian's position.
- Upon motion by Lawrence, second by Lancaster the Internet Policy was unanimsously approved.

Next Months Agenda

- Discussion on long range plan.
- Review and possible action on Personnel Policy.
- Review and possible action on Hills Bank \$110,000 CD comes due in November.
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Adjournment: Upon motion by Lawrence, second by Lancaster, the meeting was adjourned at 8:20 PM.

Next Meeting: Monday, August 26, 2019

Submitted by
Jane Carr

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